

LAKE CENTRAL SCHOOL CORPORATION
Lake Central High School
LGI ROOM – Enter Door E
8260 Wicker Avenue, St. John, IN 46373
Monday, March 7, 2022 at 7:00 p.m.

Board Members Present

Nicole Kelly, Secretary
Janice Malchow, Board Member
Howard Marshall, Board Member
Jennifer Medlen, Vice-President
Cindy Sues, President

Board Members Not Present

Administration Present

Dr. Lawrence Veracco, Superintendent
Terry Mucha, Director of Human Resources
Sarah Castaneda, Director of Secondary Education
Yolanda Bracey, Director of Primary Education
Rob James, Director of Business Services
Rebecca Gromala, Director of Student Services
Bill Ledyard, Director of Facilities

Administration Not Present

Rick Moreno, Director of Technology

**To view the archived video of the meeting in its entirety,
go to the School Board section of website at www.lcsc.us*

SCHOOL BOARD MEETING MINUTES
Monday, March 7, 2022

*All Motions Were Passed With a 5-0
Vote Unless Otherwise Indicated*

- I. Call to Order – *Cindy Sues*
 - The meeting was called to order and pledge of allegiance led by Board President Cindy Sues.

- II. Agenda: Approval, Deletions, Additions – *Dr. Veracco* – **Action Required**
 - Changes to the Agenda include revisions to the Personnel Recommendations under Terry Mucha's section, and revisions to the Professional Leave Requests and Field Trip Requests under Sarah Castaneda's section.
 - Nicole Kelly moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.

- III. Correspondence – *Nicole Kelly*
 - There was no correspondence.

- IV. Liaison Committee Updates – *Cindy Sues*
 - A. Personnel Interview Committee: Howard Marshall
 - B. Schererville Redevelopment Commission: Nicole Kelly

- C. Schererville Parks Department: Nicole Kelly
 - D. Lake Central Education Foundation: Janice Malchow
 - E. Legislative Committee: Janice Malchow
 - F. Dyer Parks Department - Janice Malchow
 - G. St. John Redevelopment Commission: Cindy Sues
 - H. Dollars for Scholars: Cindy Sues
 - I. Wellness Committee: Jennifer Medlen
 - J. Dyer Redevelopment Commission: Jennifer Medlen
- V. Official School Board Business Topics: Consent Agenda – *Dr. Veracco* – **Action Required**
- A. Approval of Minutes
 - Regular Board Meeting: February 22, 2022
 - B. Approval of Claims, Payroll and Extracurricular Expenditures
 - Howard Marshall moved to approve.
 - Nicoole Kelly seconded the motion.
 - Janice Malchow abstained from voting.
 - Motion carried, 4-0.
- VI. Public Comments Regarding Action Items
- There were no public comments.
- VII. Official School Board Business Topics: Regular Agenda
- A. Superintendent – *Dr. Veracco*
 - 1. Recognitions - *Documents Attached*
 - a. 2021-22 Patriot’s Pen Writing Contest Winner
 - b. 2022 First Place Winner - Future Problem Solving Bowl Writing Competition
 - 2. Legislative Update
 - 3. ISBA Regional Update 4-20-22
 - B. Director of Human Resources/Personnel – *Terry Mucha*
 - 1. Personnel Recommendations – **Action Required** - *Document Attached*
 - Nicole Kelly moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.
 - 2. Professional Leave Requests - **Action Required** - *Document Attached*
 - Howard Marshall moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.
 - 3. Middle School / High School Vape Presentation - *Document Attached*
 - C. Director of Primary Education – *Yolanda Bracey*
 - 1. Professional Leave Requests - **Action Required** - *Document Attached*
 - Nicole Kelly moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.
 - 2. Breakout Presentation - *Michelle Snow and Julie Moore*

D. Director of Secondary Education – *Sarah Castaneda*

1. Professional Leave Requests - **Action Required** - *Document Attached*
 - Nicole Kelly moved to approve.
 - Howard Marshall seconded the motion.
 - Motion carried.
2. Field Trip Request - **Action Required** - *Document Attached*
 - Jennifer Medlen moved to approve.
 - Cindy Sues seconded the motion.
 - Motion carried.
3. New FACS and Business Courses at LCHS - *Document Attached*

E. Director of Student Services - *Becky Gromala*

1. ELL Program Update - *Liz DeVries - Document Attached*

F. Director of Facilities – *Bill Ledyard*

1. Award and execute the Core Construction contract for the CMA position at the Bibich ES addition - **Action Required**
 - Nicole Kelly moved to approve.
 - Howard Marshall seconded the motion.
 - Motion carried.

