Lake Central High School

2017-18 Scheduling

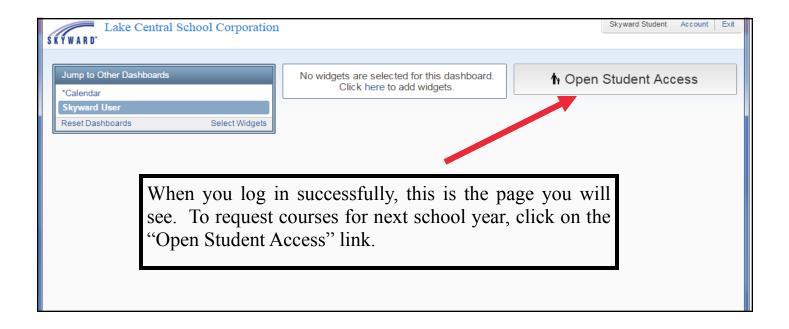
Students will request courses through the Skyward Scheduler which is accessible through their Skyward account. The Skyward Scheduler will be open for students according to the following timeline:

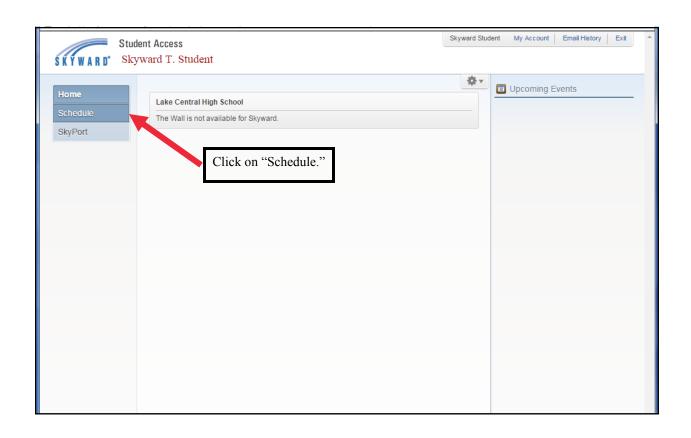
Class of 2018: Friday, January 13 Class of 2019: Wednesday, February 7 Class of 2020: Friday, February 10 Class of 2021: Monday, February 13 CLOSE SCHEDULER: Friday, March 3

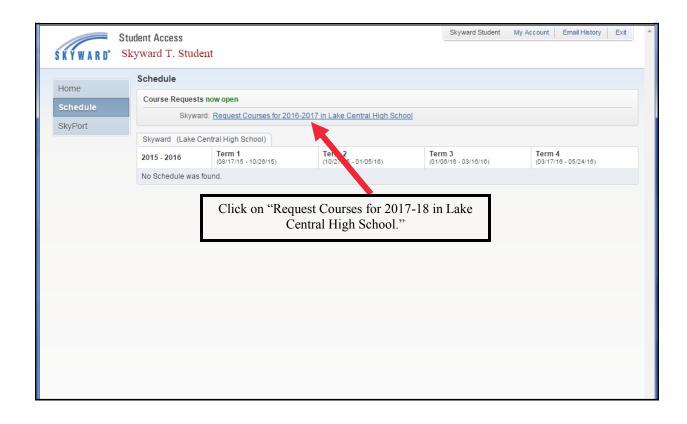
At this point, students will only request the <u>courses</u> they would like to take next year. The high school master schedule is created and staff is assigned based on these student course requests so it is very important for these to be accurate. The requests are <u>NOT based on a first-come</u>, <u>first-served basis</u>. Students have a window of time to select the courses they would like to have in their schedule next year.

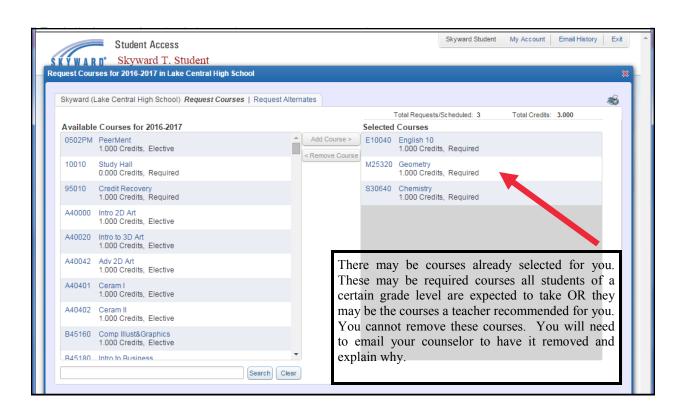
The scheduler will close for all groups on Friday, March 3. Students will <u>no longer be able</u> to make changes to their requests after that date. This is when the master schedule will be built.

