

AGENDA

WATSON PTO MEETING
May 15, 2018 at 3:00 p.m.

WATSON PTO EXECUTIVE COMMITTEE

Leah Denson—President
 Kim Marksteiner—Vice-President
 Karyn Coleman—Co-Treasurer
 Nicole Kirincic—Co-Treasurer
 Meredith Bickell—Co-Secretary
 Laura Tressel—Co-Secretary



Next Meeting – Fall 2018 TBD

1	Meeting Called to Order--Leah Denson
2	Pledge of Allegiance--Michelle Lavin
3	Welcome to Watson Parents and Staff--Leah Denson
4	Reading and Approval of March 2018 Meeting Minutes – ACTION NEEDED—Laura Tressel <ul style="list-style-type: none"> Laura Tressel will open, members will read on their own and then we will ask for questions/approve the minutes.
5	Treasurer’s Report – Karyn Coleman - Balance as of April 30, 2018 = \$ 31,232.75
6	Teacher Liaison Report
6.5	SPECIAL PRESENTATION—Schererville Lions Club
7	Unfinished Business--Kim Marksteiner <p>MOVIE NIGHT OUT</p> <ul style="list-style-type: none"> Drive-In Movie Night was held Thursday, March 22nd at 5:30pm Movie: The Princess and the Frog (Mardi Gras themed) Open to all families. 40 people in attendance. Students came in jammies and brought blankets and decorated "car" boxes. Concessions (popcorn, water, fruit snacks) free to PTO member families. Nominal fee otherwise. There was also a 15-minute intermission for bathroom, snacks and a craft in the cafeteria. <p>4TH GRADE END-OF-YEAR CELEBRATION</p> <ul style="list-style-type: none"> Planning meetings were held Wednesday, March 14th @ 7pm at Michel’s in St. John and in April. Date of the party: Friday, May 18, 2018. Time: 12:30-2:30pm. Place: Watson’s Gym. All 4th grade parents are welcome to help plan and/or attend. Please contact Leah Denson if you are interested in planning/donating an item/attending—watsonpto4@gmail.com A letter was sent home to all 4th grade students with this information as well as requesting their t-shirt size for their special 4th Grade t-shirts paid for by PTO. All names have been submitted to Kim Talaber for background check approval. <p>NOMINATION FORMS</p> <ul style="list-style-type: none"> Nomination forms went out to all families the first full week in March. We have two graduating board members: Leah Denson and Karyn Coleman. NEW BOARD MEMBERS AND NEW EVENT CO-CHAIRS ARE NEEDED! Talk to any Co-chair from this year and they will tell you they had a great experience! Join the fun! Nomination forms were due by April 13, 2018.

	<p>STAFF APPRECIATION WEEK</p> <ul style="list-style-type: none"> • Staff Appreciation Week was April 30-May 4th. • Barbie Livingston did a great job as co-chair of this event. • Monday PTO provided breakfast, Tuesday the students brought in paper flowers, Wednesday parents donated a plethora of treats and snacks, Thursday PTO paid for a luncheon catered by Fahrenheit 212, and Friday all staff were given cute mugs saying "I make a difference" and other goodies from Crystal Gvist, Barbie Livingston, and Amanda Calabrese. <p>THIRD QUARTER REWARD</p> <ul style="list-style-type: none"> • Pencil grips for every student were given out the week of March 14th. <p>QUARTERLY NIGHTS OUT</p> <ul style="list-style-type: none"> • PTO hosted a night out at Baker's Square on April 12, 2018. Baker's Square donated 20% of blue flyer proceeds that day to Watson Elementary. We raised: \$206.24. • PTO hosted a fundraiser at My Mese Designs in Crown Point during the week of April 22nd. We raised: _____.
9	<p>STAFF REQUESTS AND RECENT EXPENDITURES</p> <p>Staff Reimbursement—Karyn Coleman</p> <p>Staff Reimbursement forms and receipts were due May 1, 2018. All items must benefit the students and are the property of Watson.</p> <ul style="list-style-type: none"> • Staff Reimbursements as of April 30, 2018: \$5,133.42 • RECENT EXPENDITURES: Staff Appreciation—luncheon, breakfast, decorations, travel mugs Movie Night--popcorn 4th Grade Party—T-shirts, decorations, DJ
10	<p>NEW BUSINESS—Leah Denson</p> <p>FIELD DAY</p> <ul style="list-style-type: none"> • PTO will be assisting with volunteer, water & snack coordination for Field Day. • Date: May 25th. • A Sign-Up Genius was sent out. • Volunteers will need to stay at their assigned posts to help facilitate games. • Vanilla yogurt ice-cream cups have been ordered through food services. <p>NOMINATION FORMS—ACTION REQUIRED</p> <ul style="list-style-type: none"> • Nomination forms went home to all families the first full week in March. • Nomination forms were due by April 13, 2018. We had three submissions. All people whose names were submitted were called. • <u>The proposed Executive Board for 2018-2019</u> President—Kim Marksteiner Vice-President—Meredith Bickell Co-Treasurer—Nicole Kirincic Co-Treasurer—Yianna Pallas Co-Secretary—Becki Murphy Co-Secretary—Bruce Nelson • We need to vote to approve the proposed board. • <u>The proposed Co-Chairs for 2018-2019 Events—Welcome!!</u> Spiritwear—Yianna Pallas & Shannon Ohlencamp

