

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central High School**  
**LGI ROOM – Enter Door E**  
**8260 Wicker Avenue, St. John, IN 46373**

Board Members Present

Nicole Kelly, Secretary  
Howard Marshall, Board Member  
Cindy Sues, President  
Janice Malchow, Vice-President  
Louise Tallent, Board Member

Board Members Not Present

Administration Present

Dr. Lawrence Veracco, Superintendent  
Sarah Castaneda, Assistant Superintendent  
Rebecca Gromala, Director of Student Services  
Bill Ledyard, Director of Facilities  
Rob James, Director of Business Services  
Yolanda Bracey, Director of Primary Education  
Misty Scheuneman, Director of Secondary Education

Administration Not Present

To view the archived video of the meeting in its entirety,  
go to the School Board section of website at [www.lcsc.us](http://www.lcsc.us)

*All Motions Were Passed With a 5-0  
Vote Unless Otherwise Indicated*

**SCHOOL BOARD MEETING MINUTES**  
**Monday, June 10, 2024 - 7:00pm**

- I. Call to Order – *Cindy Sues*
  - The meeting was called to order and Pledge of Allegiance led by Board President Cindy Sues.
  
- II. Agenda: Approval, Deletions, Additions – *Dr. Veracco* – **Action Required**
  - Nicole Kelly moved to approve the Agenda.
  - Janice Malchow seconded the motion.
  - Motion carried.
  
- III. Correspondence – *Nicole Kelly*
  - There was no correspondence.
  
- IV. Liaison Committee Updates – *Cindy Sues*
  - A. Personnel Interview Committee: Howard Marshall
  - B. Schererville Redevelopment Commission: Nicole Kelly
  - C. Schererville Parks Department: Nicole Kelly
  - D. Lake Central Education Foundation: Janice Malchow
  - E. Legislative Committee: Janice Malchow
  - F. Dyer Parks Department: Janice Malchow
  - G. Construction Committee: Cindy Sues
  - H. St. John Redevelopment Commission: Cindy Sues
  - I. Dollars for Scholars: Cindy Sues

- J. Dyer Redevelopment Commission: Louise Tallent
- V. Official School Board Business Topics: Consent Agenda – *Dr. Veracco* – **Action Required**
- A. Approval of Minutes
- Executive Session: May 20, 2024
  - Regular Board Meeting: May 20, 2024
  - Executive Session: May 28, 2024
- B. Approval of Claims, Payroll and Extracurricular Expenditures
- Howard Marshall moved to approve the Consent Agenda.
  - Cindy Sues seconded the motion.
  - Motion carried.
- VI. Public Comments Regarding Action Items
- There were no public comments regarding action items.
- VII. Official School Board Business Topics: Regular Agenda
- A. Superintendent – *Dr. Veracco*
1. Recognitions:
    - a. WordMasters - Bibich Elementary School
    - b. WordMasters - Homan Elementary School
    - c. WordMasters - Watson Elementary School
  2. BP 0144.1 Board Compensation - **Action Required**
    - Howard Marshall moved to approve.
    - Janice Malchow seconded the motion.
    - Motion carried.
- B. Assistant Superintendent – *Sarah Castaneda*
1. Personnel Recommendations – **Action Required**

Janice Malchow moved to approve.

Nicole Kelly seconded the motion.

Motion carried.
  2. Bus Driver Pay Increase - **Action Required**
    - Nicole Kelly moved to approve.
    - Janice Malchow seconded the motion.
    - Motion carried.
  3. Employee Handbooks 2024-2025 - **Action Required**
    - a. Transportation Manual
    - b. Classified Handbook
    - c. Administrators Handbook
    - d. Food Service Handbook
    - e. Certified Terms of Employment
    - Janice Malchow moved to approve.
    - Cindy Sues seconded the motion.
    - Motion carried.
- C. Director of Primary Education – *Yolanda Bracey*
1. LETRS Training Update

D. Director of Secondary Education – *Misty Scheuneman*

1. Professional Leave Requests - **Action Required**

- Nicole Kelly moved to approve.
- Louise Tallent seconded the motion.
- Motion carried.

2. Field Trip Requests - **Action Required**

- Janice Malchow moved to approve.
- Howard Marshall seconded the motion.
- Motion carried.

E. Director of Student Services - *Becky Gromala*

1. Title I EdFlex Waiver

F. Director of Facilities – *Bill Ledyard*

1. LCSC 2023 Capital Projects - Update

a. Bibich ES Projects

- i. New Building Addition Project
- ii. Mechanical HVAC Renovation Project

b. LCHS (Freshman Center) HVAC Renovation

2. Award and execute Change Order #04 to Larson-Danielson Construction Co., Inc. for the Bibich ES Building Project – Bid Package #8 – General Trades - **Action Required**

- Nicole Kelly moved to approve.
- Louise Tallent seconded the motion.
- Motion carried.

3. Award and execute Change Order #01 to Reichelt Plumbing, Inc. for the Bibich ES Building Project – Bid Package #9 – Plumbing - **Action Required**

- Howard Marshall moved to approve.
- Janice Malchow seconded the motion.
- Cindy Sues abstained from voting.
- Motion carried, 4-0.

G. Director of Business Services – *Rob James*

1. Public Hearing on Additional Appropriation of Bond Proceeds

- The floor was opened up to the public for any questions or comments.
- There were none, hearing concluded.

2. Adoption of 2024 General Obligation Bond Resolution - **Action Required**

- Howard Marshall moved to approve.
- Nicole Kelly seconded the motion.
- Motion carried.

3. Adoption of Additional Appropriation Resolution - **Action Required**

- Howard Marshall moved to approve.
- Cindy Sues seconded the motion.

- Motion carried.

4. Food2School Purchasing Agreement and Approval of 2024-2025 Food Service Bids - **Action Required**

- Nicole Kelly moved to approve.
- Janice Malchow seconded the motion.
- Motion carried.

5. Resolution to Raise Micro-Purchase Threshold - **Action Required**

- Janice Malchow moved to approve.
- Howard Marshall seconded the motion.
- Motion carried.

6. Donations - **Action Required**

- Howard Marshall moved to approve.
- Cindy Sues seconded the motion.
- Motion carried.

VIII. Public Comments – *Cindy Sues*

- There were no public comments.

IX. Board Comments and Consideration of Future Agenda Items – *Cindy Sues*

Nicole Kelly: This past weekend the Schererville Parks Department had their annual parade and I got to be a judge as a member of the Parks Board. So, that was exciting, but what I wanted to comment on was that Grimmer Middle School had a walking group in there, as did the marching band and we also had coaches from the LC football team, so it was great to see some familiar faces and see the schools in there participating in the town event.

Louise Tallent: I just wanted to say thank you to the high school team that pulled together the graduation services. I just thought it was a really well done event and it was kind of cold. But, it did go across with a lot of precision and I know a lot of people have been to several graduations at university level and I just think the staff did a good job and I just wanted to thank

Janice Malchow: That's nice to hear that our students were participating in the Schererville parade, that's cool, I was not able to attend, and you're right, graduation was very nice, but it was cold. Mr. James do you know when the big busses will be arriving?

Cindy Sues: I would like to thank anybody who took part in getting graduation together. I imagine it's no easy feat. And, congratulations to our girls softball team, I wish they would have went to state, but that wasn't the in the powers to be this year. But our boys baseball next Saturday are definitely going to state so congratulations to them and good luck so with that I'll turn it over to

X. Board Calendar of Future Activities – *Dr. Veracco*

- Next School Board Meeting: Monday, July 15, 2024

XI. Adjournment – *Cindy Sues* – **Action Required**

- Nicole Kelly moved to adjourn the meeting at 7:45pm.
- Janice Malchow seconded the motion.
- Motion carried, meeting adjourned.

Minutes of the June 10, 2024 Closed Executive Session were submitted, approved and adopted by the Board of School Trustees at the July 15, 2024 School Board Meeting.

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Board President, Cindy Sues

ATTEST:

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Board Secretary, Nicole Kelly

SUPPORTING  
DOCUMENTS  
FOR MINTUES

# BOARD RECOGNITION OF OUTSTANDING PERFORMANCE

For a student/teacher to be eligible for Board Recognition, the following criteria must be met before his/her name is submitted:

- A. Honors or awards received while participating in school corporation-sponsored activities.
  - 1. State and national honors and awards
  - 2. Athletic honors and awards beyond the conference and sectional level (i.e. regional, state, national)
  - 3. Awards and honors that are rare and bring credit to the Lake Central School Corporation.
- B. Honors and awards from activities NOT directly sponsored by the lake Central School Corporation which are rare and bring credit to the school corporation.
  - For group or team recognition, a certificate will be made out to the Team/Group (more than 12 members) and will be accepted by the captain or designee. Individual team members will receive their certificates at a later date to be determined by the coach or mentor. If the team has fewer than 12 members, certificates are issued to individual team members at the Board meetings.
  - The office will mail letters to the students and their parents, inviting them to attend a particular Board Meeting to receive their certificates (usually one week prior to the Board Meeting). Copies of the letters will be sent to the principal and sponsor/coach.
  - It is the responsibility of the school principal, coach, or mentor to submit, to the corporation office, the correct names and addresses of the students to be recognized.
  - Please take pictures during meets/events so the entire team is present. Pictures should be sent to Jeanne Nowacki and Matt Toczek.