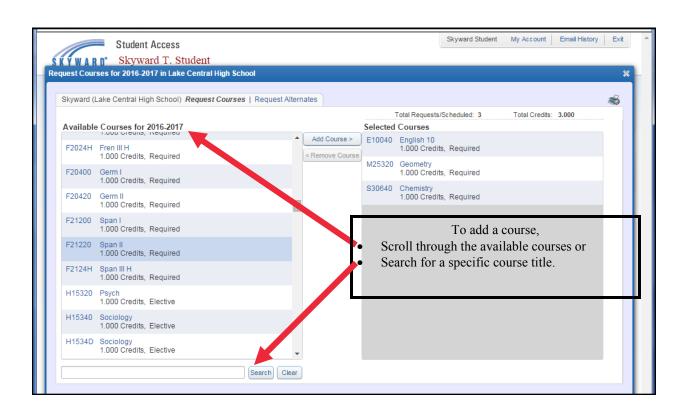
Instructions for requesting courses are below. Read through these thoroughly and completely prior to emailing your student's CURRENT counselor. If your student is currently in 8th grade, please direct your email to the appropriate middle school counselor. If it becomes necessary to email your student's counselor, please be aware there is an extremely high-volume of communication during scheduling.

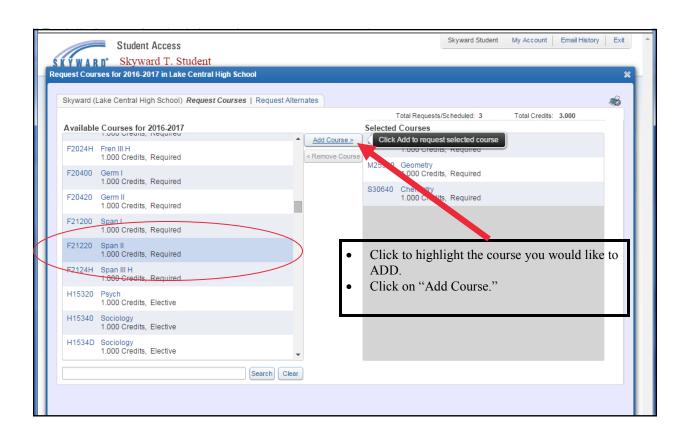


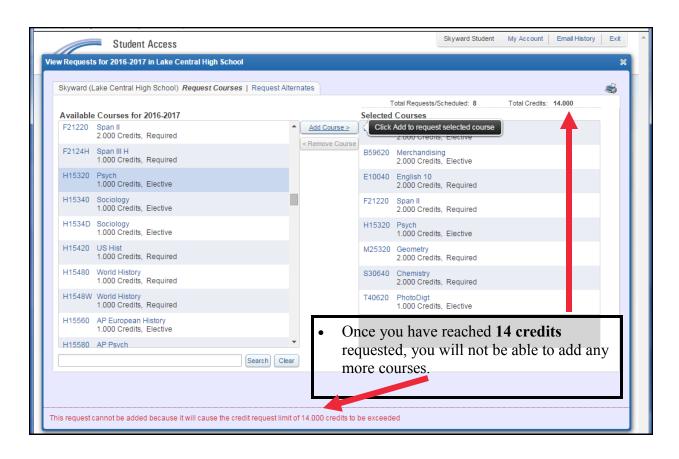


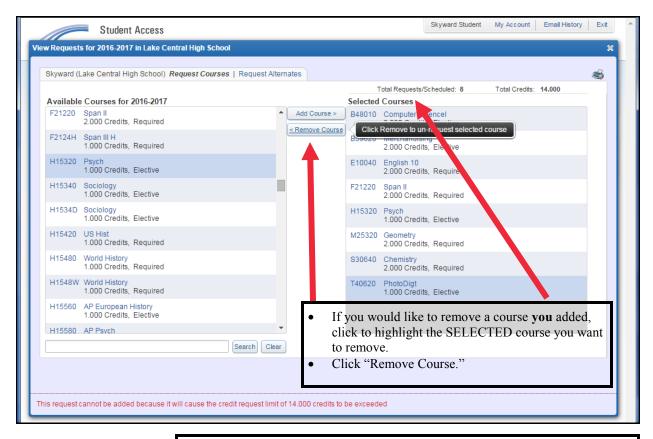




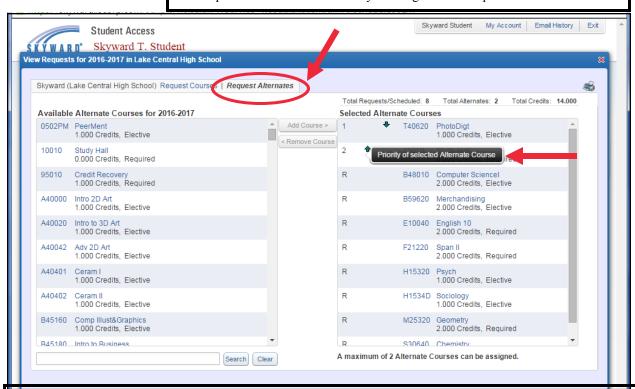








Now request two alternate courses by clicking on the "Request Alternates" tab.



TWO Alternate courses are needed in the event the elective course you originally selected cannot be offered. You will be able to select two alternate courses and the priority you prefer your counselor to choose them, if necessary.

When you have completed this step, you are done! Your selected course requests are continuously updated and saved as you work.