

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central High School**  
**LGI ROOM – Enter Door E**  
**8260 Wicker Avenue, St. John, IN 46373**

Board Members Present

Nicole Kelly, Secretary  
Janice Malchow, Vice President  
Howard Marshall, Board Member - Via Zoom  
Cindy Sues, President  
Louise Tallent, Board Member

Board Members Not Present

Administration Present

Dr. Lawrence Veracco, Superintendent  
Sarah Castaneda, Assistant Superintendent  
Rebecca Gromala, Director of Student Services  
Rob James, Director of Business Services  
Yolanda Bracey, Director of Primary Education  
Misty Scheuneman, Director of Secondary Education

Administration Not Present

Bill Ledyard, Director of Facilities

*To view the archived video of the meeting in its entirety,  
go to the School Board section of website at [www.lcsc.us](http://www.lcsc.us)*

*All Motions Were Passed With a 5-0  
Roll Call Vote Unless Otherwise Indicated*

**SCHOOL BOARD MEETING MINUTES**  
**Monday, January 6, 2025 - 7:00pm**

**PART I – ORGANIZATIONAL MEETING**

- I. Call to Order – *Cindy Sues*
  - The 2025 Organizational Meeting was called to order by Board President, Cindy Sues.
  
- II. Pledge of Allegiance to the American Flag - *Cindy Sues*
  - The Pledge of Allegiance was led by Board President, Cindy Sues.
  
- III. Organization of the Board of School Trustees for 2025 - *Cindy Sues*
  - A. Swearing in Ceremony
    1. Janice Malchow
    2. Cindy Sues
    3. Louise Tallent
  
  - B. Election of Officers
    1. President - **Action Required**
    2. Vice-President - **Action Required**
    3. Secretary - **Action Required**
      - Howard Marshall moved to run a slate of officers based on last year, and retaining each in their position as president, vice-president and secretary.
      - Nicole Kelly seconded the motion.
      - Motion carried.

C. Reaffirmation of School Board's Code of Ethics - **Action Required**

- Nicole Kelly moved to approve.
- Louise Tallent seconded the motion.
- Motion carried.

D. Establishment of School Board Compensation - **Action Required**

- Janice Malchow moved to approve.
- Louise Tallent seconded the motion.
- Motion carried.

E. Appointment of School Attorneys - **Action Required**

- Janice Malchow moved to approve.
- Cindy Sues seconded the motion.
- Motion carried.

F. Appointment of Treasurer - **Action Required**

- Janice Malchow moved to approve.
- Nicole Kelly seconded the motion.
- Motion carried.

G. Liaison Appointments - **Action Required**

1. Personnel Interview Committee
  2. Schererville Redevelopment Commission
  3. Schererville Parks Department
  4. Lake Central Education Foundation
  5. Dyer Parks Department
  6. St. John Redevelopment Commission
  7. Dollars for Scholars
  8. Wellness Committee
  9. Dyer Redevelopment Commission
- Cindy Sues stated that all liaison committee appointments are remaining the same as they were in 2024 with the exception of the removal of the construction committee, due to that committee person no longer being needed.
  - Louise Tallent moved to approve.
  - Janice Malchow seconded the motion.
  - Motion carried.

H. Conflict of Interest Policy - **Action Required**

- Janice Malchow moved to approve.
- Cindy Sues seconded the motion.
- Motion carried.

IV. Motion to Adjourn Organizational meeting - *Cindy Sues* - **Action Required**

- Nicole Kelly moved to approve.
- Janice Malchow seconded the motion.
- Motion carried. Organizational meeting adjourned.

## PART II – REGULAR MEETING MINUTES

*All Motions Were Passed With a 5-0  
Roll Call Vote Unless Otherwise Indicated*

- I. Call to Order – *Cindy Sues*
  - The Regular Meeting was called to order by Board President, Cindy Sues.
  
- II. Agenda: Approval, Deletions, Additions – *Dr. Veracco* – **Action Required**
  - The changes to the agenda include revisions to the personnel packet under Sarah Castaneda’s section, additional professional leave requests under Misty Scheuneman’s section. Also, item VII.F.1 under Bill Ledyard’s section will be tabled until the January 21, 2025 meeting.
  - Nicole Kelly moved to approve.
  - Louise Tallent seconded the motion.
  - Motion carried.
  
- III. Correspondence – *Nicole Kelly*
  - There was no correspondence.
  
- IV. Liaison Committee Updates – *Cindy Sues*
  - A. Personnel Interview Committee: Howard Marshall
  - B. Schererville Redevelopment Commission: Nicole Kelly
  - C. Schererville Parks Department: Nicole Kelly
  - D. Lake Central Education Foundation: Janice Malchow
  - E. Legislative Committee: Janice Malchow
  - F. Dyer Parks Department: Janice Malchow
  - G. Construction Committee: Cindy Sues
  - H. St. John Redevelopment Commission: Cindy Sues
  - I. Dollars for Scholars: Cindy Sues
  - J. Dyer Redevelopment Commission: Louise Tallent
  - K. Wellness Committee: Louise Tallent
  
- V. Official School Board Business Topics: Consent Agenda – *Dr. Veracco* – **Action Required**
  - A. Approval of Minutes
    - Regular Board Meeting: Monday, December 9, 2024
    - Executive Session: Monday, December 16, 2024
  - B. Approval of Claims, Payroll and Extracurricular Expenditures
    - Janice Malchow moved to approve the Consent Agenda.
    - Cindy Sues seconded the motion.
    - Motion carried.
  
- VI. Public Comments Regarding Action Items
  - There were no public comments regarding action items.
  