BUILDING PRINCIPAL'S AUTHORIZATION: ADITALITA DATE: 05/14/24

All Recognition Requests must be approved by Dr. Veracco before being presented to the School Board

*Please complete this form in its entirety and send to Central Office, ATTN: Lori Olson/Susie Glasgow*

SCHOOL Bibich CONTACT PERSON Alison Petralia

NAME OF EVENT: Word Masters LOCATION OF EVENT: \_\_\_\_\_ DATE OF EVENT: \_\_\_\_\_

### CRITERIA/GENERAL INFORMATION REGARDING ACHIEVEMENT

*(To be read by Dr. Veracco during Board Meeting – attach sheet or use reverse side for additional information)*

Three times each year, Mrs. Julie Crary's third grade high ability students at Bibich participate in the National Word Master's challenge with almost

### CERTIFICATE OF ACHIEVEMENT

*(Please indicate exact writing that should be on the certificate)*

2023-2024 Word Masters challenge

National Top Ten Team

Please indicate the following information on separate sheet of paper or on back of this form: \_\_\_\_\_ Individual  Group/Team

Name of Student, Address, Zip, Grade and any additional information. Name of Sponsor, Coach or Mentor

Name Mrs. Julie Crary Title Teacher

Name \* Student names attached Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

125,000 other students across the nation. In the Word Masters Challenge, students learn new words that are well above grade level and then create analogies using those words. Mrs. Crary's class placed first in the nation in December, second in the nation in March, and fourth in the nation in May. We are so proud of our students and their magnificent achievements! Congratulations and well done!

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  - Please take pictures during meets/events so the entire team is present. Pictures should be sent to Jeanne Nowacki and Matt Toczek.

BUILDING PRINCIPAL'S AUTHORIZATION: Kathi Tucker DATE: May 17, 2024

All Recognition Requests must be approved by Dr. Veracco before being presented to the School Board

*Please complete this form in its entirety and send to Central Office, ATTN: Susie Glasgow/Lori Olson*

SCHOOL Homan CONTACT PERSON Kathi Tucker

NAME OF EVENT: Word Masters LOCATION OF EVENT: Homan DATE OF EVENT: 2024

### CRITERIA/GENERAL INFORMATION REGARDING ACHIEVEMENT

*(To be read by Dr. Veracco during Board Meeting – attach sheet or use reverse side for additional information)*

The Word Masters Challenge is an exercise in critical thinking where students learn a set of words and then complete analogies expressing various

kinds of logical relationships. There are three challenges each year where students compete nationally. Mrs. Udchitz's 3rd grade class competed

in the gold division, scoring 3rd place in meet #2 and then scoring in the Nation's Top 10. They placed 5th. Special recognition to

Anelle Gearheart who achieved the highest honors competing in the Gold Division.

### CERTIFICATE OF ACHIEVEMENT

*(Please indicate exact writing that should be on the certificate)*

2023-2024 Word Masters Challenge

National Top Ten Team

5th Place in the Gold Division

Please indicate the following information on separate sheet of paper or on back of this form:  Individual  Group/Team  
Name of Student, Address, Zip, Grade and any additional information. Name of Sponsor, Coach or Mentor

Name Kim Udchitz 3rd grade teacher Title

Name  Title

Name  Title

jeanne 10

BOARD RECOGNITION OF OUTSTANDING PERFORMANCE

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  - It is the responsibility of the school principal, coach, or mentor to submit, to the corporation office, the correct names and addresses of the students to be recognized.
  - Please take pictures during meets/events so the entire team is present. Pictures should be sent to Jeanne Nowacki and Matt Toczek.

June 10<sup>th</sup> per LV

BUILDING PRINCIPAL'S AUTHORIZATION: Michelle Jarm DATE: 5/11/24

All Recognition Requests must be approved by Dr. Veracco before being presented to the School Board

Please complete this form in its entirety and send to Central Office, ATTN: Susie Glasgow/Lori Olson

SCHOOL Watson CONTACT PERSON Sheri Thompson

NAME OF EVENT: Word Master Challenge LOCATION OF EVENT: Watson DATE OF EVENT: Fall Round 1 - Spring Round 3

CRITERIA/GENERAL INFORMATION REGARDING ACHIEVEMENT

(To be read by Dr. Veracco during Board Meeting - attach sheet or use reverse side for additional information)

see attached

CERTIFICATE OF ACHIEVEMENT

(Please indicate exact writing that should be on the certificate)

see attached

Please indicate the following information on separate sheet of paper or on back of this form:  Individual  Group/Team

Name of Student, Address, Zip, Grade and any additional information. Name of Sponsor, Coach or Mentor

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Classroom teacher - Mrs. Sheri Thompson / 3rd grade  
\* student list attached

### **Criteria/General Information Regarding Achievement**

Mrs. Thompson's class achieved Highest Honors in the recent **WordMasters Challenge™**—a national vocabulary competition involving nearly 125,000 students annually. The third grade team scored an impressive 184 points out of a possible 200 in the first of three meets this year, placing fifth in the nation.

Competing in the very difficult Gold Division of the **WordMasters Challenge™**, third grader Sophie Anderson earned a perfect score of 20 on the challenge. Nationally, only 21 third graders achieved this result.

### **Certificate of Achievement**

**5th Place in WordMasters Challenge on Round 1** (all 28 students on attached list)

**Perfect score on round 1 of WordMasters Challenge.** (Sophie Anderson)

**9th Place in WordMasters Challenge on Round 3** (all 28 students on attached list)

Book Policy Manual  
Section 0000 Bylaws  
Title COMPENSATION  
Code po0144.1  
Status Active  
Legal I.C. 20-26-4-7  
Adopted December 5, 2011

6 12 2

0144.1 - COMPENSATION

**NOW THEREFORE, BE IT RESOLVED** by the Board of School Trustees of Lake Central School Corporation, that each of its Board members, with the exception of the West Lake Special Education Liaison member, shall receive a per diem payment of ~~\$112.00~~ <sup>75</sup> per Board meeting (public meeting during which the Board takes action as defined in I.C. 20-26-4-7) and sixty-two dollars (\$62.00) per committee meeting with a maximum sum total per calendar year of \$10,000. ~~In addition to receiving the same per diem amount for Board meetings or committee meetings as the other Board members, the Board member serving as the West Lake liaison shall receive a per diem payment of sixty-two dollars (\$62.00) per West Lake Managing Board meeting which may result in surpassing the maximum sum total per calendar year of \$10,000.~~ (157)

**DULY ADOPTED** by the Board of School Trustees of the Lake Central School Corporation this 3rd day of January, 2011.

The following guidelines have been established by the Board to ensure appropriate and proper reimbursement of expenses for Board members:

- A. Expenses will be reimbursed only for activities authorized by the Board.
- B. Reimbursement for mileage will not exceed the current rate established for Corporation employees.
- C. Attendance at Board-approved conferences should be at the location closest to the Corporation.
- D. When attending a Board-approved conference, all fees, parking, mileage, meals, and lodging will be reimbursed.
- E. When the Board attends a community or school-related event as a Board function, or if a Board member attends as the designated representative of the Board, any incurred expenses, including mileage, will be reimbursed by the Board. If a Board member attends such events as a private citizen, any incurred expenses are to be paid by the Board member.
- F. No entertainment expenses or purchases of alcoholic beverages are reimbursable.

# Lake Central School Corporation

8260 Wicker Avenue  
Tel: (219) 365-8507

Saint John, IN 46373  
Fax: (219) 365-6406

website: [lccsc.us](http://lccsc.us)



Lawrence Veracco, Ph.D.  
Superintendent

Sarah Castaneda  
Assistant Superintendent

Yolanda Bracey, Ed. D.  
Director of Primary Education

Misty Scheunema  
Director of Secondary Education

Rebecca Gromal  
Director of Student Services

**TO:** Board of School Trustees  
**FROM:** Sarah Castaneda, Assistant Superintendent  
**DATE:** June 6, 2024  
**RE:** Board Meeting of June 10, 2024

## Personnel

*(Board action required)*

We are recommending that the following be approved:

### I. Certified Appointments, Retirement, Resignations & Transfer:

#### A. Appointments:

1. Amanda Ortega (Dyer), Temporary Math Teacher, Grimmer Middle School (effective August 12, 2024).
2. Amy Eggebrecht (Dyer), Reading Specialist, Kahler Middle School (effective August 12, 2024).
3. Jennifer Alcazar (Crown Point), Science Teacher, Grimmer Middle School (effective August 12, 2024).
4. Sara Sjoquist, (Highland), Art Teacher, Lake Central High School (effective August 12, 2024).
5. Sydney Schluntz (Glenwood, IL), English Teacher, Lake Central High School (effective August 12, 2024) *pending background check.*

#### B. Retirement:

1. Michelle Jen, Science Teacher, Kahler Middle School (effective May 29, 2024, *18 years dedicated service*).

#### C. Resignations:

1. Michele Kutemeier, Applied Skills Teacher, Kahler Middle School (effective May 29, 2024).
2. Candace Boone, Assistant Band Director, Lake Central High School (effective May 29, 2024).
3. Dana Hopper, Special Education Teacher, (TAP) Transition to Adulthood (effective May 29, 2024).
4. Jacob Price, Resource Teacher, Peifer Elementary School (effective May 29, 2024).
5. Hope Ottenhoff, Grade 4 Teacher, Bibich Elementary School (effective May 29, 2024).

#### D. Transfer:

1. Gigi Bissias, Special Education Teacher, Clark Middle School transferring to Transition to Adulthood (TAP) Program, Lake Central High School (effective August 12, 2024).

**II. Classified Appointment(s), Retirement(s), Resignation(s) and Transfer(s):**

**A. Appointments:**

1. Linsey Waterstraat (St. John), Librarian, Kolling Elementary School (effective August 12, 2024).
2. Nicole Kirincic (Schererville), Paraprofessional, Watson Elementary School (effective August 13, 2024).
3. Rhiannon Carlson (Schererville), Paraprofessional, Kahler Middle School (effective August 13, 2024).

**B. Retirement:**

1. Donna Nondorf, Paraprofessional, Protsman Elementary School (effective May 28, 2024; *39 years of dedicated service*).

**C. Resignations:**

1. Natasa Stjelja, Paraprofessional, Protsman Elementary School (effective May 31, 2024).
2. Jennifer Cuevas, Paraprofessional, Protsman Elementary School (effective May 31, 2024).
3. Julia Blankenship, Paraprofessional, Protsman Elementary School (effective May 16, 2024).
4. Veronica Lopez, Paraprofessional, Grimmer Middle School (effective May 28, 2024).
5. Louis Dykstra, Bus Driver, Lake Central Transportation (effective August 1, 2024).
6. Donna Melody, Bus Aide, Lake Central Transportation (effective June 18, 2024).
7. Nicole Rzycki, Paraprofessional, Bibich Elementary School (effective June 6, 2024).

