

# JAMES H. WATSON PARENT TEACHER ORGANIZATION MEETING MINUTES

September 11, 2018 at 6:30 p.m.



A meeting of the Watson PTO was held in the Watson Cafeteria on Tuesday, September 11, 2018. The meeting began at 6:30pm.

## WATSON PTO EXECUTIVE COMMITTEE

### Present

Kim Marksteiner - President  
 Merideth Bickell - Vice President  
 Nicole Kirincic - Co-Treasurer  
 Yianna Pallas - Co-Treasurer  
 Becki Murphy - Co-Secretary  
 Bruce Nelson - Co-Secretary

### PARENTS PRESENT

There were forty-six (46) parents in attendance. Sign-in sheet available upon request.

## ADMINISTRATION PRESENT

Michelle Lavin, Principal

## WATSON STAFF PRESENT

Marcie Claesgens  
 Gretchen Pishkur  
 Kim Yelich  
 Chris Mikuly

## Next Meeting – November 7th, 2018 at 3:00pm in the Library

1	Meeting Called to Order <ul style="list-style-type: none"> <li>The meeting was called to order at 6:36pm by Kim Marksteiner</li> </ul>
2	Pledge of Allegiance <ul style="list-style-type: none"> <li>Mrs. Lavin led us in the Pledge of Allegiance.</li> </ul>
3	Welcome to Watson Parents and Staff <ul style="list-style-type: none"> <li>Kim Marksteiner welcomed the parents and staff</li> </ul>
4	Treasurer's Report and May 2018 Meeting Minutes <ul style="list-style-type: none"> <li>The Treasurer's Report was read by Nicole Kirincic. Balance as of</li> <li>Mrs. Pishkur motioned to approve the Treasurer's Report. Juliann Merrian seconded the</li> <li>motion. The motion passed.</li> </ul>
5	Teacher Liaison Report <ul style="list-style-type: none"> <li>Miss Yelich reported that the staff enjoyed the PTO Staff breakfast. Thanked PTO and parents.</li> </ul>
6	<p><b>OLD BUSINESS</b></p> <p><b>Introduction of Teacher Liasons</b></p> <ul style="list-style-type: none"> <li>Mrs. Claesgens, Mrs. Pishkur, and Miss Yelich will be the PTO Teacher Liasons for the 2018-2019 school year.</li> </ul> <p><b>Introduction of PTO Board members for 2018-2019</b></p> <ul style="list-style-type: none"> <li>Our 2018-2019 PTO Executive Board Elected at our May 2018 meeting</li> </ul> <p>President-Kim Marksteiner          Vice President-Merideth Bickell          Co-Treasurer-Nicole Kirincic          Co-Treasurer-Yianna Pallas          Co-Secretary-Becki Murphy</p>

	<ul style="list-style-type: none"> <li>• Co Secretary- Bruce Nelson</li> </ul> <p><b>Introduction of PTO Committee Co-Chairs</b></p> <ul style="list-style-type: none"> <li>• Yianna Pallas and Shannon Ohlencamp has helped chair Spirit Wear.</li> <li>• Shay Morey and Adam Theros will Co-Chair Wildcat Walk</li> <li>• Sara Kroncke and Shannon Ohlencamp have volunteered to help us with Santa Shop</li> <li>• Draga Cucuz has volunteered for Dollars for Scholars</li> <li>• Barbie Livingston and Kristy Czaja will CO-Chair the Staff Appreciation Week for next year.</li> </ul> <p><b>Shelving/Storage for PTO Room</b></p> <ul style="list-style-type: none"> <li>• We voted last meeting to purchase shelving for the PTO room. It was purchased for \$159.43 and installed the last week of school.</li> </ul> <p><b>Watson Wish list</b></p> <ul style="list-style-type: none"> <li>• Teacher Liasons requested a ceiling mounted projector for he cafeteria that could be used frequently for class presentations, assemblies, and as a special treat to show movies during lunch time.</li> <li>• Installation is in progress.</li> </ul> <p><b>Watson Wish List</b></p> <ul style="list-style-type: none"> <li>• PTO asked the Watson Staff to come up with a wish list they would like to see purchased for the school.</li> <li>• Mrs. Lavin has gone over the list and the following items will be purchased.</li> <li>• 3rd and 4th grade headphones.</li> <li>• 3rd grade wireless mice</li> <li>• All grades paper trimmer</li> <li>• Kindergarten, 1st &amp; 2nd Grade - Flexible/alternative seating</li> </ul>
7.	<p><b>NEW BUSINESS</b></p> <p><b>Watson PTO Proposed 2018-19 Budget - Action Required</b></p> <ul style="list-style-type: none"> <li>• The proposed 2018-2019 Budget was distributed at the September 11th PTO meeting and posted on the Watson website in the PTO section for review.</li> <li>• Vote to approve budget.</li> <li>• Mike Williams moved to approve the motion.</li> <li>• Sarah Roth seconded the motion.</li> <li>• The motion passed.</li> </ul> <p><b>Watson PTO Business Documents</b></p> <ul style="list-style-type: none"> <li>• The following documents are submitted to LCSC annually:</li> <li>• State of Indiana Business Certificate of Incorporation Renewal</li> <li>• Current financial statement.</li> <li>• The proposed fundraising activities and support for the school year.</li> <li>• An updated list of officers.</li> </ul> <p><b>Recent Expenditures by Watson PTO</b></p> <ul style="list-style-type: none"> <li>• Welcome Back breakfast for Watson Staff - \$40.84</li> <li>• Welcome Back to school Picture Frames - \$412.54</li> <li>• BooHoo WooHoo Breakfast - \$40.38</li> <li>• PTO Packets and Envelopes - \$457.00</li> <li>• Spirit Wear - \$765.00 (Just the expense profits are still being tallied.)</li> <li>• Playground Balls - \$80.45</li> </ul> <p><b>Watson PTO Membership Drive - "The Heart of Watson"</b></p> <ul style="list-style-type: none"> <li>• The membership drive was held August 14th-August 31st. PTO packets and envelopes went home with all students the first week of school.</li> <li>• For every family that signed up their students' names were added the Heart of Watson Wall outside the front office.</li> <li>• All families who signed up to be PTO members were entered into a drawing for a \$25 Amazon Gift Card.</li> <li>• The classroom with the highest percentage of participation with be awarded with a \$25 Amazon Gift Card to be used for the classroom.</li> <li>• In addition, the top 3 classes with the best percentage of participation will each receive a</li> </ul>