- VII. Official School Board Business Topics: Regular Agenda
  - A. Superintendent – *Dr. Veracco*

- B. Assistant Superintendent – *Sarah Castaneda*
1. Personnel Recommendations – **Action Required- Amended**
    - Nicole Kelly moved to approve the amended personnel recommendations.
    - Louise Tallent seconded the motion.
    - Motion carried.
  2. Final High School Diploma Changes
- C. Director of Primary Education – *Yolanda Bracey*
- D. Director of Secondary Education – *Misty Scheuneman*
1. Professional Leave Requests - **Action Required - Amended**
    - Nicole Kelly moved to approve.
    - Louis Tallent seconded the motion.
    - Motion carried.
  2. Field Trip Requests - **Action Required**
    - Janice Malchow moved to approve.
    - Louise Tallent seconded the motion.
    - Motion carried.
  3. LCHS New Course Proposal with Kari Regan, Assistant Principal
- E. Director of Student Services - *Becky Gromala*
1. Professional Leave Requests - **Action Required**
    - Janice Malchow moved to approve.
    - Nicole Kelly seconded the motion.
    - Motion carried
- F. Director of Facilities – *Bill Ledyard*
- ~~1. LCSC/SAI Optimization and NIPSCO Incentives review for 2024 – Update~~
- G. Director of Business Services – *Rob James*
1. 2023 Pay 2024 Tax Collections Update
  2. 2023-2024 Curricular Materials Reimbursement Update
  3. Professional Leave Request - **Action Required**
    - Janice Malchow moved to approve.
    - Cindy Sues seconded the motion.
    - Motion carried.
  4. Transfer of Pension Debt Service Fund Cash Balance - **Action Required**
    - Nicole Kelly moved to approve.
    - Louise Tallent seconded the motion.
    - Motion carried.
  5. Donations - **Action Required**
    - Janice Malchow moved to approve.
    - Cindy Sues seconded the motion.
    - Motion carried.

- VIII. Public Comments – *Cindy Sues*  
- Matt Kaftanich: Had questions regarding the redistricting.
- IX. Board Comments and Consideration of Future Agenda Items – *Cindy Sues*  
Janice Malchow: It’s going to be a great 2025  
Louise Tallent: I want to wish our students and staff a really happy, healthy and prosperous New Year and thank you for all the work. Time flies and goes so fast and before you know it will be the end of this school year.  
Nicole Kelly: I echo and agree with Ms. Tallent and Dr. Malchow.  
Cindy Sues: I echo all of that too.
- X. Board Calendar of Future Activities – *Dr. Veracco*  
- Next School Board Meeting: Tuesday, January 21, 2025
- XI. Adjournment – *Cindy Sues* – **Action Required**  
- Nicole Kelly moved to adjourn the meeting at 7:55 pm.  
- Cindy Sues seconded the motion.  
- Motion carried, meeting adjourned.

Minutes of the January 6, 2025 School Board Meeting were approved and adopted by the Board of School Trustees at the January 21, 2025 School Board Meeting.

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Cindy Sues, President

ATTEST:

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Nicole Kelly, Secretary

**ORGANIZATIONAL  
MEETING  
DOCS**

**INSTRUCTIONS:** This oath of office may be given by any individual authorized to administer an oath under Indiana Code 33-42-9. These individuals include a notary public, a judge of a court (*within the court's jurisdiction*), a mayor, clerk or clerk-treasurer of a city or town (*within the city or town*), a circuit court clerk or county auditor (*within the county*), and a State Senator or State Representative (*anywhere within Indiana*). **Note: This oath must be filed with the circuit court clerk no later than thirty (30) days after the term begins. (IC 5-4-1-1.2)**

# OATH OF OFFICE

STATE OF INDIANA

COUNTY OF LAKE

I, the undersigned, do solemnly swear (*or affirm*) that I will support the Constitution of the United States of America and the Constitution of the State of Indiana, and the laws of the United States and the State of Indiana. I will faithfully execute the duties of my office as a Member of this governing body, so help me God.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**SUBSCRIBED AND SWORN TO BEFORE ME, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

*If the person administering the Oath is a Notary Public, add the county of residence and date of expiration of commission:*

COUNTY OF RESIDENCE: \_\_\_\_\_

DATE COMMISSION EXPIRES: \_\_\_\_\_

I, *state your name*, do solemnly swear  
that I will support the Constitution  
of the United States of America  
and the Constitution of the State of Indiana,  
and the laws of the United States  
and the State of Indiana.  
I will faithfully execute  
the duties of my office  
as a Member of the governing body  
of the Lake Central School Corporation, so help me God.



## Board Member Ethics

A School Board member should honor the high responsibility which his/her membership demands by:

- A. thinking always in terms of "children first";
- B. understanding that the basic function of the School Board member is "policy-making" and not "administrative", and by accepting the responsibility of learning to discriminate intelligently between these two functions;
- C. accepting the responsibility along with his/her fellow Board members of seeing that the maximum of facilities and resources is provided for the proper functioning of schools;
- D. refusing to "play politics" in either the traditional partisan, or in any petty sense;
- E. representing at all times the entire school community;
- F. accepting the responsibility of becoming well informed concerning the duties of Board members, and the proper functions of public schools;
- G. recognizing responsibility as a State official to seek the improvement of education throughout the State.

A School Board member should respect his/her relationships with other members of the Board by:

- A. recognizing that authority rests only with the Board in official meetings, and that the individual member has no legal status to bind the Board outside of such meetings;
- B. refusing to make statements or promises as to how s/he will vote on any matter which should properly come before the Board as a whole;
- C. making decisions only after all facts bearing on a question have been presented and discussed;
- D. respecting the opinion of others and by graciously conforming to the principle of "majority rule";

- E. refusing to participate in irregular meetings such as "secret" or "star chamber" meetings, which are not official and which all members do not have the opportunity to attend.

A School Board member should maintain desirable relations with the Superintendent of Schools and his/her staff by:

- A. striving to procure, when the vacancy exists, the best professional leader available for the head administrative post;
- B. giving the Superintendent full administrative authority for properly discharging his/her professional duties, and also by holding him/her responsible for acceptable results;
- C. acting only upon the recommendation of the Superintendent in matters of employment or dismissal of school personnel;
- D. having the Superintendent present at all meetings of the Board except when his/her contract and salary are under consideration;
- E. referring all complaints to the proper administrative office and by discussing them only at a regular meeting after failure of administrative solution;
- F. striving to provide adequate safeguards around the Superintendent and other staff members to the end that they can live happily and comfortably in the community and discharge their educational functions on a thoroughly professional basis;
- G. presenting personal criticisms of any employee directly to the Superintendent.

A School Board member should meet his/her responsibilities to his/her community by:

- A. attempting to appraise fairly both the present and future educational needs of the community;
- B. regarding it as a major responsibility of the Board to interpret the aims and the methods of the schools of the community;
- C. insisting that all school business transactions be on an open, ethical, and above-board basis;

- E. refusing to use his/her position on a School Board in any way whatsoever for personal gain or personal prestige;
- F. refusing to discuss personnel matters or any other confidential business of the Board in his/her home, on the street, or in his/her office;
- G. winning the community's confidence that all is being done in the best interests of school children.