**D. Transfers:**

1. Betty McKay, from Paraprofessional to Instructional Technology Assistant at Watson Elementary School (effective August 12, 2024).
2. Ruth Montoya, from Product Assistant 6.75 hours to Product Specialist 7.50 hours at Bibich Elementary School (effective August 1, 2024).

**III. Certified Extracurricular Appointment(s) & Resignation(s):**

**A. Appointments:**

1. Stephanie Rosenwinkel, Best Buddies Co-Sponsor, Clark Middle School (effective August 2024).
2. Brooke Vance, Student Council Sponsor, Homan Elementary School (effective August 2024).
3. Allison Young, 7<sup>th</sup> Grade Volleyball Coach, Clark Middle School (effective August 2024).
4. Emily Mackie, 8<sup>th</sup> Grade Volleyball Coach, Kahler Middle School (effective 2024/2025 school year).
5. Edward Bafia, Astronomy Club Sponsor, Lake Central High School (effective August 1, 2024).
6. Morgan Hirshfield, Junior Class Cabinet Sponsor, Lake Central High School (effective August 1, 2024).
7. Leta Sena-Lopez, Purchase of Plan-Grade 5 Music, Kahler Middle School (effective 2024/2025 school year).

8. Christopher Guzman, Purchase of Plan-Grade 5 Art, Kahler Middle School (effective 2024-2025 school year).
9. Stephanie Peterson, Purchase of Plan-Grade 5 Art, Kahler Middle School (effective 2024-2025 school year).
10. Megan Bruni, Purchase of Plan-Grade 5 Computers, Kahler Middle School (effective 2024-2025 school year).
11. Cynthia Lollis, Purchase of Plan-Grade 5 Computers, Kahler Middle School (effective 2024-2025 school year).
12. Danielle Andreas, Purchase of Plan-Grade 5 PE, Kahler Middle School (effective 2024-2025 school year).
13. Kimberly King, Purchase of Plan-Grade 5 PE, Kahler Middle School (effective 2024-2025 school year).
14. Jennifer Schmidt, Freshman Girls Volleyball Coach, Lake Central High School (effective for the 2024-2025 school year).
15. Jillian Sanchez, SLPA supervision, Watson and Peifer Elementary Schools (effective for the 2024-2025 school year).

**B. Resignations:**

1. Courtney Blackwell, 8<sup>th</sup> Grade Girls Volleyball Coach, Kahler Middle School (effective May 17, 2024).
2. John Alessia, Assistant Boys Wrestling Coach, Kahler Middle School (effective May 17, 2024).
3. Megan Adams, Best Buddies Co-Sponsor, Clark Middle School (effective May 29, 2024).
4. Ronald Fredrick, Head Girls Track Coach, Lake Central High School (effective June 5, 2024).
5. Jennifer Schmidt, 10<sup>th</sup> Grade Class Cabinet Sponsor, Lake Central High School (effective May 29, 2024).
6. Emily Mackie, 7<sup>th</sup> Grade Girls Volleyball Coach, Grimmer Middle School (effective May 31, 2024).

**IV. Classified Extracurricular Appointment(s), Resignation(s) & Status Change:**

**A. Appointment:**

1. Andrea Bercot, JV Boys Assistant Volleyball Co-Coach, Lake Central High School (effective for the 2023/2024 season only).

**B. Resignations:**

1. Alex Polanco, Assistant Football Coach, Lake Central High School (effective May 20, 2024).
2. Larry Janovsky, Varsity Girls Wrestling Coach, Lake Central High School (effective May 24, 2024).

**C. Status Change:**

1. Kaylyn Bajda, from JV Boys Assistant Volleyball Coach to JV Boys Assistant Volleyball Co-Coach, Lake Central High School (effective for the 2023/2024 season only).

**Approval of Lake Central School Corporation Substitute Staff Appointments and Resignations – Refer to attached list of substitutes that have been hired and have resigned.**





**Proposed Bus Driver Pay Increase Summer 2024**

<b>Current Starting Pay Rate</b>	<b>New Starting Pay Rate</b>	<b>Benefit Days</b>
\$22.60-\$24.60	\$25.50	7 Sick/3 PB

<b>Current Top Pay Rate</b>	<b>New Top Pay Rate</b>	<b>Benefit Days</b>
\$26.60-\$29.60	\$30.50	7 Sick/3 PB

<b>Current Sub Bus Driver Rate</b>	<b>New Sub Bus Driver Rate</b>
\$22.60	\$25.50

**Attendance Incentive**

If a bus driver has perfect attendance for a grading period, they can get an attendance incentive of \$250 per grading period. This will be paid the second pay after the end of the grading period.

**Referral Bonus**

If a current bus driver or aide refers someone to be a bus driver for Lake Central, then after the new employee completes 90 days of driving, the person who referred them to Lake Central will receive a \$100 bonus.

# Lake Central School Corporation

8260 Wicker Avenue St. John, IN 46373  
Tel: (219) 365-8507 Fax: (219) 365-6406

**website: [lsc.us](http://lsc.us)**



Superintendent  
**Sarah Castaneda**  
Assistant Superintendent  
**Yolanda Bracey, Ed.D.**  
Director of Primary Education  
**Misty Scheuneman**  
Director of Secondary Education  
**Rebecca Gromala**  
Director of Student Services

TO: Board of School Trustees  
FROM: Misty Scheuneman, Director of Secondary Education  
DATE: June 6, 2024  
RE: **Board Meeting of June 10, 2024**

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## **PROFESSIONAL LEAVE REQUESTS**

<b>NAME</b>	Ken Newton
<b>POSITION</b>	Principal
<b>SCHOOL</b>	Kahler Middle School
<b>EVENT</b>	Leadership Retreat
<b>DATES</b>	6/11 - 6/12/2024
<b>PLACE</b>	Nashville, IN
<b>DESCRIPTION</b>	Plan for IASP activities
<b>SPONSORING ORGANIZATION</b>	IASP
<b>EXPENSES</b>	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0
<b>FUNDING</b>	N/A

MS/vv

<b>NAME</b>	Ashley Kline
<b>POSITION</b>	Guidance Department Head
<b>SCHOOL</b>	LCHS
<b>EVENT</b>	Lake County Crisis Intervention Team Training
<b>DATES</b>	6/17, 6/18, 6/19, 6/20, 6/21/2024
<b>PLACE</b>	Griffith, IN
<b>DESCRIPTION</b>	Mental health training for local law enforcement and health professionals
<b>SPONSORING ORGANIZATION</b>	Lake County Crisis Intervention Team
<b>EXPENSES</b>	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - Mileage each day
<b>FUNDING</b>	684-4-1   300-58000-0002

<b>NAME</b>	<b>Ryan Sexson</b>
<b>POSITION</b>	Boys Basketball Coach
<b>SCHOOL</b>	LCHS
<b>EVENT</b>	Charlie Hughes Shootout
<b>DATES</b>	6/21 -6/23/2024
<b>PLACE</b>	Indianapolis, IN
<b>DESCRIPTION</b>	Varsity Boys Basketball Tournament
<b>SPONSORING ORGANIZATION</b>	Westfield High School / Carmel High School
<b>EXPENSES</b>	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0
<b>FUNDING</b>	Athletics

<b>NAME</b>	<b>Kevin Mathis</b>
POSITION	Centralettes Head Coach
SCHOOL	LCHS
EVENT	UDA Summer Camp
DATES	6/28 - 7/01/2024
PLACE	Rosemont, IL
DESCRIPTION	Dance Camp
SPONSORING ORGANIZATION	Universal Dance Association
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0
FUNDING	Self-Funded

<b>NAME</b>	<b>Carrie Brown</b>
POSITION	Science Teacher
SCHOOL	LCHS
EVENT	AP Chemistry Summer Training Workshop
DATES	7/08 - 7/12/2024
PLACE	Indianapolis, IN
DESCRIPTION	AP Chemistry New Teacher Training
SPONSORING ORGANIZATION	AP-TIP University of Notre Dame
EXPENSES	Estimated Meal Cost - \$140 Estimated Hotel Cost - \$800 Estimated Required Fees - \$749 Estimated Travel Cost - Mileage
FUNDING	LCHS AP Account

<b>NAME</b>	<b>Janette Snelson / Susan Schweitzer</b>
POSITION	Teacher / Ed Tech Trainer
SCHOOL	LCHS
EVENT	Artificial Intelligence Explorations for Educators
DATES	7/08 - 9/01/2024
PLACE	Online - 15 hour course
DESCRIPTION	Course on AI Technologies
SPONSORING ORGANIZATION	International Society for Technology in Education
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$249 / \$186 Estimated Travel Cost - \$0
FUNDING	684-4-11300-58000-0002 / 684-4-11100-31200-0001

<b>NAME</b>	<b>Jereme Rainwater</b>
POSITION	Teacher / Coach
SCHOOL	LCHS
EVENT	Varsity Soccer Tournament
DATES	7/15 - 7/17/2024
PLACE	Indianapolis, IN
DESCRIPTION	Varsity Soccer Tournament & Camp
SPONSORING ORGANIZATION	University of Indianapolis
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0
FUNDING	Athletics

<b>NAME</b>	<b>Rhonda York</b>
POSITION	Teacher
SCHOOL	LCHS
EVENT	AP Annual Conference
DATES	7/24 - 7/26/2024
PLACE	Las Vegas, NV
DESCRIPTION	Annual conference with various sessions to enhance teaching of AP Literature and AP Research
SPONSORING ORGANIZATION	College Board
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$575 Estimated Travel Cost – \$0
FUNDING	LCHS AP Fund

<b>NAME</b>	<b>Danielle Carr</b>
POSITION	Robotics Coach / Teacher
SCHOOL	LCHS
EVENT	Mall of America HS V5RC Signature Event
DATES	7/31 - 8/04/2024
PLACE	Bloomington, MN
DESCRIPTION	Robotics Competition
SPONSORING ORGANIZATION	Mall of America
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0
FUNDING	Self-Funded

