

Kolling Parent Drop-Off/Pick-up: The First Day and Beyond

The first student day is Monday, August 17th. The school day begins at **8:10am** for in-person learning and dismissal begins **at 2:30pm**. All school days are full days.

If you choose to bring your child to school, you **MUST** use curbside drop-off. We anticipate a big increase in car riders this year, so it is **CRITICAL** that you help us out by staggering your arrival time as follows. This means **your vehicle cannot enter our parking lot until the assigned time**. If you have children in multiple grades, pick a time slot.

7:45 Grade 4

7:50 Grade 3

7:55 Grade 2

8:00 Grade 1

8:05 Kindergarten

We are begging you to do your best to cooperate with these staggered drop-off times. This will also help with spacing students out when they enter the building. If your vehicle stops past the flagpole, your child will enter at Door C. If your vehicle stops beyond the flagpole, your child will enter at Door B.

Even on the first day of school, parents are not permitted to park and walk their child to the sidewalk. With the number of vehicles in our parking lot, it is not safe to allow so much pedestrian traffic. **Safety First!** We will have plenty of staff to help ease every single anxious student that comes our way. We **ALWAYS** do! Also, students being dropped off will not be marked tardy until we have reached the end of the drop-off line.

If you are picking your child up from school, you must have a sign with your child's first and last name. The sign should be written dark enough and big enough for our staff to read from far. **You can use the attached name form or make your own:**

Kindergarten Students Only Pick-up Directions:

If you will be picking your child up, we will dismiss kindergarten children differently. Any child riding with a kindergarten student will also dismiss as follows:

Parents of kindergarten students are to park in our parking lot and walk to Door C with your sign. You should have entered the parking lot by 2:15. Kindergarten parents can enter and exit the parking lot from the US 41 or the Kolling access road entrances. You must be standing at Door C no later than 2:20. Your children and their siblings will be released to you by staff. You must park in a designated spot. You cannot park in a handicap spot unless you have a handicap parking permit. You must practice safety at all times. **If kindergarten parents are not standing at Door C by 2:25, you will need to use the curbside pick-up directions below.**

Grades 1-4 Pick-up Directions:

You MUST use curb-side pick-up and wait in your vehicle for your child to be dismissed. Students in grades 1-4 will not be released from classrooms for parent pick-up until 2:30. You must wait until 2:20 to enter our parking lot. Do not arrive prior to 2:20. You must enter the parking lot from the Kolling access road and enter the loading zone along the sidewalk in the front of the building. You cannot enter from US 41 for curbside pick-up. You must have a sign with your child's name showing in your windshield. Students will be loaded by staff.

All cars are to remain in park when in the unloading/loading zone and NO CAR CAN LEAVE the zone until our staff has directed you to do so. This is especially important for the first car in the line. We may still be unloading/loading vehicles behind you and if you leave, everyone will start moving when we are still loading children.

The first few days of school may take longer as we get familiar with students and parents, but I am confident that pick-up will run just as quickly, smoothly, and safely as it always has.

Remember - **Safety First!**

Please refer to the attached information if you are doing parent pick-up or drop-off.

Kolling Elementary Student Drop-off & Pick-up Map



Green arrows show the flow of traffic when coming into the lot for drop-off or pick up.



Yellow arrows show the flow of traffic when leaving the parking lot after student drop-off or pick-up.

STOP BAR

If you are the first vehicle in the line, you must stop at the STOP BAR that is painted on the parking lot. You MUST NOT move from that spot until the staff member tells you that you can. Once all vehicles in the unloading/loading zone are clear from students, the staff member will direct when the first car can move.

While in the unloading/loading zone you are not permitted to be on your cell phone. Once your car comes to a complete stop, you must put your car in park and it must remain in park until the staff members signals for cars to exit.

Parent Pick-up Car Sign

Use all the space below to write your child(ren)'s name(s) as dark and as large as you can. Place this sign in your windshield when you enter the unloading/loading zone.