Indiana School Boards Association

**RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES  
OF THE LAKE CENTRAL SCHOOL CORPORATION  
CONCERNING BOARD MEMBER COMPENSATION**

WHEREAS, I.C.20-26-4-7 has been amended to provide that each school corporation by resolution shall have the power to pay each of its members as reasonable amount for services as a member, not to exceed:

1. Two Thousand (\$2,000.00) dollars per year; and
2. A per diem not to exceed the rate approved for members of the Board of School Commissioners under I.C.20-23-4-28(e).

WHEREAS, the Board of School Trustees of the Lake Central School Corporation wishes to provide a per diem payment for attendance of its Board members at each Board meeting and committee meeting as determined by the Board.

NOW THEREFORE, BE IT RESOLVED by the Board of School Trustees of the Lake Central School Corporation, that each of its Board members shall receive a per diem payment of One Hundred Fifty (\$150.00) Dollars per Board meeting (public meeting during which the Board takes action as defined in I.C.20-26-4-7 and Seventy Five (\$75.00) Dollars per committee meeting.

DULY ADOPTED by the Board of School Trustees of the Lake Central School Corporation this 6th day of January, 2025.

**BOARD OF SCHOOL TRUSTEES OF THE  
LAKE CENTRAL SCHOOL CORPORATION**

\_\_\_\_\_  
*Nicole Kelly*

\_\_\_\_\_  
*Louise Tallent*

\_\_\_\_\_  
*Janice Malchow*

\_\_\_\_\_  
*Cindy Sues*

\_\_\_\_\_  
*Howard Marshall*



CRIST,  
SEARS &  
ZIC, LLP

MICHAEL D. SEARS  
JACQUELYN S. PILLAR

RISHI K. ASIJA

CHERYL A. ZIC  
RETIRED

STEVEN R. CRIST  
1943-2019

December 20, 2024

Dr. Lawrence H. Veracco, Superintendent  
LAKE CENTRAL SCHOOL CORPORATION  
8260 Wicker Boulevard  
St. John, Indiana 46373

Re: Legal Representation - Effective January 1, 2025

Dear Dr. Veracco:

In response to Rob's inquiry as to our firm's billing rates for the calendar year 2025 in preparation for the Board's organizational meeting in January, we would propose that we continue billing hourly rates for legal services at \$225.00 for the firm's partners, \$185.00 for associate(s), and \$210.00 for expulsion examiner assignments, upon the Board's approval. As you know, these are the same rates charged by the firm in 2023 and 2024. Expenses (copies, postage, mileage, etc.) related to representation are billed monthly as incurred.

The firm will continue to provide monthly detailed statements itemizing legal services provided in the prior month. As in the past, arrangements for the special matters of representation, such as bond issues, would be agreed upon separately at the time of engagement. We hope that you find our rates to be fair and commensurate with the quality of legal work our firm provides.

On behalf of the firm, I would like to express our appreciation for the opportunity to continue to serve as legal counsel for Lake Central School Corporation. It continues to be a pleasure to work with you along with your entire administrative staff and the Board. We look forward to the opportunity to continue to do so. Should you have any questions or concerns regarding the proposed rates or our firm's representation, do not hesitate to contact me.

Very truly yours,

Jacquelyn S. Pillar  
Ext. 233  
[jpillar@cszlegal.com](mailto:jpillar@cszlegal.com)

JSP/mls

cc: Mr. Rob James, Director of Business Services

## Robert James

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**From:** Shanahan, James D. <jdshanahan@taftlaw.com> on behalf of Shanahan, James D.  
**Sent:** Monday, December 16, 2024 9:25 PM  
**To:** Rob James  
**Subject:** RE: 2025 Billing Rates

Good morning.

For work for which we charge a fee based on the amount of time incurred, my hourly billing rates for 2025 will be \$375. This type of work would include responses to an IRS audit and other similar non-financing work. As in the past, we do not anticipate billing the School Corporation on an hourly basis for work done on financings. For a financing, we will charge a fixed fee as agreed upon for each financing. That fee, and fees for prior deals, allow us to respond to questions from the School Corporation and engage in conversations with you about things the School Corporation should do or consider doing with no additional fees.

Please let me know if this is an acceptable reply to your request.

Hope you have a Merry Christmas, and a safe and prosperous New Year!

Best,  
Jimmy

**Taft/** James D. Shanahan  
Partner  
jdshanahan@taftlaw.com  
Dir: 312.836.4140 | Cell: 812.568.2227  
Tel: 312.527.4000 | Fax: 312.966.8500 | Dir Alternate: 812.568.2227 - Indiana  
111 E. Wacker Drive, Suite 2600  
Chicago, Illinois 60601-4208

[taftlaw.com](http://taftlaw.com)

**Taft/** Sherman  
Howard

Taft expands on Jan. 1, 2025 to the Mountain West region with the addition of Sherman & Howard, a prominent 130-year-old law firm. Learn more [here](#).

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**From:** Rob James <rjames@lcscmail.com>  
**Sent:** Monday, December 16, 2024 1:18 PM  
**To:** mconrad@lewis-kappes.com; Shanahan, James D. <jdshanahan@taftlaw.com>; Jacquelyn Pillar <jpillar@cszlegal.com>

## Robert James

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**Subject:** FW: 2025 Billing Rates - Lake Central

Monica- \$220  
Associates- \$210  
Paralegal- \$115

Monica Conrad

Please let me know if you need any more information.

Thank you,  
Gina

[website](#) | [map](#)



Gina M. Ferrante

Paralegal

**LEWIS KAPPES**  
8585 Broadway, Suite 610A  
Merrillville, IN 46410  
P: 219.648.2072  
F: 219.525.4980  
E: [GFerrante@lewis-kappes.com](mailto:GFerrante@lewis-kappes.com)

**From:** Rob James [<mailto:rjames@lcscmail.com>]  
**Sent:** Monday, December 16, 2024 1:18 PM  
**To:** '[mconrad@lewis-kappes.com](mailto:mconrad@lewis-kappes.com)' <[mconrad@lewis-kappes.com](mailto:mconrad@lewis-kappes.com)>; 'Shanahan, James D.' <[jdshanahan@taftlaw.com](mailto:jdshanahan@taftlaw.com)>; 'Jacquelyn Pillar' <[jpillar@cszlegal.com](mailto:jpillar@cszlegal.com)>  
**Cc:** 'Jeanne Nowacki' <[jnowacki@lcscmail.com](mailto:jnowacki@lcscmail.com)>  
**Subject:** 2025 Billing Rates

Lake Central Attorneys....