<b>NAME</b>	<b>Genna Shinkan</b>
POSITION	Coach / Teacher
SCHOOL	LCHS / Bibich
EVENT	Soccer Tournament
DATES	8/23 - 8/24/2024
PLACE	Lakeville, IN
DESCRIPTION	Girls Soccer Tournament
SPONSORING ORGANIZATION	Newton Park High School
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0
FUNDING	Athletics

<b>NAME</b>	<b>Richard Moore</b>
POSITION	Assistant Principal
SCHOOL	LCHS
EVENT	Ready NWI
DATES	9/19, 10/24, 11/21, 12/19/2024, 1/23, 2/20, 3/20, 4/17, 5/22/2025
PLACE	Hobart, IN
DESCRIPTION	Education / Employer Team Meetings
SPONSORING ORGANIZATION	IDOE
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - Mileage
FUNDING	684-4-1   300-58000-0002

<b>NAME</b>	<b>Kristen Marsh</b>
POSITION	Choir Director
SCHOOL	Grimmer Middle School
EVENT	8th Grade Choir Trip
DATES	4/10 - 4/14/2025
PLACE	New York, NY
DESCRIPTION	Students will perform a concert at Carnegie Hall
SPONSORING ORGANIZATION	Bob Rogers Travel
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0
FUNDING	Self-Funded

# Lake Central School Corporation

8260 Wicker Avenue

St. John, IN 46373

Tel: (219) 365-8507

Fax: (219) 365-6406

**website: [lcsc.us](http://lcsc.us)**



Superintendent

**Sarah Castaneda**  
Assistant Superintendent

**Yolanda Bracey, Ed.D.**  
Director of Primary Education

**Misty Scheuneman**  
Director of Secondary Education

**Rebecca Gromala**  
Director of Student Services

TO: Board of School Trustees

FROM: Misty Scheuneman, Director of Secondary Education

DATE: June 6, 2024

RE: **Board Meeting of June 10, 2024**

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## ***FIELD TRIP REQUESTS***

Ryan Sexson, Boys Basketball Coach at LCHS, requests to take approximately (10) varsity basketball players to Indianapolis, IN on June 21 - June 23, 2024. The team will compete in the Charlie Hughes Shootout Tournament at Westfield/Carmel High School. All fees will be covered by athletics.

Kevin Mathis, Head Coach of the LCHS Centralettes, requests to take approximately (30) members of the dance team to Rosemont, IL on June 28 - July 1, 2024 to attend the UDA Summer Camp. This is a self-funded event.

Danielle Carr, Teacher and Robotics Coach at LCHS, requests to take approximately (10) members of the Robotics Team to Bloomington, MN on July 31 - August 4, 2024. The team will compete in the Mall of America High School V5RC Signature Event at the Mall of America. This is a self-funded event.

Genna Shinkan, LCHS Girls Soccer Coach, requests to take approximately (44) members of the Girls Soccer Team to Lakeville, IN on August 23 and August 24, 2024 to attend a soccer tournament at Newton Park High School. All fees will be covered by athletics.

Jereme Rainwater, Boys Varsity Soccer Coach at LCHS, requests to take approximately (40) members of the varsity soccer team to Indianapolis, IN on July 15 - July 17, 2024 to attend a soccer tournament and team camp at the University of Indianapolis. All fees will be covered by athletics.

MS/vv

Kristen Marsh, Choir Director at Grimmer Middle School, requests to take approximately (20) members of the 8th grade choir to New York City, NY on April 10 - April 14, 2025. The choir will perform a concert at Carnegie Hall with composer Greg Gilpin. All travel arrangements will be handled by Bob Rogers Travel. This is a self-funded trip.



## Building Package - Contingency Use Authorization #8

Lake Central School Corporation

Date Sent: 05/28/2024

3260 Wicker Avenue

Job# 23-20-900

St. John, IN 46373

LCSC Additions & Renovations to Bibich

### Description of Authorized Change:

#	Description	Amount
1	Larson-Danielson - Re-keying of building to match what is being provided for building additions. Cylinders downgraded to 6 pin from 7 pin for all interior doors. Furnish and install all materials.	34,201.00
		34,201.00

Due to the nature of this change and its impact on the current schedule, we would request that an additional 0 days be added to the project's final completion date. Contractor reserves the right to request additional time and extended job cost beyond requested amounts when actual schedule impact has been determined.

Original Contingency Amount	997,505.00
Prior Contingency Amount Used	152,048.00
Current Contingency Amount	845,457.00
Decrease By This Change	(34,201.00)
Remaining Contingency Amount	811,256.00

By: \_\_\_\_\_

Lake Central School Corporation

Date: \_\_\_\_\_

By: \_\_\_\_\_

Schmidt Associates Inc.

Date: \_\_\_\_\_

By: *Nick Larson*

CORE Construction Indiana, LLC

Date: 5/28/2024

*Change Request*

To: Nicolas Waldmarson  
CORE CONSTRUCTION  
333 LINCOLN HIGHWAY  
STE 120 W  
SCHERERVILLE, IN 46375-4612  
Ph: (219)961-4325

Number: 005R1  
Date: 5/16/24  
Job: 56-657 LAKECENT SCH-BIBICH ES GT BP#8  
Phone:

**Description:** Re-Keying REVISED

Reason: Owner Request

We are pleased to offer the following specifications and pricing to make the following changes  
REVISED 5/17/24

The costs associated with re-keying the door locks per attached Lazzaro proposal

Description	Labor	Material	Equipment	Subcontract	Other	Price
Lazzaro				\$32,250.00		\$32,250.00
					Subtotal	\$32,250.00
		OH & P (Subs)		\$32,250.00	5.00%	\$1,612.50
		OH & P (L. M. E)				\$0.00
		Bond Adj		\$33,862.50	1.00%	\$338.50
					Total	\$34,201.00

If you have any questions, please contact me at (219)575-6113.

Submitted by: Kevin F. Spence  
LARSON-DANIELSON CONST. CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

5880 Broadway  
Merrillville, IN 46410



Aluminum, Wood & Steel Doors - Hardware - Glass - Windows  
- Serving Industrial and Commercial Needs Since 1956  
www.lazcos.com

219-980-0880  
319-980-8543 Fax

## Change Order 2

Date: 5.9.2024  
Attention: KEVIN SPENCE  
Project Name: Bibich Elementary School  
Bid Based on: KEYING

### MATERIAL DESCRIPTION

5 - ND80RD RHO STOREROOM LOCK  
6 - 20-061 X K510-730 CKC EV29 T 36-083 36-082-037 MORTISE CYLINDER  
12 - 20-061 X K510-730 CKC EV29 T XQ11-948 36-083 36-082-037 MORTISE CYLINDER  
40 - 20-757-XP CKC PRIMUS RIM CYLINDER  
72 - 30-138 X L583-255 CKC EV29 T 36-083 36-082-037 MORTISE CYLINDER  
37 - 23-030 CKC EV29 T FSIC  
50 - 35-268 EV29 T BLANK KEYS  
5 - 49-268 EV29 T MASTER KEYS  
3 - 49-269 EV29 T MASTER CONTROL KEYS  
1 - 50-123 SERVICE PART  
72 - B520-296 SERVICE PARTS

**ADD \$3,000 FOR FULL SWAPOUT AND INSTALLATION OF ABOVE ITEMS**

### EXCLUSIONS/COMMENTS

ABOVE IS WHAT WILL BE PROVIDED FOR THE REST OF THE BIBICH SCHOOL SYSTEM

**BID AMOUNT (MATERIAL/DELIVERY): \$29,250.00**

All prices are materials only delivered FOB job site except where noted as installed. Quoted prices are valid for 80 days.  
Payment terms are **net 30 days, with approved credit (see note below)**; no retainage. If additional information is required, contact me at 219-980-0880, or e-mail to [jfarkas@lazcos.com](mailto:jfarkas@lazcos.com) if accepted. Please sign and return a copy of this proposal.

Thank you

*Jacob Farkas*

Jacob Farkas  
Project Manager

The price quoted does not include cost of "Completed Operations Form CG2037 or "Waiver of Subrogation". If these certificates are required, please note that the additional cost for obtaining these certificates or any special certificate will be added to the material cost. If credit approved, payment terms are net within 30 days from date of invoice, unless service work which is due upon completion. Accounts past due are subject to finance charges, credit hold on pending and future orders, lien filings, and additional costs for any litigation and attorney's fees. Only manufacturers warranties will be supplied. No special warranties beyond those of the manufacturers. The Lazzaro Companies, Inc. will not be responsible for nor accept any liquidated damages. Our return policy is as follows: Stock items: 45% Restocking Fee, Non-Stock items: 55% Restocking Fee, Electrical Hardware: Is Non-Refundable. Special Orders Are Non-Refundable. No credit will be issued for material returned after 30 days from date of delivery.

Approved by \_\_\_\_\_ Date: \_\_\_\_\_

## Change Order, Construction Manager as Adviser Edition

PROJECT: <i>(name and address)</i>	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION
LCSC Additions & Renovations to Bibich Elementary 14600 W 81 <sup>st</sup> Avenue, Dyer, IN 46311	Contract For: B2#6&8 Masonry & General Trades Date: 6/2/2023	Change Order Number: 4 Date: 5/28/2024
OWNER: <i>(name and address)</i> Lake Central School Corporation 8250 Wicker Avenue, St. John, IN 46373	ARCHITECT: <i>(name and address)</i> Schmidt Associates, Inc. 413 Massachusetts Avenue, Indianapolis, IN 46204	CONSTRUCTION MANAGER: <i>(name and address)</i> CORE Construction Indiana, LLC 833 Lincoln Highway, Suite 120W, Spencerville, IN 45375
CONTRACTOR: <i>(name and address)</i> Larson-Danielson Const. Co., Inc. 302 Tyler Street, LaPorte, IN 46350		

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

"Building Package - Contingent Use Authorization #8"

Re-key existing building to match what is provided through additions. Furnish and install all materials.

