

Dear Kindergarten parents,

Welcome to Kolling Elementary! We are happy you have entrusted us to educate your child. We look forward to meeting them on the first day of school, Tuesday, August 13th.

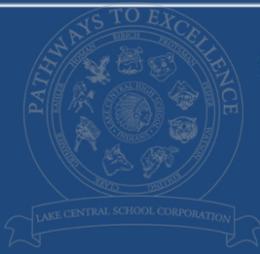
This document includes important information that will ensure a smooth transition to kindergarten for you and your child. Please be sure to read the contents carefully as many frequently asked questions are addressed. For all other inquiries, please contact our main office at 219-365-8577. The office opens Wednesday, August 1st.

You will also be receiving additional information from the Lake Central School Corporation about online registration. Please note that your child is only enrolled at this point and you must go through the steps of online registration to complete the process. Online registration will be completed annually for each new or returning LCSC student in grades K-12. Online registration is open Monday, July 29th, through Friday, August 2nd.

We encourage you to use bus transportation, including on the first day of school. If you plan to drop-off or pick-up, please become familiar with the procedures included below to ensure the safety of all students, parents, and staff.

[Click here](#) for the school supply list. You can also find this information on the Kolling Elementary website.





LAKE CENTRAL SCHOOL CORPORATION

8260 WICKER AVENUE, ST. JOHN, INDIANA 46373

(219) 365-8507 WWW.LCSC.US

Dear Newly Enrolled Parent/Student:

Welcome to the Lake Central School Corporation! We are happy that you have entrusted us to educate your child and we look forward to having him/her with us.

Your student is officially enrolled for the 2024/2025 school year. The information you provided during the ENROLLMENT PROCESS reserved a spot for him/her in the fall. The process will be complete once you complete the ONLINE REGISTRATION in late July along with the rest of our student body.

What you can expect with Skyward Online Registration:

If you are a new family to the Lake Central School District, Skyward Family Access Login ID and temporary password will be emailed to you by mid-July. This email will also have instructions on how to set up your account, how to officially “online register” and how you will use the system to access your child’s grades, report cards and student information throughout their time in the Lake Central School Corporation. If you do not receive a code by July 23rd, please go to www.lcsc.us and click on the Skyward Link. Click the “forgot password link” and enter the email address you enrolled your child with and the system will email your login and a temporary password. If that does not work, you can email skywardaccess@lcscmail.com with your child’s name and school, and activation information will be emailed back to you.

If you already have a Skyward Family Access account for an older child, the newly enrolled student has been added to that account. If you do not see him/her when you login, please email skywardaccess@lcscmail.com so we can resolve that for you.

Remember, your child is only enrolled at this point; you must go through online registration to complete the process.

What you can expect with ParentSquare:

Around mid-July, you will also receive an email with information about how to set up your ParentSquare Account. ParentSquare is used throughout the district and is our platform for keeping parents and guardians informed. In order to stay connected with important school information, be sure to follow the instructions in the mid-July email for setting up your ParentSquare account.

Important Dates:

July 22nd: Skyward Codes emailed out to parents of all students new to the corporation and kindergartners. LCSC will email all parents, explaining online registration dates and times.

July 29th - August 2nd: Online Registration

Online Registration begins after 10:00am July 29th and closes at 11:59pm August 2nd

August 6th and 7th: Registration Help in LCSC Tech Training Lab (10:00am - 3:00pm)

August 12th: Elementary Schedules Available Online at 11:00am (see teacher assignments)

August 12th: Kindergarten Students Trial Bus Ride (you will receive information about this from transportation)

August 13th: FIRST DAY OF SCHOOL (full day)

Thank you,

Lake Central School Corporation

Kolling Elementary School

Kindergarten Meet the Teacher Social



Kolling Kindergarten teachers will host a Meet the Teacher Social on **Thursday, August 8th, from 5:30 to 6:30pm**. Each kindergarten student is invited to attend and is limited to only one adult per classroom. Since teacher assignments will not be listed in Skyward, class lists will be posted in several places throughout the building on the night of the event. Please follow the schedule below.

Boys' Schedule (Enter at Door C):

- 5:30-6:00pm - Meet Principals and PTO Board in Café
- 6:00-6:30pm - Meet Teacher in classroom

Girls' Schedule (Enter at Door A):

- 5:30-6:00pm - Meet Teacher in classroom
- 6:00-6:30pm - Meet Principals and PTO Board in Café

We invite you to use this time to show your child where his/her classroom will be, learn about what experiences they will have in kindergarten, and enjoy a treat in our café compliments of the Kolling PTO.

Parents are asked to bring all school supplies to the event. Please put all supplies in a large paper bag labeled with your child's name. Larger supplies should also be labeled.

This opportunity is being offered to kindergarten students only as a means to build excitement around starting school. In order for kindergarteners and parents to get the most out of the evening, we strongly encourage families to arrange for a babysitter for younger and non-kindergarten age children if possible.