It's that time of the year again. As we prepare for our school board's organizational meeting on January 6<sup>th</sup>, I am requesting that you provide me what your 2025 Billing Fee Schedule will be. You can either just respond to this email or formally write a letter to us. I am requesting that you get this to me no later than Tuesday, December 31<sup>st</sup> for inclusion in the board packet that will go out that week. Thanks!

Rob James, CPA, CBO  
Director of Business Services  
Lake Central School Corporation

## Lake Central School Corporation

8260 Wicker Avenue  
Tel: (219) 365-8507

Saint John, IN 46373  
Fax: (219) 365-6406

website: [lscs.us](http://lscs.us)



**Lawrence Veracco, Ph.D.**  
*Superintendent*

**Sarah Castaneda**  
*Assistant Superintendent*

**Yolanda Bracey, Ed. D.**  
*Director of Primary Education*

**Misty Scheuneman**  
*Director of Secondary Education*

**Rebecca Gromala**  
*Director of Student Services*

## MEMORANDUM

TO: Board of Education Members

Nicole Kelly  
Janice Malchow  
Howard Marshall  
Cindy Sues  
Louise Tallent

FR: Dr. Lawrence Veracco, Superintendent

RE: School Board Treasurer

DT: January 6, 2025

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I would like to recommend that Cathie Romba continue her role as School Board Treasurer for 2025.



# Lake Central School Corporation

8260 Wicker Avenue  
Tel: (219) 365-8507

Saint John, IN 46373  
Fax: (219) 365-6406

website: [lcsc.us](http://lcsc.us)



**Lawrence Veracco, Ph.D.**  
Superintendent

**Sarah Castaneda**  
Assistant Superintendent

**Yolanda Bracey, Ed. D.**  
Director of Primary Education

**Misty Scheuneman**  
Director of Secondary Education

**Rebecca Gromala**  
Director of Student Services

## MEMORANDUM

TO: Board of Education Members:  
Nicole Kelly, Janice Malchow, Howard Marshall, Cindy Sues, Louise Tallent

FR: Dr. Lawrence Veracco, Superintendent

RE: Liaison Appointments

DT: January 6, 2025

Listed below are the Liaison Appointments that require appointments for 2025. Please confirm each of the 2025 Appointments by vote:

### LIAISON APPOINTMENTS 2025

#### COMMITTEE / COMMISSION

Personnel Interview Committee  
Schererville Redevelopment Commission  
Schererville Parks Department  
Lake Central Education Foundation  
Legislative Committee  
Dyer Parks Department  
Construction Committee  
St. John Redevelopment Commission  
Dollars for Scholars  
Dyer Redevelopment Commission  
Wellness Committee

#### BOARD MEMBER LIAISON

Howard Marshall  
Nicole Kelly  
Nicole Kelly  
Janice Malchow  
Janice Malchow  
Janice Malchow  
Cindy Sues  
Cindy Sues  
Cindy Sues  
Louise Tallent  
Louise Tallent



# UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R / 6-12) / Form 236  
STATE BOARD OF ACCOUNTS

## Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** \_\_\_\_\_  
\_\_\_\_\_
2. **Title or Position With Governmental Entity:** \_\_\_\_\_
3. a. **Governmental Entity:** \_\_\_\_\_  
b. **County:** \_\_\_\_\_
4. **This statement is submitted (check one):**
  - a.  as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor, or
  - b.  as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. **Description(s) of Contract(s) or Purchase(s)** *(Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

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(Attach extra pages if additional space is needed.)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):

I (We) being the \_\_\_\_\_ of  
(Title of Officer or Name of Governing Body)

\_\_\_\_\_ and having the power to appoint  
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Elected Official

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

\_\_\_\_\_  
Date Submitted (month, day, year)

\_\_\_\_\_  
Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: \_\_\_\_\_  
(Signature of Public Servant)

Date: \_\_\_\_\_  
(month, day, year)

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.

## IC 35-44.1-1-4 Conflict of interest

(a) The following definitions apply throughout this section:

(1) "Dependent" means any of the following:

(A) The spouse of a public servant.

(B) A child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is:

(i) unemancipated; and

(ii) less than eighteen (18) years of age.

(C) An individual more than one-half (1/2) of whose support is provided during a year by the public servant.

(2) "Governmental entity served by the public servant" means the immediate governmental entity being served by a public servant.

(3) "Pecuniary interest" means an interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of:

(A) the public servant; or

(B) a dependent of the public servant who:

(i) is under the direct or indirect administrative control of the public servant; or

(ii) receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant.

(b) A public servant who knowingly or intentionally:

(1) has a pecuniary interest in; or

(2) derives a profit from;

a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Level 6 felony.

(c) It is not an offense under this section if any of the following apply:

(1) The public servant or the public servant's dependent receives compensation through salary or an employment contract for:

(A) services provided as a public servant; or

(B) expenses incurred by the public servant as provided by law.

(2) The public servant's interest in the contract or purchase and all other contracts and purchases made by the governmental entity during the twelve (12) months before the date of the contract or purchase was two hundred fifty dollars (\$250) or less.

(3) The contract or purchase involves utility services from a utility whose rate structure is regulated by the state or federal government.

(4) The public servant:

(A) acts in only an advisory capacity for a state supported college or university; and

(B) does not have authority to act on behalf of the college or university in a matter

involving a contract or purchase.

(5) A public servant under the jurisdiction of the state ethics commission (as provided in IC 4-2-6-2.5) obtains from the state ethics commission, following full and truthful disclosure, written approval that the public servant will not or does not have a conflict of interest in connection with the contract or purchase under IC 4-2-6 and this section. The approval required under this subdivision must be:

(A) granted to the public servant before action is taken in connection with the contract or purchase by the governmental entity served; or

(B) sought by the public servant as soon as possible after the contract is executed or the purchase is made and the public servant becomes aware of the facts that give rise to a question of conflict of interest.