The Original Contract Amount	\$	2,048,509.00
Change Order #01 - Contingent Use Authorization #8	\$	25,245.00
Change Order #02 - Contingent Use Authorization #8	\$	2,073,754.00
The Current Contract Amount as of this Change Order #03	\$	4,120.00
The Cumulative Change Order Amount	\$	2,073,754.00

The Contract Time will be increased by Zero (0) days.

The Contractor's Work shall be substantially complete on dates per contract schedule.

NOTE: This change order does not include adjustments to the Contract Sum or Guaranteed Maximum Price. The Contract Time shall be as set forth in the Construction Change Directives and the date and time have been agreed upon by both the Owner and Contractor. This Change Order is executed to supersede the Construction Change Directives.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

Schmidt Associates, Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Eric Wolf

PRINTED NAME AND TITLE

DATE:

Larson-Danielson Const. Co., Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

Kevin Spence - Project Manager

PRINTED NAME AND TITLE

DATE:

CORE Construction, LLC

CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE

Nicolas Waldmarson - Project Manager

PRINTED NAME AND TITLE

5/28/2024

DATE:

Lake Central School Corporation

OWNER *(Firm name)*

SIGNATURE

William Ledyard

PRINTED NAME AND TITLE

DATE:



## Building Package - Contingency Use Authorization #9

Lake Central School Corporation

Date Sent: 06/03/2024

8260 Wicker Avenue

Job: 23-20-900

St. John, IN 46373

LCSC Additions & Renovations to Bibich

### Description of Authorized Change:

#	Description	Amount
1	Reichelt Plumbing - Change out (8) of the spec'd baby devero 12"H toilets to 15"H toilets per owner (teacher) request.	4,000.00
		4,000.00

Due to the nature of this change and its impact on the current schedule, we would request that an additional (3 days) be added to the project's final completion date. Contractor reserves the right to request additional time and extended Job cost beyond requested amounts when actual schedule impact has been determined.

Original Contingency Amount:	997,525.00
Prior Contingency Amount Used:	186,249.00
Current Contingency Amount:	811,276.00
Decrease By This Change:	(4,000.00)
Remaining Contingency Amount:	807,276.00

By: \_\_\_\_\_  
Lake Central School Corporation

By: \_\_\_\_\_  
Schmidt Associates Inc.

By: *Richard Johnson*  
CORE Construction Indiana, LLC

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: 06/03/2024

# Reichelt

**PLUMBING, INC.**

P.O. Box 177, Schererville, IN 46375-9923, IN - 219.322.4906, IL - 708.754.4906, Fax 219.322.8312 IN# CO 50700207 / IL# 055-006431

## REQUEST FOR CHANGE ORDER

Date: 5/30/24

To: Core Construction

PROJECT: Bibich Elementary School

### CHANGE ORDER 1

In accordance with the terms of this contract the following changes are approved:

Change out 4 speed Baby Delfino toilets to 13" high toilet and rework the flush valves to receive the new higher toilet:

Reichelt Plumbing, Inc.  
5/30/24

31  
7/17/24

Total Add for Change Order (1): \$4,000.00

Client must approve the above listed request within 15 days of receipt. If request is not approved within 15 days, Reichelt Plumbing has the right to void this request for change order. The said contract as hereby identified shall remain in full force and effect. IN WITNESS WHEREOF the said parties have caused this agreement to be executed as of the date signed below. Acceptance of this change order also includes acceptance of additional time needed to complete the above mentioned work.

Reichelt Plumbing, Inc.  
151 Winston Court  
Schererville, IN 46375

Core Construction

By: Jon Horvath  
Date: 5/30/24

By:  
Date:

COMMERCIAL

SITE UTILITIES

RESIDENTIAL

SERVICE



# AIA Document G731™ – 2019

## Change Order, Construction Manager as Adviser Edition

**PROJECT:** *(name and address)*  
 LCSC Additions & Renovations to Bishop Elementary  
 14600 W. 31<sup>st</sup> Avenue, Dyer, IN 46311  
**OWNER:** *(name and address)*  
 Lake Central School Corporation  
 8260 Wicker Avenue, So. John IN 46373  
**CONTRACTOR:** *(name and address)*  
 Reichelt Plumbing, Inc  
 451 Winston Ct., Schererville, IN 46375

**CONTRACT INFORMATION:**  
 Contract For: BP#9 Plumbing  
 Date: 6/9/2023  
**ARCHITECT:** *(name and address)*  
 Schmidt Associates, Inc  
 415 Massachusetts Avenue,  
 Indianapolis, IN 46204

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 1  
 Date: 6/3/2024  
**CONSTRUCTION MANAGER:** *(name and address)*  
 CORE Construction Indiana, LLC  
 833 Lincoln Highway, Suite 120W, Schererville,  
 IN 46375

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Provide a clear and concise description of the change work. Attach drawings and specifications that apply to the change work. If the change work includes a change in the contract sum, the contract schedule, or the contract conditions, the change order must include a change order form.)*

<i>(Describe the change work.)</i>	\$ _____
<i>(Describe the change work.)</i>	\$ _____
<i>(Describe the change work.)</i>	\$ _____
<i>(Describe the change work.)</i>	\$ 4,000.00
<i>(Describe the change work.)</i>	\$ _____

The Contract Sum will be increased by Zero (0) days.  
 The Contractor's Work will be substantially completed on \_\_\_\_\_ per contract schedule.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER**

Schmidt Associates, Inc  
 ARCHITECT *(Firm name)*  
 \_\_\_\_\_  
 SIGNATURE  
 Eric Wolf  
 PRINTED NAME AND TITLE  
 \_\_\_\_\_  
 DATE: \_\_\_\_\_

CORE Construction, LLC  
 CONSTRUCTION MANAGER *(Firm name)*  
 \_\_\_\_\_  
 SIGNATURE  
 Nicolas Waldman - Project Manager  
 PRINTED NAME AND TITLE  
 \_\_\_\_\_  
 06/03/2024  
 DATE: \_\_\_\_\_

Reichelt Plumbing, Inc  
 CONTRACTOR *(Firm name)*  
 \_\_\_\_\_  
 SIGNATURE  
 Jon Hertzman - Project Manager  
 PRINTED NAME AND TITLE  
 \_\_\_\_\_  
 DATE: \_\_\_\_\_

Lake Central School Corporation  
 OWNER *(Firm name)*  
 \_\_\_\_\_  
 SIGNATURE  
 William Ledyard  
 PRINTED NAME AND TITLE  
 \_\_\_\_\_  
 DATE: \_\_\_\_\_

# Lake Central School Corporation

8260 Wicker Avenue  
Tel: (219) 365-8507

St. John, IN 46373  
Fax: (219) 365-6406

website: [lcsc.us](http://lcsc.us)



Lawrence Veracco, Ph. D.  
Superintendent

Rob James  
Director of Business Services

To: Board of School Trustees

From: Mr. Rob James, Director of Business Services

Date: June 6, 2024

**RE: Board Meeting June 10, 2024**

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## **Public Hearing on Additional Appropriation of Bond Proceeds**

We are required to hold a public hearing on the proposed general obligation bonds and additional appropriation. The notice of this hearing was published in *The Times* and the *Post Tribune* on May 29<sup>th</sup>. At this time, the public will have an opportunity to make comments regarding the proposed bond issue and additional appropriation.

## **Adoption of 2024 General Obligation Bond Resolution (Action Required)**

The next step is for the Board to adopt the Bond Resolution. This resolution outlines the expenditures / projects to be funded with the General Obligation Bond and authorizes the issuance of bonds. The resolution also sets the parameters for the bond sale, such as maximum interest rate and the bond repayment terms. These dollars will be primarily used to cover the costs of new 72-passenger, activity, and trip buses for the school district. The bonds would be repaid over two years at an interest rate not to exceed 7% (the exact rates will be determined by bidding).

## **Adoption of Additional Appropriation Resolution (Action Required)**

We are optimistic that the Board will authorize the sale of up to \$1,800,000 General Obligation Bonds as the previous agenda item in this section. At this time, the last step in this part of the process is to pass an Additional Appropriation Resolution appropriating the funds for the purposes noted above. This money will be placed into and appropriated from a Construction / Capital Expenditures Fund.

**Food2School Purchasing Agreement and Approval of 2024-2025 Food Service Bids (Action Required)**

In 2019, we joined the Food2School Purchasing Cooperative with several other school districts for our Food Service Department's grocery, dairy, and bread bids. The Interlocal Agreement allows district membership to continue without expiration. The contracts are then awarded by the Cooperative for grocery, dairy, and bread. We are requesting the School Board's approval to remain with the Food2School Purchasing Cooperative for next school year, and locally approve the grocery contracts with HPS and Commercial Food Systems, the milk contract with Pleasant View Dairy, and the bread contract with Alpha Bakery for 2024-2025.

**Resolution to Raise Micro-Purchase Threshold (Action Required)**

When making purchases using federal funds, micro-purchases may be made without soliciting quotes or competitive bids. The USDA and the State of Indiana have recently raised the micro-purchasing threshold to \$50,000; however, our Board Policy 6325 has our level at \$10,000. This resolution increases the micro-purchasing threshold for the Lake Central School Corporation to \$50,000 to align with the State of Indiana. Moving forward, this will be an annual self-certification that we will do at our January Board of Finance meeting.

**Donations (Action Required)**  
**Received**

The Lake Central High School Family, Career, and Community Leaders of America (FCCLA) received an anonymous donation of \$50.

The Lake Central High School Color Guard received an anonymous donation of \$100.

The Clark Band Boosters made a donation of \$1,950 to the school.

The Lake Central Boys Basketball team received a donation of \$500 from the Lake Central AAU Basketball Club.

The Lake Central Cheer team received a donation of \$2,500 from Joyce Pancoast.

**Given**

Kahler Middle School would like to donate \$750 to Special Olympics Indiana, as part of the Unified Games banner program.