As noted above, each child is limited to one adult. The purpose of this event is to strengthen kindergarteners' confidence and provide assurance. Large crowds and unfamiliar places can be intimidating, so we do our best to keep the crowd to a minimum. There will be plenty of other opportunities for both parents to be involved in their child's school experience, but this one is all about the kids. 😊

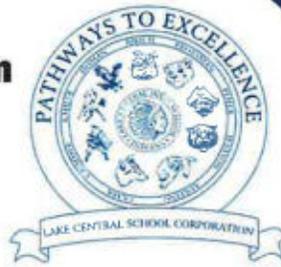
For safety reasons, parents will not be permitted to walk children to classrooms on the first student day or any day thereafter. For this reason, we highly encourage you to participate in this event.

Lake Central School Corporation

8260 Wicker Avenue
Tel: (219) 365-8507

St. John, IN 46373
Fax: (219) 365-6406

website: lcsc.us



Lawrence Veracco, Ph.D.
Superintendent

Sarah Castaneda
Assistant Superintendent

Yolanda Bracey, Ed.D.
Director of Primary Education

Misty Scheuneman
Director of Secondary Education

Rebecca Gromala
Director of Student Services



To: Parents of 2024-2025 Kindergarten Students
From: Charles Strebar, Director of Transportation; Dr. Larry Veracco, Superintendent
Re: Kindergarten School Bus Practice Run
Date: July 9, 2024

This fall your child will be coming to a Lake Central elementary school for the first time. A Kindergartner's anxiety (and yours) may be high as formal education begins. We have found that riding a bus prior to the first day can significantly reduce a child's apprehension regarding riding the bus to school, and we strongly encourage all families to participate. Additionally, our drivers really like the opportunity to introduce themselves to their new riders and their parents. Each kindergarten student will be allowed to ride the school bus with his/her parent or another adult the day before the start of the regular school year. Brothers or sisters under school age will not be allowed to participate in the school bus orientation due to Child Safety restraint laws.

This opportunity for the 2024-2025 school year will begin with the buses **leaving the Transportation Center at 10:00am on Monday, August 12, 2024** to start picking up kindergartners. If you and your child are planning on participating in this orientation program please be at your bus stop at 10:00 to ensure your child does not miss the bus. If you are unsure of your stop please call the Transportation Department at 219-365-3141. Remember that the buses are running their entire route and it depends on where you are located on that route as to what time your actual pick up time will be.

All kindergarten and adult riders will arrive at their respective school and will be shown the arrival location of their buses and the entrance to the school that the child will be using on his/her first day of school.

Currently the transportation routes are being finalized for the 2024-25 school year. By Thursday, August 1st, you will be able to obtain information on your specific route at the following web address:

<https://www.infofinderi.com/ifi/?cid=LCSC2LER0606T>

We hope you participate in our practice bus ride on August 12th.

The First Day of School and Beyond

The first student day is Tuesday, August 13th, 2024. The school day begins at 8:10am and dismissal begins at 2:25pm. The district has planned 7 early release school days throughout the year. Early release day dismissal will begin at 12:00pm. In addition to the directions below, our staff has also created a video to help explain drop-off and pick-up procedures. [Click here](#) to access the video.

All Grades - Drop-Off Directions:

If you choose to bring your child to school, you must use curbside drop-off. We anticipate a large number of car riders, so it is critical that you help us by staggering arrival times as listed below. This means your vehicle cannot enter our parking lot until the assigned time. If you have children in multiple grades, pick a time slot.

7:45 Grade 4

7:50 Grade 3

7:55 Grade 2

8:00 Grade 1

8:05 Kindergarten

All parents must cooperate with these staggered drop-off times. Students will enter through Door B or Door C, depending on which is closest to your car.

Even on the first day of school, parents are not permitted to park and walk their child to the sidewalk. With the number of vehicles in our parking lot, it is not safe to allow so much pedestrian traffic. Safety first! We have plenty of staff to help support every nervous, sad, or excited student that comes our way. We always do! Students being dropped off will not be marked tardy until we have reached the end of the drop-off line.

All Grades - Pick-up Directions:

You must use curb-side pick-up and wait in your vehicle for your child to be dismissed. We will begin loading cars at approximately 2:25pm on full days and 12:00 on early release days. Use the staggered times below to determine your arrival. When you arrive early, cars often block town roads and disrupt the flow of traffic including buses and emergency vehicles. To prevent this, please enter the parking lot at your assigned time. If you have children in multiple grades, pick a time slot.

Full Day Pick-up Times	Early Release Pick-up Times <i>(see early release days listed below)</i>
2:25 Kindergarten	12:00
2:30 Grade 1	12:05
2:35 Grade 2	12:10
2:40 Grade 3	12:15
2:45 Grade 4	12:20

You must enter the parking lot from the Kolling access road and enter the loading zone along the sidewalk in the front of the building. You cannot enter from US 41 for curbside drop-off or pick-up. You must have a sign with your child/children's name visible in your windshield. The sign should be written dark enough and big enough for staff to read from afar. Even if you feel the staff knows you well, we ask that every vehicle have a sign.

Students will be loaded by staff.