(6) A public servant makes a disclosure that meets the requirements of subsection (d) or (e) and

is:

(A) not a member or on the staff of the governing body empowered to contract or purchase on behalf of the governmental entity, and functions and performs duties for

the governmental entity unrelated to the contract or purchase;  
(B) appointed by an elected public servant;  
(C) employed by the governing body of a school corporation and the contract or purchase involves the employment of a dependent or the payment of fees to a dependent;  
(D) elected; or  
(E) a member of, or a person appointed by, the board of trustees of a state supported college or university.

(7) The public servant is a member of the governing board of, or is a physician employed or contracted by, a hospital organized or operated under IC 16-22-1 through IC 16-22-5 or IC 16-23-1.

(d) A disclosure must:

- (1) be in writing;
- (2) describe the contract or purchase to be made by the governmental entity;
- (3) describe the pecuniary interest that the public servant has in the contract or purchase;
- (4) be affirmed under penalty of perjury;
- (5) be submitted to the governmental entity and be accepted by the governmental entity in a public meeting of the governmental entity before final action on the contract or purchase;
- (6) be filed within fifteen (15) days after final action on the contract or purchase with:
  - (A) the state board of accounts; and
  - (B) if the governmental entity is a governmental entity other than the state or a state supported college or university, the clerk of the circuit court in the county where the governmental entity takes final action on the contract or purchase; and
- (7) contain, if the public servant is appointed, the written approval of the elected public servant (if any) or the board of trustees of a state supported college or university (if any) that appointed the public servant.

(e) This subsection applies only to a person who is a member of, or a person appointed by, the board of trustees of a state supported college or university. A person to whom this subsection applies complies with the disclosure requirements of this chapter with respect to the person's pecuniary interest in a particular type of contract or purchase which is made on a regular basis from a particular vendor if the individual files with the state board of accounts and the board of trustees a statement of pecuniary interest in that particular type of contract or purchase made with that particular vendor. The statement required by this subsection must be made on an annual basis.

*As added by P.L. 126-2012, SEC. 54. Amended by P.L. 158-2013, SEC. 499.*

# Frequently Asked Questions

1. My spouse works for the school corporation. Is this a conflict?

**No, unless you both work in the same department and one is the supervisor over the other.**

2. My son/daughter works for the school corporation in the summer. Is this a conflict?

**No, unless he/she is under your direct or indirect administrative control.**

3. Does this Indiana Code apply to me if my sister-in-law works in my department?

**No, the Code only applies to a spouse, child, stepchild, adoptee under the age of 18 or unemancipated, or an individual to whom you provide more than 50% of support.**

4. The vendor we are using to provide flowers for the school dance is my Aunt/Uncle. Is this a conflict?

**No, see answer to 3 above.**

5. I have a side business which provides goods/services to the school corporation. Is this a conflict?

**Yes, a Uniform Conflict of Interest Disclosure Statement should be completed.**

6. Does the Uniform Conflict of Interest Disclosure Statement protect the school corporation?

**No, it protects the employee who has the conflict.**

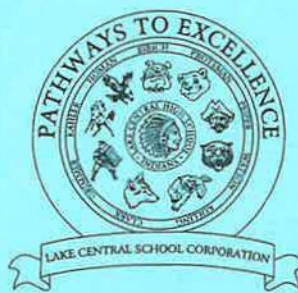
**SUPPORTING  
DOCUMENTS  
FOR MINTUES**

# Lake Central School Corporation

8260 Wicker Avenue  
Tel: (219) 365-8507

Saint John, IN 46373  
Fax: (219) 365-6406

website: [lcsc.us](http://lcsc.us)



Lawrence Veracco, Ph.D.  
Superintendent

Sarah Castaneda  
Assistant Superintendent

Yolanda Bracey, Ed. D.  
Director of Primary Education

Misty Scheuneman  
Director of Secondary Education

Rebecca Gromala  
Director of Student Services

**TO: Board of School Trustees**  
**FROM: Sarah Castaneda, Assistant Superintendent**  
**DATE: January 2, 2025**  
**RE: Board Meeting of January 6, 2025**

## REVISED

### Personnel

*(Board action required)*

We are recommending that the following be approved:

#### I. Certified Appointment(s), Resignation(s):

##### A. Appointment:

1. Castulo Perez Jr., Temporary Spanish Teacher, Lake Central High School (effective January 6, 2025).
2. Ashley Wills, Temporary Resource Teacher, Bibich Elementary School (effective January 6, 2025).
3. Colleen Romeli, Temporary Math Teacher, Kahler Middle School (effective February-May 2025).

##### B. Resignation:

1. Rakim Ali, Temporary Science Teacher, Lake Central High School (effective January 31, 2025).
2. Madeline Bogathy, Temporary Art Teacher, Lake Central High School (effective February 3, 2025).
3. Tisa Augsburger, Resource Teacher, Bibich Elementary School (effective January 8, 2025).

#### II. Classified Appointment(s), Resignation(s), Transfer(s), Change of Status, Termination & Retirement:

##### A. Appointments:

1. Kylie Lach (Crown Point), Paraprofessional, Homan Elementary School (effective December 18, 2024).
2. Julianne Flores (Crown Point), Paraprofessional, Watson Elementary School (effective January 7, 2025).
3. Katie Nefs (Highland), Title 1 Tutor, Homan Elementary School (effective January 13, 2025).
4. Katherine Znavor (Schererville), Café Assistant, Non School Specific (effective January 7, 2025).
5. Scott March (St. John), Bus Driver, Lake Central Transportation (effective January 7, 2025).



6. Lori Kuipers (Schererville), Bus Aide, Lake Central Transportation (effective January 7, 2025).
7. Edward Sopko (Crown Point), Corporation Treasurer (effective January 21, 2025; *pending background check*).
8. Kayla Conners (Crown Point), Paraprofessional 4 hours per day at Kolling Elementary School (effective January 7, 2025).

**B. Resignations:**

1. Jill Ratkovich, Product Assistant, Watson Elementary School (effective December 20, 2024).
2. Hilary Vandervelde, Paraprofessional, Watson Elementary School (effective December 20, 2024).
3. Angel Hansen, Custodian, Kahler Middle School (effective December 20, 2024).
4. Sonya Robinson, Paraprofessional, Lake Central High School (effective January 10, 2025).
5. Katie Hill, Paraprofessional, Lake Central High School (effective January 7, 2025).