## BOND RESOLUTION

WHEREAS, the Lake Central School Corporation (the "Issuer" or "School Corporation") is a school corporation organized and existing under the provisions of INDIANA CODE 20-26; and

WHEREAS, the Board of School Trustees (the "Board") finds that the present facilities of the School Corporation are not adequate to provide the proper education of the pupils now attending or who will attend its schools; and

WHEREAS, the Board finds that there is a need to undertake a number of separate and independent capital improvements at various School Corporation facilities as determined by the School Corporation, including but not limited to, the proposed renovation, repair and maintenance of facilities throughout the School Corporation, including site improvements and the purchase of equipment, technology, buses and vehicles (collectively, the "Projects"); and

WHEREAS, the Board finds that each Project is expected to cost the lesser of \$6,350,000 or 1% of the assessed valuation of the School Corporation, is independently desirable without any reference to any other project, and that it is advantageous for the School Corporation and its taxpayers to finance the independent Projects through one bond issue in order to minimize the necessary and incidental financing costs for the benefit of the School Corporation's taxpayers;

WHEREAS, the Board finds that there are not sufficient funds available or provided for in existing tax levies with which to pay the total cost of the Projects; and the necessary and incidental costs of financing the Projects; and

WHEREAS, the Board finds that the total aggregate cost of the Projects to be funded with bond proceeds and costs of issuance are estimated not to exceed \$1,800,000 and that the School Corporation should issue bonds in the amount of \$1,800,000 for the purpose of providing funds to be applied on the cost of the Projects and costs of issuance, and that bonds in such amount should now be authorized;

NOW THEREFORE BE IT RESOLVED by the Board that, for the purpose of obtaining funds to be applied on the cost of the Projects and costs of issuance, there shall be issued and sold the negotiable, general obligations of the School Corporation to be designated as "General Obligation Bonds, Series 2024" (or such other designation as appropriate). Said bonds shall be in a principal amount not to exceed One Million Eight Hundred Thousand Dollars (\$1,800,000), bearing interest at a rate or rates not exceeding seven percent (7.0%) per annum, which interest shall be payable on June 30, 2025, and semi-annually thereafter on June 30 and December 30 in each year. The bonds shall be fully registered in the denomination of Five Thousand Dollars (\$5,000) or integral multiples thereof, and shall mature or subject to mandatory redemption on June 30 and December 30 over a period ending not later than December 30, 2026. The exact maturity schedule to be

determined around the time of the sale upon the advice of the School Corporation's Municipal Advisor.

The original date shall be the date of delivery of the bonds. The authentication certificate shall be dated when executed by the Registrar and Paying Agent.

Interest shall be paid from the interest payment date to which interest has been paid next preceding the date of authentication unless the bond is authenticated on or before the fifteenth day immediately preceding the first interest payment date, in which case interest shall be paid from the original date, or unless the bond is authenticated after the fifteenth day immediately preceding an interest payment date and on or before such interest payment date, in which case interest shall be paid from such interest payment date.

Interest shall be payable by check mailed one business day prior to the interest payment date to the person in whose name the bonds are registered on the bond register maintained at the designated corporate trust office of The Bank of New York Mellon Trust Company, N.A. (the "Registrar and Paying Agent") or successor registrar and paying agent, as of the fifteenth day immediately preceding such interest payment date or by wire transfer of immediately available funds on the interest payment date to the depositories shown as registered owners. Principal of the bonds shall be payable upon presentation of the bonds at the designated corporate trust office of the Registrar and Paying Agent in lawful money of the United States of America or by wire transfer of immediately available funds to depositories who present the bonds to the Registrar and Paying Agent at least two business days prior to the payment date. The bonds are transferable by the registered owner at the designated corporate trust office of the Registrar and Paying Agent upon surrender and cancellation of a bond and on presentation of a duly executed written instrument of transfer, and thereupon a new bond or bonds of the same aggregate principal amount and maturity and in authorized denominations will be issued to the transferee or transferees in exchange therefor. The bonds may be exchanged upon surrender at the designated corporate trust office of the Registrar and Paying Agent, duly endorsed by the registered owner for the same aggregate principal amount of bonds of the same maturity in authorized denominations as the owner may request.

The Issuer agrees that on or before the fifth business day immediately preceding any payment date, it will deposit with the Registrar and Paying Agent funds in an amount equal to the principal of, premium, if any, and interest on the Bonds which shall become due on the next payment date.

Notwithstanding any other provision of this Resolution, the Issuer will enter into an agreement with the Registrar and Paying Agent in which the Registrar agrees that upon any default or insufficiency in the payment of principal and interest as provided herein, the Registrar will immediately, without any direction, security or indemnity file a claim with the Treasurer of the State of Indiana for an amount equal to such principal and interest in default and consents to the

filing of any such claim by a bondholder in the name of the Registrar for deposit with the Registrar. Filing of the claim with the Treasurer of the State of Indiana, as described above, shall occur on or before the fifth business day prior to the payment date.

The Issuer may determine that the Bonds shall be held by a central depository system pursuant to an agreement between the Issuer and The Depository Trust Company, and have transfers of the Bonds effected by book-entry on the books of the central depository system. In such case the Bonds shall be initially issued in the form of a separate single authenticated fully registered Bond for the aggregate principal amount of each separate maturity of the Bonds. Upon such initial issuance, the ownership of such Bonds shall be registered in the register kept by the Registrar in the name of CEDE & CO., as nominee of The Depository Trust Company.

The Issuer may determine that the Bonds shall be registered in the name of the purchaser and delivered to the purchaser in registered physical form.

With respect to the Bonds registered in the register kept by the Paying Agent in the name of CEDE & CO., as nominee of The Depository Trust Company, the Issuer and the Paying Agent shall have no responsibility or obligation to any other holders or owners (including any beneficial owner (the "Beneficial Owner") of the Bonds with respect to (i) the accuracy of the records of The Depository Trust Company, CEDE & CO., or any Beneficial Owner with respect to ownership questions, (ii) the delivery to any Bondholder (including any Beneficial Owner) or any other person, other than The Depository Trust Company, of any notice with respect to the Bonds including any notice of redemption, or (iii) the payment to any Bondholder (including any Beneficial Owner) or any other person, other than The Depository Trust Company, of any amount with respect to the principal of, or premium, if any, or interest on the Bonds except as otherwise provided herein.

No person other than The Depository Trust Company shall receive an authenticated Bond evidencing an obligation of the Issuer to make payments of the principal of and premium, if any, and interest on the Bonds pursuant to this Resolution. The Issuer and the Registrar and Paying Agent may treat as and deem The Depository Trust Company or CEDE & CO. to be the absolute Bondholder of each of the Bonds for the purpose of (i) payment of the principal of and premium, if any, and interest on such Bonds; (ii) giving notices of redemption and other notices permitted to be given to Bondholders with respect to such Bonds; (iii) registering transfers with respect to such Bonds; (iv) obtaining any consent or other action required or permitted to be taken of or by Bondholders; (v) voting; and (vi) for all other purposes whatsoever. The Paying Agent shall pay all principal of and premium, if any, and interest on the Bonds only to or upon the order of The Depository Trust Company, and all such payments shall be valid and effective fully to satisfy and discharge the Issuer's and the Paying Agent's obligations with respect to principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. Upon delivery by The Depository Trust Company to the Issuer of written notice to the effect that The Depository Trust

Company has determined to substitute a new nominee in place of CEDE & CO., and subject to the provisions herein with respect to consents, the words "CEDE & CO." in this Resolution shall refer to such new nominee of The Depository Trust Company. Notwithstanding any other provision hereof to the contrary, so long as any Bond is registered in the name of CEDE & CO. as nominee of The Depository Trust Company, all payments with respect to the principal of and premium, if any, and interest on such Bonds and all notices with respect to such Bonds shall be made and given, respectively, to The Depository Trust Company as provided in a representation letter from the Issuer to The Depository Trust Company.

Upon receipt by the Issuer of written notice from The Depository Trust Company to the effect that The Depository Trust Company is unable or unwilling to discharge its responsibilities and no substitute depository willing to undertake the functions of The Depository Trust Company hereunder can be found which is willing and able to undertake such functions upon reasonable and customary terms, then the Bonds shall no longer be restricted to being registered in the register of the Issuer kept by the Registrar in the name of CEDE & CO., as nominee of The Depository Trust Company, but may be registered in whatever name or names the Bondholders transferring or exchanging Bonds shall designate, in accordance with the provisions of this Resolution.

If the Issuer determines that it is in the best interest of the Bondholders that they be able to obtain certificates for the fully registered Bonds, the Issuer may notify The Depository Trust Company and the Registrar, whereupon The Depository Trust Company will notify the Beneficial Owners of the availability through The Depository Trust Company of certificates for the Bonds. In such event, the Registrar shall prepare, authenticate, transfer and exchange certificates for the Bonds as requested by The Depository Trust Company and any Beneficial Owners in appropriate amounts, and whenever The Depository Trust Company requests the Issuer and the Registrar to do so, the Registrar and the Issuer will cooperate with The Depository Trust Company by taking appropriate action after reasonable notice (i) to make available one or more separate certificates evidencing the fully registered Bonds of any Beneficial Owner's Depository Trust Company account or (ii) to arrange for another securities depository to maintain custody of certificates for and evidencing the Bonds.

If the Bonds shall no longer be restricted to being registered in the name of a depository trust company, the Registrar shall cause the Bonds to be printed in blank in such number as the Registrar shall determine to be necessary or customary; provided, however, that the Registrar shall not be required to have such Bonds printed until it shall have received from the Issuer indemnification for all costs and expenses associated with such printing.

In connection with any notice or other communication to be provided to Bondholders by the Issuer or the Registrar with respect to any consent or other action to be taken by Bondholders, the Issuer or the Registrar, as the case may be, shall establish a record date for such consent or

other action and give The Depository Trust Company notice of such record date not less than fifteen (15) calendar days in advance of such record date to the extent possible.