new game for their classroom.

- Total current PTO Family Enrollment - 195
- All Watson Staff are also considered PTO Members.

**Room Parents**

- Head and Room Parents have been notified.
- Maximum number of parents at each party is 4; 5-6 if there is a lot of parent involvement.
- Everyone who returned their money and volunteer sheet by the August 31st deadline received at least 1 party.

Room Party Volunteer lists are closed, there are no more open spots.

**Box Tops & Aunt Millie's School Spirit Contest**

- The top 3 students who bring in the most Box Tops and Aunt Millie's School Spirit Labels October 1st - 15th will each win gift certificates (\$25, \$20, & \$15) to be used at the Book Fair the following week.
- Points earned from Box Tops are used to purchase playground equipment.
- Betty Gulick will be organizing this program.

**Scholastic Book Fair**

- Students shop during their scheduled Library time.
- Family Night in Art and Book Fair will be held Thursday October 18th 5:30pm thru 7:30pm
- The Book Fair will be in the gym.
- The Watson Library receives all of the proceeds from the Book Fair.

**2018 Wildcat Walk**

- WCW Packets will be going home Monday September 10th.
- The Walk will be held on Friday, September 28th, 2018.
- Permission slips are due back September 17th, 2018
- All Donations & Donation Envelopes are due back September 26th, 2018.
- This year we will have an Incredibles theme.
- Great Prizes: Every student will go home with a gift.
- For every \$10 in donation money your student will receive a raffle ticket to put into the raffle of his/her choosing.
- Over \$35 in donations-your students name will be placed on the WCW Wall in the main hall and entered into a raffle to win a limo ride to or from school for your student and 5 of their friends.
- Over \$50 in donations-everything from above plus your student will receive a special Watson Wildcat Paw Squishy
- 1st Place-TBD
- 2nd Place-TBD
- 3rd Place-TBD
- The teacher with 1) the best percentage of participation will win a gift certificate to Fahrenheit 212 and the teacher 2.) with the class who raises the most money will win a gift certificate to Noka's Cafe.
- Spirit Week will kick off Wildcat Walk
- Monday-Pajama Day
- Tuesday-Sports Day
- Wednesday-Crazy Hair Day
- Thursday-Hat Day
- Friday-Spirit Wear Day

**Attendance Awards**

- Attendance Certificates will be awarded to every student with perfect attendance each semester.

**All School Reward**

- At the end of each quarter students will receive a non-food treat to celebrate their
  - accomplishments. This way all children, regardless of allergies will be able to partake.

	<p><b>Staff Reimbursement</b></p> <ul style="list-style-type: none"> <li>• \$250 Reimbursement Amount to:</li> <li>• Each Watson Full-Time Teacher</li> <li>• Each Watson Full-Time Specials Teacher</li> <li>• The Nurse</li> <li>• The Special Services Provider</li> <li>• \$125 Reimbursement Amount to:</li> <li>• Each Watson Part-Time Teacher</li> <li>• Each Watson Part-Time Specials Teacher</li> <li>• \$50 Reimbursement Amount to :</li> <li>• Each Speech Teacher</li> <li>• Items and/or Resources Must Directly Benefit Current Watson Students.</li> </ul>
9	<p><b>UPCOMING PTO EVENTS</b></p> <p>First Quarterly Night Out Buffalo Wild Wings Monday, September 17th, 2018 5-9pm</p> <p>School Spirit Week Monday, September 24th thru 28th, 2018</p> <p>Watson Wildcat Walk Friday, September 28th, 2018</p> <p>Box Tops For Education &amp; Aunt Millie's School Spirit Label Contest Monday October 1st thru Friday October 15th, 2018</p> <p>Scholastic Book Fair Benefiting the Watson Library Monday, October 15th thru Friday October 19th, 2018</p> <p>Family Night @ The Book Fair October 18th, 2018</p> <p>Pumpkin Decorating Contest October 22nd thru 24th. Voting takes place on the 23rd and 24th. Categories: Watson Staff Member, Cartoon Character, Animal, Book Character, and Miscellaneous.</p> <p>Class Halloween Party Wednesday October 31st, 2018</p> <p>Watson PTO Meeting Wednesday, November 7th, 2018 at 3pm in the Library.</p>
10	<p>Thank you for coming Prize</p> <ul style="list-style-type: none"> <li>• Alicia Paul &amp; Emily Mitchell - won Dunkin Donuts Gift Card</li> </ul>
11	<p>Parent and Teacher Comments</p> <p>None</p>
12	<p>Adjourn Meeting</p> <ul style="list-style-type: none"> <li>• Barbie Livingston motioned to adjourn the meeting. Mike Williams seconded the motion. The meeting was adjourned at 6:49pm.</li> </ul>