All cars are to remain in park when in the unloading/loading zone and no car can leave until our staff has directed you to do so. This is especially important for the first car in the line. We may still be unloading/loading vehicles behind you and if you leave, everyone will start moving.

- Cell phone use is not permitted while in the loading zone.
- The loading zone will be closed with barriers until pick-up begins. Cars are not permitted to pull up to the barriers and park in front of them.
- Cars are not permitted to stop/park at the Kolling access road stop sign and wait for the loading zone to open. If you arrive before the loading zone opens, you can either come back at your assigned time or pull into the parking lot and park in a designated parking spot.
- Smoking is not permitted on any Lake Central School grounds.

The first few days of school may take longer as we get familiar with students and parents, but I am confident that pick-up will run just as quickly, smoothly, and safely as it always has. Remember, safety first!

2024/2025 Early Release Days

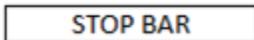
- Tuesday, September 10th
- Tuesday, October 8th
- Tuesday, November 12th
- *no early release days in December or January*
- Tuesday, February 11th
- Tuesday, March 11th
- Tuesday, April 8th
- Tuesday, May 13th

Kolling Elementary Student Drop-off & Pick-up Map



 Green arrows show the flow of traffic when coming into the lot for student drop-off or pick-up.

 Yellow arrows show the flow of traffic when leaving the parking lot after student drop-off or pick-up.

 STOP BAR

If you are the first vehicle in the line, you must stop at the stop bar that is painted on the parking lot. You MUST NOT move from that spot until the staff member tells you that you can. Once all vehicles in the unloading/loading zone are clear from students, the staff member will direct the first car to exit.

Lake Central Food Service

The Lake Central Food Service Department works hard to create fun ways to liven up meal time for your child. We want your child to enjoy their time with us! We would like to cover just a few of the exciting Food Service details. First, and foremost, all children are offered a nutritious and fresh meal containing all of the recommended dietary requirements your child needs.

Choosing Breakfast: Start your child's day off right with a healthy school breakfast! Breakfast will give your child more energy, keep them healthy and help to improve their grades. We have several items to choose from. There is a different hot item daily, along with yogurt parfaits and several cereals in addition to fresh fruit, juice and milk. School breakfast is served daily between 7:50 and 8:10. The cost is \$2.25 and is deducted from your child's food service account in Skyward. Everyone is welcome - bus riders, car riders and walkers. If your child arrives late make sure to tell the office they need to eat. We will accommodate late arrivals.

Choosing Lunch: Each day we offer different meal options for your child's lunch. Be it hot or cold, all lunches come with fresh fruit, vegetables and milk. Your child's teacher will ask them in the morning what their choice is for lunch and place the order for them so there is no stress for your child. It is best to review the choices with them the night before, that way they know exactly what their options are. Once they come into the cafeteria, the student grabs their lunch card and goes through the serving line. The cost for lunch in elementary school is \$3.00. If they choose to purchase only milk it is \$.55. A la carte items are available for all children to purchase whether they're purchasing a school lunch or bringing a home lunch.

Special Dietary Needs: We will work with any parent who has a child with a special dietary need. The school's Food Service Manager can make substitutions based on a doctor's recommendation. Diet order forms are available on our website. We must have a diet form filled out in order to accommodate substitutions.

Theme Days: We have at least two theme days per month to keep the children interested in lunch time and to teach them better nutritional choices. For example: we just had "camping day" where we decorated the serving lines in a camping theme and served a healthy version of the s'mores dessert. So yummy! To find out what's next, be sure to check out the lunch menus found on our website at www.lcsc.us.

Celebration Treats: Would you like to make your child's birthday special with a healthy treat option for their classmates? Birthday Treats are available through Food Service. Check out our website for treat options, additional information and order forms. Allergy information is also provided.

Visit our website at www.lcsc.us, click on "Departments" and then "Food Services" for all the above and much more exciting information from your Food Service Department. There you will find information like:

- Monthly Breakfast & Lunch Menus • Nutritional Information
- Program and Contact Information • Making Skyward Payments
- Birthday Celebration Treats • Special Accommodations
- Free & Reduced Applications
- Food Items and Pricing

MEAL CHARGE GUIDELINES:

The National School Lunch Program (NSLP) requires school food authorities to establish written administrative guidelines for meal charges. [Click here](#) to access the Meal Charge Guidelines and Payment Options provided by the Lake Central School Corporation.

We encourage parents to email or call any of the Food Service Managers or myself with any suggestions or questions pertaining to the food program. All pricing and menus are subject to change. We hope you find this information useful.

DeAnn Alleva
LCSC Food Service Department

Kolling Elementary School Website



[Click here](#) or scan the QR Code above to visit the Kolling Elementary Website Page for important information, including:

Lake Central
Elementary School
Policies and
Handbook

Parent Drop-off
& Pick-up
Procedures

Beginning of the
Year FAQ

School Supply
List

Procedures for
Building Access

Weekly Emails
from the
Principal

Technology Help
Page

Building Calendar

School Safety
Information

Useful District
Quick Links

Kolling Elementary School