So long as the Bonds are registered in the name of The Depository Trust Company or CEDE & CO. or any substitute nominee, the Issuer and the Registrar and Paying Agent shall be entitled to request and to rely upon a certificate or other written representation from the Beneficial Owners of the Bonds or from The Depository Trust Company on behalf of such Beneficial Owners stating the amount of their respective beneficial ownership interests in the Bonds and setting forth the consent, advice, direction, demand or vote of the Beneficial Owners as of a record date selected by the Registrar and The Depository Trust Company, to the same extent as if such consent, advice, direction, demand or vote were made by the Bondholders for purposes of this Resolution and the Issuer and the Registrar and Paying Agent shall for such purposes treat the Beneficial Owners as the Bondholders. Along with any such certificate or representation, the Registrar may request The Depository Trust Company to deliver, or cause to be delivered, to the Registrar a list of all Beneficial Owners of the Bonds, together with the dollar amount of each Beneficial Owner's interest in the Bonds and the current addresses of such Beneficial Owners.

The bonds are not subject to optional redemption prior to maturity.

If, when the bonds authorized hereby shall have become due and payable in accordance with their terms, the whole amount of the principal and the interest and the premium, if any, so due and payable upon all of the bonds then outstanding shall be paid or (i) sufficient moneys, or (ii) direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America the principal of and interest on which when due will provide sufficient moneys, or (iii) time certificates of deposit fully secured as to both principal and interest by obligations of the kind described in (ii) above of a bank or banks the principal of and interest on which when due will provide sufficient moneys, shall be held by the Registrar and Paying Agent for such purpose under the provisions of this Resolution, and provision shall also be made for paying all Registrar and Paying Agent's fees and expenses and other sums payable hereunder by the Issuer, then all moneys, obligations and time certificates of deposit held by the Registrar and Paying Agent pursuant to this paragraph shall be held in trust and said moneys and the principal and interest of said obligations and time certificates of deposit when received, applied to the payment, when due, of the principal and the interest, and registered owners of bonds shall not be entitled to payment of any principal and/or interest from Issuer. The Registrar and Paying Agent shall within thirty (30) days after such obligations or time certificates of deposits shall have been deposited with it, cause a notice signed by the Registrar and Paying Agent to be mailed to the registered owners of all outstanding bonds and published once in a newspaper or financial journal published in Indianapolis, Indiana, setting forth (a) a description of the obligations so held by it, and (b) that the registered owners shall be entitled to be paid principal and/or interest from such funds and income of such securities held by Registrar and Paying Agent and not from Issuer.

Said bonds shall be executed in the name of Issuer by the manual or facsimile signature of the President of its Board, and attested by the manual or facsimile signature of the Secretary of said Board, who shall cause the seal of the school corporation to be imprinted or impressed on each of said bonds. In case any official whose signature or facsimile of whose signature shall appear on the bonds shall cease to be such officer before the issuance, authentication or delivery of such bonds, such signature or such facsimile shall, nevertheless, be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

No bond shall be valid or obligatory for any purpose, unless and until authenticated by the Registrar and Paying Agent. Such authentication may be executed by an authorized representative of the Registrar and Paying Agent, but it shall not be necessary that the same person authenticate all of the bonds issued. Issuer and the Registrar and Paying Agent may deem and treat the person in whose name a bond is registered on the bond register as the absolute owner thereof for all purposes, notwithstanding any notice to the contrary.

In order to preserve the exclusion of interest on the bonds from gross income for federal income tax purposes and as an inducement to purchasers of the bonds, the Issuer represents, covenants and agrees that:

1. No person or entity, other than the Issuer or another governmental unit, will use proceeds of the bonds or property financed by the bond proceeds other than as a member of the general public. No person or entity, other than the Issuer or another governmental unit, will own property financed by bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.
2. No bond proceeds will be loaned to any entity or person. No bond proceeds will be transferred, directly or indirectly, or deemed transferred to a nongovernmental person in any manner that would in substance constitute a loan of the bond proceeds.
3. The Issuer will, to the extent necessary to preserve the exclusion of interest on the bonds from gross income for federal income tax purposes, rebate all required arbitrage profits on bond proceeds or other moneys treated as bond proceeds to the federal government as provided in Section 148 of the Internal Revenue Code of 1986, and will set aside such moneys in a Rebate Account to be held by the Treasurer in trust for such purpose.
4. The Issuer will file an information report form 8038-G with the Internal Revenue Service as required by Section 149 of the Internal Revenue Code of 1986.



which interest has been paid next preceding the date of authentication hereof unless this bond is authenticated on or before June 15, 2025, in which case interest shall be paid from the Original Date, or unless this bond is authenticated after the fifteenth day immediately preceding an interest payment date and on or before such interest payment date, in which case interest shall be paid from such interest payment date, which interest is payable on June 30, 2025, and each June 30 and December 30 thereafter until the principal has been paid. Interest shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

Interest shall be payable by check mailed one business day prior to the interest payment date to registered owners or by wire transfer of immediately available funds on the interest payment date to depositories shown as registered owners. Payment shall be made to the person or depository in whose name this bond is registered as of the fifteenth day immediately preceding such interest payment date. Principal of this bond shall be payable upon presentation of this bond at the designated corporate trust office of The Bank of New York Mellon Trust Company, N.A. (the "Registrar and Paying Agent"), or by wire transfer of immediately available funds to depositories who present the bonds to the Registrar and Paying Agent at least two business days prior to the payment date in lawful money of the United States of America. If the payment date occurs on a date when financial institutions are not open for business, the wire transfer shall be made on the next succeeding business day. The Registrar and Paying Agent shall wire transfer payments by 1:00 p.m. (New York City time) so such payments are received at the depository by 2:30 p.m. (New York City time).

This bond is one of an issue of bonds aggregating One Million Eight Hundred Thousand Dollars (\$1,800,000), of like tenor and effect, except as to numbering, authentication date, denomination, interest rate, and date of maturity, issued by Issuer pursuant to a resolution adopted by the Board of School Trustees of said school corporation on June 10, 2024 (the "Resolution"), and in strict accordance with the governing statutes of the State of Indiana, particularly INDIANA CODE 20-48-1, for the purpose of providing funds to be applied on the proposed renovation, repair and maintenance of facilities throughout the School Corporation, including site improvements and the purchase of equipment, technology, buses and vehicles along with necessary and incidental costs of issuance related thereto.

This bond is not subject to optional redemption prior to maturity.

This bond shall be initially issued in a Book Entry System (as defined in the Resolution). The provisions of this bond and of the Resolution are subject in all respects to the provisions of the Letter of Representations between the Issuer and

the Depository Trust Company, or any substitute agreement, effecting such Book Entry System.

This bond is transferable in accordance with the Book Entry System or, if no such system is in effect, by the Registered Owner hereof at the designated corporate trust office of the Registrar and Paying Agent, upon surrender and cancellation of this bond and on presentation of a duly executed written instrument of transfer and thereupon a new bond or bonds of the same aggregate principal amount and maturity and in authorized denominations will be issued to the transferee or transferees in exchange therefor. This bond may be exchanged upon surrender hereof at the designated corporate trust office of the Registrar and Paying Agent, duly endorsed by the Registered Owner for the same aggregate principal amount of bonds of the same maturity in authorized denominations as the owner may request.

The Issuer has designated this bond a qualified tax exempt obligation for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986.

The Issuer and the Registrar and Paying Agent may deem and treat the person in whose name this bond is registered as the absolute owner hereof.

It is hereby certified and recited that all acts, conditions and things required by the laws and constitution of the State of Indiana to be done precedent to and in the issuance, sale and delivery of this bond have been properly done, happened and performed in regular and due form as provided by law, and that the bonds of this issue do not exceed any constitutional or statutory limitation of indebtedness. The full faith and credit of Issuer is hereby irrevocably pledged to the punctual payment of the principal of and interest on this bond according to its terms and the Issuer will levy a tax and appropriate funds to pay such principal and interest.

This bond shall not be valid or become obligatory for any purpose until authenticated by the Registrar and Paying Agent.

IN WITNESS WHEREOF, Issuer has caused this bond to be executed in its name by the manual or facsimile signature of the President of its Board of School Trustees attested by the manual or facsimile signature of the Secretary of said Board.

LAKE CENTRAL SCHOOL  
CORPORATION

By: \_\_\_\_\_

President, Board of School Trustees

Attest:

\_\_\_\_\_  
Secretary, Board of School Trustees

AUTHENTICATION CERTIFICATE

This bond is one of the bonds referred to in the within mentioned Resolution.

THE BANK OF NEW YORK MELLON  
TRUST COMPANY, N.A., Registrar and  
Paying Agent

By: \_\_\_\_\_,  
Authorized Representative

[END OF BOND FORM]

BE IT FURTHER RESOLVED that the bonds shall be sold in any method, consistent with Indiana law, to be determined by the School Corporation upon the advice of its municipal advisor (including public sale, negotiation or private placement).

The School Corporation is authorized to execute a bond purchase agreement, or other such similar agreement relating to the sale and delivery of the Bonds in the name of and on behalf of the School Corporation.

If sold at public sale then prior to the sale of said bonds, notice of such sale shall be published once each week for two (2) weeks in *The Times* and the *Post-Tribune*, the first of said publications to be at least fifteen (15) days prior to the date fixed for the sale of said bonds and the last at least three (3) days prior, and may be published in the *Court and Commercial Record*, a newspaper published in the City of Indianapolis, Indiana. At the time fixed for the opening of bids, the award shall be made by the Director of Business Services upon the advice of the School Corporation's municipal advisor.