**C. Transfers:**

1. Rita Updyke, from Custodian at Homan Elementary School to Head Custodian at Kolling Elementary School (effective December 28, 2024).
2. Jessica Krueger, from 7.0 hour per day Manager in Training to 7.5 hour per day Product Assistant at Homan Elementary School (effective January 6, 2025).
3. Latisha Brtva, from acting Manager to Manager at Lake Central High School Food Service (effective January 6, 2025).

**D. Change of Status:**

1. Sam Blackhurst, from 4 days to 5 days per week as a Paraprofessional at Lake Central High School (effective January 7, 2025).
2. Brynn McGuffey, from 5 days to 4 days per week as a Paraprofessional at Lake Central High School (effective January 7, 2025).

**E. Termination:**

1. Logan Lindzy, Paraprofessional, Lake Central High School (effective December 18, 2024).

**F. Retirement:**

1. Cathie Romba, Corporation Treasurer, Lake Central School Corporation (effective February 5, 2025); *17 years of dedicated service*.

**III. Certified Extracurricular Appointment(s) & Resignation(s):**

**A. Appointments:**

1. Michael Brandner, All Star Basketball Coach, Lake Central High School (effective January 9, 2025).
2. Karen Brann, All Star Basketball Coach, Lake Central High School (effective January 9, 2025).
3. Jon Newcomb, All Star Basketball Coach, Lake Central High School (effective January 9, 2025).

**Approval of Lake Central School Corporation Substitute Staff Appointments and Resignations – Refer to attached list of substitutes that have been hired and have resigned.**

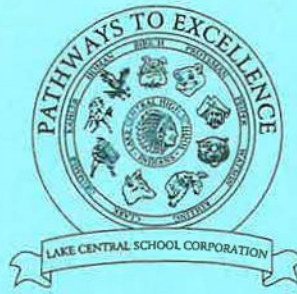


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Superintendent

Sarah Castaneda  
Assistant Superintendent

Yolanda Bracey, Ed. D.  
Director of Primary Education

Misty Scheuneman  
Director of Secondary Education

Rebecca Gromala  
Director of Student Services

TO: Board of School Trustees  
FROM: Misty Scheuneman, Director of Secondary Education  
DATE: January 2, 2025  
RE: **Board Meeting of January 6, 2025**

## PROFESSIONAL LEAVE REQUESTS

*Revised*

|                         |  |
|-------------------------|--|
| <b>NAME</b>             | <b>Christina Arroyo</b>  |
| POSITION                | Choir Director   |
| SCHOOL                  | Clark Middle School  |
| EVENT                   | IMEA Professional Development Conference   |
| DATES                   | 1/16 - 1/18/2025   |
| PLACE                   | Ft. Wayne, IN  |
| DESCRIPTION             | Music Educators Conference   |
| SPONSORING ORGANIZATION | Indiana Music Education Association  |
| EXPENSES                | Estimated Meal Cost - \$70<br>Estimated Hotel Cost - \$388<br>Estimated Required Fees - \$275<br>Estimated Travel Cost - Mileage |
| FUNDING                 | 010-1-11200-31200-0051   |

MS/vv

Board Meeting of January 6, 2025

|                         |  |
|-------------------------|--|
| <b>NAME</b>             | <b>Valerie Gardner</b>   |
| POSITION                | Math Coach   |
| SCHOOL                  | LCHS   |
| EVENT                   | ICTM   |
| DATES                   | 1/25 - 1/26/2025   |
| PLACE                   | Franklin, IN   |
| DESCRIPTION             | Conference for Math Teachers   |
| SPONSORING ORGANIZATION | Indiana Council of Teachers of Mathematics   |
| EXPENSES                | Estimated Meal Cost - \$70<br>Estimated Hotel Cost - \$283.70<br>Estimated Required Fees - \$169.00<br>Estimated Travel Cost - Mileage |
| FUNDING                 | Corporation Title II   |

|                         |   |
|-------------------------|---|
| <b>NAME</b>             | <b>Ryan O'Dell</b>  |
| POSITION                | Guard Director  |
| SCHOOL                  | LCHS  |
| EVENT                   | Winter Guard Competition  |
| DATES                   | 1/26/2025   |
| PLACE                   | Naperville, IL  |
| DESCRIPTION             | Winter Guard Competition  |
| SPONSORING ORGANIZATION | Naperville North High School  |
| EXPENSES                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| FUNDING                 | Guard ECA Account   |

Board Meeting of January 6, 2025

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Danielle Carr   |
| <b>POSITION</b>                | Teacher   |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | LAUNCH Signature Robotics Competition   |
| <b>DATES</b>                   | 1/31 - 2/03/2025  |
| <b>PLACE</b>                   | Cleveland, OH   |
| <b>DESCRIPTION</b>             | Robotics Competition  |
| <b>SPONSORING ORGANIZATION</b> | Tinkham Veale University  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Self-Funded   |

|                                |  |
|--------------------------------|--|
| <b>NAME</b>                    | Pete Koulianos   |
| <b>POSITION</b>                | Head Football Coach  |
| <b>SCHOOL</b>                  | LCHS   |
| <b>EVENT</b>                   | Glazier Clinic   |
| <b>DATES</b>                   | 1/31 - 2/02/2025   |
| <b>PLACE</b>                   | Indianapolis, IN   |
| <b>DESCRIPTION</b>             | Football Clinic  |
| <b>SPONSORING ORGANIZATION</b> | Glazier Clinics  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$70<br>Estimated Hotel Cost - \$300<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - Mileage |
| <b>FUNDING</b>                 | Athletics  |

Board Meeting of January 6, 2025

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | Winter Guard Competition  |
| <b>DATES</b>                   | 2/02/2025   |
| <b>PLACE</b>                   | Naperville, IL  |
| <b>DESCRIPTION</b>             | Winter Guard Competition  |
| <b>SPONSORING ORGANIZATION</b> | Naperville Central High School  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Account   |

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | C. Gaines, D. Kelly, D. Welch, E. Mackie  |
| <b>POSITION</b>                | Teachers  |
| <b>SCHOOL</b>                  | Kahler Middle School  |
| <b>EVENT</b>                   | 7th Grade Field Trip  |
| <b>DATES</b>                   | 2/12/2025   |
| <b>PLACE</b>                   | Chicago, IL   |
| <b>DESCRIPTION</b>             | 7th grade field trip to the Field Museum  |
| <b>SPONSORING ORGANIZATION</b> | 7th Grade Science Department  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Self-Funded   |

\*This was approved at the 12/09/24 meeting, but the date of the field trip has changed to 2/12/25.