	<p>Boo Hoo Breakfast—Renee Calinski Wildcat Walk-A-Thon—Shay Morey & Adam Theros Boo Bash—Becki Murphy & Carrie Shank Holiday Carnival—Candi Witry Santa Shop—Shannon Ohlencamp & Sara Kroncke Staff Appreciation—Kristy Czaja & Barbie Livingston Dollars for Scholars—Draga Cucuz</p> <ul style="list-style-type: none"> • <u>The Teacher Liaisons for 2018-2019—Thank You!!</u> Mrs. Claesgens, Mrs. Pishkur, Ms. Yelich Mrs. Lavin <p>SCHOOL-WIDE TREAT—KONA ICE TRUCK</p> <ul style="list-style-type: none"> • PTO is treating the whole school to Kona Ice on May 24th, 2018. • Mrs. Lavin will come up with a schedule. • Board members will be there to assist. <p>4th QUARTER AND PERFECT ATTENDANCE AWARDS</p> <ul style="list-style-type: none"> • PTO purchased kites to give to each child on May 24th. “This school year flew by! Have a great summer! From: Watson PTO” • 4th Quarter Perfect Attendance awards will be given out on the last day of school, May 25th. <p>SHELVING/STORAGE FOR PTO ROOM</p> <ul style="list-style-type: none"> • We will be using some of our office supply budget to purchase much needed storage units and shelving for the PTO room. <p>WATSON WISH LIST—ACTION REQUIRED</p> <ul style="list-style-type: none"> • PTO asked Watson Staff to come up with a Wish List of items they would like to see purchased for the school. • We currently have \$7,000 in our budget to spend on technology improvements. • We would like to spend an additional \$3,000 on the wish list items for a total of \$10,000 this year on improvements at Watson. • They should be items that benefit the students directly, items that are not perishable and can be used for future classes, and items that will become the property of Watson and stay at the school, with a grade-wide, or school-wide focus. • The teacher liaisons and Mrs. Lavin facilitated the Wish List and we have come up with the below items we would like to purchase for a total of \$10,000—(\$7,000 in budget + additional \$3,000.) • We need to vote and pass the purchase of the additional \$3,000 worth of items.
11	<p>UPCOMING PTO EVENTS—Nicole Kirincic</p> <p>May 18, 2018—4th Grade END-OF-YEAR CELEBRATION</p> <p>May 24, 2018—ALL SCHOOL TREAT—KONA ICE</p> <p>May 25, 2018—FIELD DAY</p>
12	<p>Parent and Teacher Comments</p>
13	<p>Thank you for coming Prize—Laura Tressel</p>
14	<p>Adjourn Meeting—ACTION REQUIRED</p>