The bond sale notice, when published, shall provide that each bid shall be emailed as directed, and the successful bidder shall provide a certified or cashier's check in the amount of one percent (1.0%) of the par amount of the Bonds, payable to Issuer, to insure the good faith of the bidder. In the event the successful bidder shall fail or refuse to accept delivery of the bonds when ready for delivery, said check and the proceeds thereof shall be retained by the School Corporation as its liquidated damages. Said notice shall also provide that bidders for said bonds shall name the purchase price for the bonds, not less than 98.5% of par and the rate or rates of interest which the

bonds are to bear, not exceeding seven percent (7.0%) per annum; that said interest rate or rates shall be in multiples of one-eighth (1/8) or one hundredth (1/100) of one percent (1%); and that the highest bidder shall be the one who offers the lowest net interest cost to the Issuer, to be determined by computing the total interest on all of the bonds to their maturities and deducting therefrom the premium bid, if any, or adding the discount bid, if any. The bond sale notice or notice of intent to sell bonds shall state that the opinion of Taft Stettinius & Hollister LLP, bond counsel of Chicago, Illinois, approving the legality of said bonds, will be furnished to the purchaser at the expense of the School Corporation, so that the School Corporation will receive due credit therefor in the bidding. Said notice may contain such other terms and conditions as the attorney for the Issuer shall deem advisable.

BE IT FURTHER RESOLVED, that the Director of Business Services, the President or Secretary are authorized to deem the official statement as nearly final, and the distribution of the nearly final official statement is hereby approved.

BE IT FURTHER RESOLVED, that the form of the Continuing Disclosure Undertaking is hereby approved in the usual and customary form and the officers are authorized and directed to execute such Undertaking and any and all documents necessary to issue and deliver the Bonds.

*Passed and Adopted this June 10, 2024.*

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President, Board of School Trustees  
Lake Central School Corporation

ATTEST:

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Secretary, Board of School Trustees  
Lake Central School Corporation

## APPROPRIATION RESOLUTION

WHEREAS, the Lake Central School Corporation (the "School Corporation") is a school corporation organized and existing under the provisions of INDIANA CODE 20-23; and

WHEREAS, the Board of School Trustees of the School Corporation (the "Board") finds that the present equipment and facilities of the School Corporation are not adequate to provide for the proper education of the pupils now attending or who will attend its schools; and

WHEREAS, the Board has determined to issue bonds of the School Corporation in an amount not exceeding \$1,800,000 for the purpose of procuring funds to be applied to the cost of the proposed renovation, repair and maintenance of facilities throughout the School Corporation, including site improvements and the purchase of equipment, technology, buses and vehicles (collectively, the "Projects"); and

WHEREAS, the estimated aggregate cost of the Projects at the present time is in the approximate amount of \$1,800,000, and the Board finds that no provision has been made on account thereof in the existing budget; that an extraordinary emergency exists for the making of an additional appropriation for such purpose;

NOW, THEREFORE, BE IT RESOLVED by the Board that an appropriation of the proceeds of the General Obligation Bonds, Series 2024 (the "Bonds") in the amount of \$1,800,000 be and the same is hereby made to be applied on the cost of the Projects, said appropriation to include the incidental expenses necessary to be incurred in connection with the Projects and the issuance of bonds on account thereof; that said appropriation shall be in addition to all appropriations provided for in the existing budget, and shall continue in effect until the completion of the Projects.

*Passed and Adopted this June 10, 2024.*

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President, Board of School Trustees  
Lake Central School Corporation

ATTEST:

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Secretary, Board of School Trustees  
Lake Central School Corporation

# Food2School Cooperative

2024-2025 Annual Participation Commitment

F2S Advisory Board: Leeanne Koeneman, Stacie Light, Becky Landes & Dan Krleski  
Lead District: Northwest Allen County Schools

The Lake Central School Corporation - 47027 agree to participate in the selected  
(District name) (Current enrollment)  
Food2School Cooperative Bids/RFP selected below for the period of July 1, 2024 through June 30, 2025.

The deadline for returning the 2024-2025 Food2School Participation Commitment is March 30, 2024.

*The Food2School Purchasing Cooperative reserves the right but is not obligated to accept Participation Commitment forms from current members received after the deadline. Commitments received after March 30<sup>th</sup> are subject to approval on a case-by-case basis at the sole discretion of the Food2School Purchasing Cooperative Advisory Committee. New Members may join January 1 through March 30. Food2School anticipates generous annual growth in membership. It is your responsibility as a member to vote on certain business matters of the organization. Food2School will seek at least 80% participation on all votes by members. Food2School is compensated by the prime vendor with an administrative fee of \$0.05 per case fee, as determined by the 2019 RFP. Subject to change with new RFP.*

Return a signed copy by emailing to [leeanne.koeneman@nacs.k12.in.us](mailto:leeanne.koeneman@nacs.k12.in.us) or by faxing to 260-637-8767. If faxing, please follow up with an email to be sure it was received.

The following list of bids are formal and sealed RFPs procured by the Food2School Cooperative on behalf of all participating members. Each participating member is required to indicate which bids will be used in the contract year of this agreement. Placing an "X" next to any or all bids will be considered a commitment to purchase from that selected contract.

- Group Buying Organization and/or Distributor for Prime Vendor Contract - Commitment to make 90% of purchases from prime vendor.
- Purchasing Processed USDA Food items through Prime Vendor
- Mills/Dairy
- Bakery (Pending coverage area is offered to my District by vendor)

The individuals signing below are authorized to do so by the respective Parties to this agreement.

DeAnn Alleva  
Name of authorized Food Service representative  
3/5/24  
Date

DeAnn Alleva  
Signature of authorized Food Service representative  
dalleva@lescmail.com  
Authorized Food Service contact email address

For Food2School Use Only - Do not write below this line

[Signature]  
Food2School Authorized Signature

4/1/24  
Date

## BOARD OF SCHOOL TRUSTEES

**TITLE: Food2School Purchasing Cooperative Contract Awards for 2024-2025**

**BACKGROUND:** Northwest Allen County Schools serves as Lead District with the authority to administer procurement activities on behalf of the Food2School Purchasing Cooperative.

- Food2School Cooperative solicited bids on April 3, 2024 for Grocery, Dairy and Bread
- Food2School member districts voted unanimously to award Primary GPO/Distributor Contract to HPS/GFS for the 2024-2025 school year.
- Food2School member districts voted unanimously to award Secondary GPO/Distributor Contract to Commercial Food Systems for the 2024-2025 school year.
- Food2School member districts voted unanimously to award Dairy Distributor Contract to Dairy Farmers of America (DFA)/Schenkel's, Prairie Farms and Pleasant View Dairies for the 2024-2025 school year.
- Food2School member districts voted unanimously to award Bread Distributor Contract to Alpha Baking Co. for the 2024-2025 school year.
- Combined projected sales volume for the 2024-2025 school year is \$64,700,000.
- The goal of the Food2School Purchasing Cooperative is to obtain substantial savings by leveraging buying power on cafeteria food, supplies and services.
- The Food2School Purchasing Cooperative has grown from 55 districts in 2018-2019 to 95 Indiana school districts now serving the nutritional needs of 235,120 students.
- All contracts have four - 1 year renewals.
- Northwest Allen County Schools Board of Trustees approved awarding all bid contracts at their Board meeting on May 20, 2024.

**RECOMMENDATION/FUTURE DIRECTION:** Approve Contract Awards for the 2024-2025 school year.

**Submitted by:**

**DeAnn Alleva, Director of Food Services**

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## **RESOLUTION TO RAISE MICRO-PURCHASE THRESHOLD**

This resolution is adopted by the Board of School Trustees of the Lake Central School Corporation of Lake County, Indiana.

### **SELF-CERTIFYING \$50,000.00 MICRO-PURCHASE THRESHOLD FOR USE OF FEDERAL FUNDS**

The Superintendent and Director of Business Services recommend self-certifying a micro-purchase threshold of \$50,000 for expenditures of federal funds, in accordance with 2 C.F.R. § 200.320.

### **SELF-CERTIFICATION OF MICROPURCHASE THRESHOLD up to \$50,000**

IDOE and USDA have made School Districts and School Food Authorities (SFA) aware that they may self-certify for a micro purchase threshold up to \$50,000.

Further guidance issued by the IDOE in February of 2024 maintains that:

- This self-certification is for ALL Federal programs and should be developed at the district-level, and not by individual federal programs.
- Self-certification must be completed and documented annually at the district-level.

Per 2 CFR 200.320(a)(1)(IV), Program operators choosing to self-certify must prepare and include a justification for the choice. The self-certification must include a justification, clear indication of the threshold, and supporting documentation of any of the following:

1. A qualification as a low-risk auditee, in accordance with the criteria in 2 CFR 200.520;
  - a. Schools that are audited on a biennial basis cannot qualify as a low-risk auditee per 2 CFR 200.520(a). Schools that are audited on an annual basis may qualify as a low-risk auditee and document this to support the written justification to increase the threshold.
2. An annual internal institutional risk assessment to identify, mitigate, and manage financial risks;

### ***3. For public institutions, a higher threshold consistent with State law.***

#### **Background:**

1. The School District is, from time to time, is the recipient of Federal grant funding (such "Federal Funds"), which it uses to purchase goods and services.
2. When using the Federal Funds, the School District must comply with the procurement requirements of the Uniform Guidance, including the use of approved procurement methods found in 2 CFR § 200.320.

3. 2 C.F.R. § 200.320(a)(ii) provides that the School District may award “micro-purchases” without soliciting competitive price or rate quotations, where the School District determines the price of such “micro-purchase” to be reasonable.

4. 2 C.F.R. § 200.320(a)(iii) and (iv) allow the School District to self-certify a “micro-purchase” threshold up to \$50,000 on an annual basis.

5. An increased micro-purchase threshold is justified because the School District will raise the micro-purchase threshold to \$50,000 to align with the State of Indiana. IC 5-22-8-2 applies to any purchase of supplies less than \$50,000. ***“A purchasing agent may make a purchase under small purchase policies established by the purchasing agency or under rules adopted by the governmental body.”***

6. The School District shall maintain documentation related to all micro-purchases to be made available to the Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334.

7. The Superintendent and the Director of Business Services shall review and propose Board policy changes as applicable in accordance with this Resolution.

Dated this 10<sup>th</sup> day of June, 2024

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Cindy Sues, President

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Janice Malchow, Vice President

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Nicole Kelly, Secretary

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Louise Tallent, Member

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Howard Marshall, Jr, Member