Board Meeting of January 6, 2025

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | WGI Indianapolis Regional Guard Competition   |
| <b>DATES</b>                   | 2/22 - 2/23/2025  |
| <b>PLACE</b>                   | Indianapolis, IN  |
| <b>DESCRIPTION</b>             | Guard Competition   |
| <b>SPONSORING ORGANIZATION</b> | Warren Central High School  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Account   |

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Jennifer Schmitt  |
| <b>POSITION</b>                | Teacher   |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | FCCLA State Leadership Conference   |
| <b>DATES</b>                   | 2/27 - 2/28/2025  |
| <b>PLACE</b>                   | Muncie, IN  |
| <b>DESCRIPTION</b>             | FCS Competitions and Workshops  |
| <b>SPONSORING ORGANIZATION</b> | Indiana FCCLA   |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Self-Funded   |

Board Meeting of January 6, 2025

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | WGI Chicago Regional  |
| <b>DATES</b>                   | 3/01 - 3/02/2025  |
| <b>PLACE</b>                   | Frankfort, IL   |
| <b>DESCRIPTION</b>             | Winter Guard Competition  |
| <b>SPONSORING ORGANIZATION</b> | Lincolnway East High School   |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Fund  |

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | Winter Guard Competition  |
| <b>DATES</b>                   | 3/08/2025   |
| <b>PLACE</b>                   | Channahon, IL   |
| <b>DESCRIPTION</b>             | Winter Guard Competition  |
| <b>SPONSORING ORGANIZATION</b> | Minooka High School   |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Fund  |



Board Meeting of January 6, 2025

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | Winter Guard Competition  |
| <b>DATES</b>                   | 3/16/2025   |
| <b>PLACE</b>                   | Arlington Heights, IL   |
| <b>DESCRIPTION</b>             | Winter Guard Competition  |
| <b>SPONSORING ORGANIZATION</b> | Hersey High School  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Fund  |

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | MWCGC Championships   |
| <b>DATES</b>                   | 3/29 - 3/30/2025  |
| <b>PLACE</b>                   | Tinley Park, IL   |
| <b>DESCRIPTION</b>             | Winter Guard Competition  |
| <b>SPONSORING ORGANIZATION</b> | Victor J. Andrew High School  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Fund  |

Board Meeting of January 6, 2025

|                                |   |
|--------------------------------|---|
| <b>NAME</b>                    | Ryan O'Dell   |
| <b>POSITION</b>                | Guard Director  |
| <b>SCHOOL</b>                  | LCHS  |
| <b>EVENT</b>                   | WGI World Championships   |
| <b>DATES</b>                   | 4/02 - 4/06/2025  |
| <b>PLACE</b>                   | Dayton, OH  |
| <b>DESCRIPTION</b>             | Winter Guard Competition  |
| <b>SPONSORING ORGANIZATION</b> | University of Dayton  |
| <b>EXPENSES</b>                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - \$0 |
| <b>FUNDING</b>                 | Guard ECA Fund  |

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Lawrence Veracco, Ph.D.  
Superintendent

Sarah Castaneda  
Assistant Superintendent

Yolanda Bracey, Ed. D.  
Director of Primary Education

Misty Scheuneman  
Director of Secondary Education

Rebecca Gromala  
Director of Student Services

TO: Board of School Trustees

FROM: Misty Scheuneman, Director of Secondary Education

DATE: January 2, 2025

RE: **Board Meeting of January 6, 2025**

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### **FIELD TRIP REQUESTS**

Ryan O'Dell, Guard Director for LCHS, requests to take approximately (13) members of the Winter Guard to Naperville, IL on January 26, 2025 to compete in a winter guard competition at Naperville North High School. All fees will be covered by the Guard ECA account.

He also requests to take the same group to Naperville, IL on February 2, 2025 to compete in a winter guard competition at Naperville Central High School. All fees will be paid by the Guard ECA account.

He also requests to take the same group to Indianapolis, IN on February 22 - February 23, 2025 to compete in the WGI Indianapolis Regional competition at Warren Central High School. All fees will be paid by the Guard ECA account.

He also requests to take the same group to Frankfort, IL on March 1 - March 2, 2025 to compete in the WGI Chicago Regional at Lincolnway East High School. All fees will be paid by the Guard ECA account.

He also requests to take a group of (25) members to Channahon, IL on March 8, 2025 to compete in a winter guard competition at Minooka High School. All fees will be paid by the Guard ECA account.

He also requests to take the same group of (25) to Arlington Heights, IL on March 16, 2025 to compete in a winter guard competition at Hersey High School. All fees will be paid by the Guard ECA account.

He also requests to take a group of (13) to Tinley Park, IL on March 29 - March 30, 2025 to compete in the MWCGC Championships at Victor J. Andrew High School. All fees will be paid by the Guard ECA account.

He also request to take the same group of (13) to Dayton, OH on April 2 - April 6, 2025 to compete in the WGI World Championships at the University of Dayton. All fees will be paid by the Guard ECA account.

MS/vv

Danielle Carr, Teacher at LCHS, requests to take approximately (20) members of the Robotics Club to Cleveland, OH on January 31 - February 3, 2025 to compete in the LAUNCH Signature Robotics Competition at Tinkham Veale University Center. This is a self-funded event.

Christine Gaines, Denise Kelly, Daniel Welch and Emily Mackie, teachers at Kahler Middle School, request to take the entire 7th grade class to Chicago, IL on February 12, 2025. The students will visit the Field Museum and see a presentation on rocks, minerals fossils and human body systems. This is a self-funded event.

*This was previously approved at the 12/09/24 meeting, but the date of the field trip has changed to 2/12/25.*

Jennifer Schmitt, teacher at LCHS, requests to take approximately (12) FCCLA students to Muncie, IN on February 27 - February 28, 2025 to attend the FCCLA State Leadership Conference. The students will participate in competitions and attend workshops. This is a self-funded event.

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Superintendent

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Assistant Superintendent

**Yolanda Bracey, Ed. D.**  
Director of Primary Education

**Misty Scheuneman**  
Director of Secondary Education

**Rebecca Gromala**  
Director of Student Services

TO: Board of School Trustees  
FROM: Rebecca Gromala, Director of Student Services  
DATE: January 2, 2025  
RE: **Board Meeting of January 6, 2025**

## PROFESSIONAL LEAVE REQUESTS

|                         |  |
|-------------------------|--|
| NAME                    | Ashley Mitsch / Tricia Matthews / Alexis King, Martha Davis, Michelle Calhoun / Jessica Horvat   |
| POSITION                | Assistant Principal / Teacher / School Service Provider, Teacher, Teacher / Behaviorist  |
| SCHOOL                  | Bibich / Clark / Grimmer / Peifer  |
| EVENT                   | 5 Point Scale Training   |
| DATES                   | 2/11/2025  |
| PLACE                   | Virtual  |
| DESCRIPTION             | Training on using the 5 Point Scale  |
| SPONSORING ORGANIZATION | Melissa Dubie Consulting   |
| EXPENSES                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$39 x (6)<br>Estimated Travel Cost - \$0                     |
| FUNDING                 | 684 -5 (Mitsch) / 24-010-1-11200-58000-0051 (Matthews) / 684-3 (King & Davis) / 646-0-12610-31200-0003 (Calhoun) / 646-0-12410-31200-0008 (Horvat) |

RG/vv

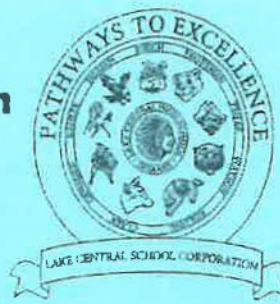
|                         |   |
|-------------------------|---|
| <b>NAME</b>             | <b>Zoe Miller, Georgia Bissias</b>  |
| POSITION                | TAP Teachers  |
| SCHOOL                  | LCHS  |
| EVENT                   | Transition Educators Facilitation Employment  |
| DATES                   | 1/13/2025   |
| PLACE                   | Virtual   |
| DESCRIPTION             | The Evolution and Principles of Supported and Customized Employment for Students with Disabilities                              |
| SPONSORING ORGANIZATION | I.U. Center of Community Living and Careers   |
| EXPENSES                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost – \$0<br>Estimated Required Fees – \$250 x (2)<br>Estimated Travel Cost – \$0 |
| FUNDING                 | 646-0-12200-31200-0002  |

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Lawrence Veracco, Ph. D.  
*Superintendent*

Rob James  
*Director of Business Services*

To: Board of School Trustees

From: Mr. Rob James, Director of Business Services

Date: January 2, 2025

**RE: Board Meeting January 6, 2025**

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## **2023 Pay 2024 Tax Collections Update**

On December 24, 2024, all taxing units in Lake County received their final tax settlement from the County Auditor for the 2023 Pay 2024 property tax collections. This year, the Lake Central School Corporation had a collection rate of 100.2% of the taxes levied. We have historically averaged a collection rate of approximately 98%.

## **2023-2024 Curricular Materials Reimbursement Update**

Beginning with the 2023-2024 school year, the Indiana General Assembly is providing a \$160 million annual appropriation in the state budget to cover the cost of curricular materials for all students. Based on the total ADM of students across the State, on December 17, 2024, each school district received a distribution of \$157.96 per student. For Lake Central, that equated to \$1,388,185.89, which was significantly less than the \$2,712,324 of curricular material costs that we reported to the State.

## **Professional Leave Request (Action Required)**

I am requesting professional leave to attend the 2025 ASBO International Leadership Forum from March 5-8 in Tampa, Florida. This is a leadership conference opportunity that I have been invited to, with Indiana ASBO picked up the entire cost.

The Administration recommends approving the professional leave requests as indicated above.

**Transfer of Pension Debt Service Fund Cash Balance (Action Required)**

On December 27, 2024, we paid off our 2004 Pension Bonds. After this final payment, a cash balance of \$36,287.78 remained in the Pension Debt Service Fund. I seek the Board's approval to transfer this \$36,287.78 to Pension Bond Proceeds Fund 0620 and then close the Pension Debt Service Fund. Fund 0620 is the fund where the original bond proceeds were placed and are used to make severance retirement payments to certified staff members who were part of the original Buyout plan.

The Administration recommends approving this transfer of funds.

**Donations (Action Required)**

**Received**

The Watson Elementary School PTO would like to donate \$2,671.67 to be used to purchase a new laminator machine for the school.

The Lake Central Middle School dance teams received donations of \$300 and \$100 from Art Hill Ford and Pure Power Hot Yoga, respectively, for expenses toward their recent dance invitational.

Kolling Elementary School received a donation of \$1,000 from Colleen DeVries.

The Lake Central High School War Memorial fund received a \$500 donation from Edward and Karen Golumbeck.

The Lake Central Winter Percussion received donations of \$100 from Anthony and Suzette Smierciak and Gina Siriani/Anthony Romano.

The Kahler Middle School theatre department received a donation of \$100 from Michelle Szilagyι to be used toward expenses for their state competition in January.

**Given**

The Lake Central High School Girls Basketball team recently held a cancer night and would like to donate \$206 to St. Jude House in Crown Point.

The Administration recommends approving the donations as indicated above.

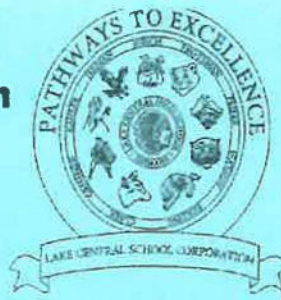


# Lake Central School Corporation

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Lawrence Veracco, Ph. D.  
Superintendent

Rob James  
Director of Business Services

TO: Board of School Trustees  
FROM: Rob James, Director of Business Services  
DATE: January 2, 2025  
RE: **Board Meeting Of January 6, 2025**

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## **PROFESSIONAL LEAVE**

|                         |   |
|-------------------------|---|
| <b>NAME</b>             | <b>Rob James</b>  |
| POSITION                | Director of Business Services   |
| SCHOOL                  | Lake Central School Corporation   |
| EVENT                   | Leadership Forum  |
| DATES                   | March 5-8, 2025   |
| PLACE                   | Tampa, Florida  |
| DESCRIPTION             | ASBO International Leadership Forum   |
| SPONSORING ORGANIZATION | ASBO International  |
| EXPENSES                | Estimated Meal Cost - \$0<br>Estimated Hotel Cost - \$0<br>Estimated Required Fees - \$0<br>Estimated Travel Cost - |
| FUNDING                 | Indiana ASBO pays for all expenses  |