G. Director of Technology – *Rick Moreno*

H. Director of Business Services - *Rob James - Document Attached*

1. Donations - **Action Required**
 - Howard Marshall moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.
2. Food2School Purchasing Agreement and Approval of 2022-2023 Food Service Bids - **Action Required**
 - Nicole Kelly moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.
3. ADM Update
4. FY 2022 Funding per ADM

VIII. Public Comments – *Cindy Sues*

- No public comments.

IX. Board Comments and Consideration of Future Agenda Items – *Cindy Sues*

- Nicole Kelly: Congratulations to Mrs. Bielfeldt and Mrs. Bowman on their retirements.

- Janice Malchow: Lots of exciting things going on - we wish the Science Olympiad students, I think at Clark, and the High School and perhaps the other middle schools, I'm not sure, good luck as they go to Purdue on Saturday for that competition. It was great to watch the boys basketball game and also the girls. I know that we are heading into track season which is a very exciting time. Can't forget the Centralettes, I think I texted that info to everyone, that they won Grand National Champion which puts them on the very top position of over 300 schools by the time they group them all together so another stellar performance. I believe that I heard our cheerleading team did well too so that was awesome. Not to mention our handbell choir and it just goes on and on. I could keep talking. Mrs. Sues I noticed your comment on the minutes from last week and I thought that is very true and I also want to thank Mrs. Nowacki for transcribing the words in the minutes word for word. So that we all know what we say and we don't get accused of saying things that we don't say. Do we have graduation date set?

- Jennifer Medlen: I'd like to congratulate Mr. Bannon for his 14-16 years of service with the district. Very potent ones. Thank you.

- Cindy Sues: I know spring break is coming up, so where ever your travels are going, be safe.

X. Board Calendar of Future Activities – *Dr. Veracco*

- Next School Board Meeting: Monday, April 4, 2022

XI. Adjournment – *Cindy Sues* – **Action Required**

- Janice Malchow moved to adjourn the meeting at 8:28 pm.
- Nicole Kelly seconded the motion.
- Motion carried, meeting adjourned.

Minutes of the March 7, 2022 School Board Meeting were approved and adopted by the Board of School Trustees at the April 4, 2022 School Board Meeting.

Cindy Sues, President

ATTEST:

Nicole Kelly, Secretary

BOARD RECOGNITION OF OUTSTANDING PERFORMANCE

For a student/teacher to be eligible for Board Recognition, the following criteria must be met before his/her name is submitted:

- A. Honors or awards received while participating in school corporation-sponsored activities.
1. State and national honors and awards
2. Athletic honors and awards beyond the conference and sectional level (i.e. regional, state, national)
3. Awards and honors that are rare and bring credit to the Lake Central School Corporation.
B. Honors and awards from activities NOT directly sponsored by the lake Central School Corporation which are rare and bring credit to the school corporation.
• For group or team recognition, a certificate will be made out to the Team/Group (more than 12 members) and will be accepted by the captain or designee. Individual team members will receive their certificates at a later date to be determined by the coach or mentor. If the team has fewer than 12 members, certificates are issued to individual team members at the Board meetings.
• The office will mail letters to the students and their parents, inviting them to attend a particular Board Meeting to receive their certificates (usually one week prior to the Board Meeting). Copies of the letters will be sent to the principal and sponsor/coach.
• It is the responsibility of the school principal, coach, or mentor to submit, to the corporation office, the correct names and addresses of the students to be recognized.

BUILDING PRINCIPAL'S AUTHORIZATION: [Signature] DATE: 2/25/2022
All Recognition Requests must be approved by Dr. Veracco before being presented to the School Board
Please complete this form in its entirety and send to Central Office, ATTN: Joni Cash/Lori Olson
SCHOOL Clark Middle School CONTACT PERSON Mr. Scott Graber

NAME OF EVENT: Patriots Pen Essay LOCATION OF EVENT: 2021-2022 DATE OF EVENT: 2/16/22

CRITERIA/GENERAL INFORMATION REGARDING ACHIEVEMENT

(To be read by Dr. Veracco during Board Meeting – attach sheet or use reverse side for additional information)

Congratulations to Anna Lis! Anna wrote an essay for the Patriot's Pen Writing Contest and was chosen as the area winner by the St. John VFW #717. The VFW presented Anna with a certificate and a \$500 scholarship on February 16th at Clark Middle School. Anna also placed 2nd in the District, receiving another monetary award.

CERTIFICATE OF ACHIEVEMENT

(Please indicate exact writing that should be on the certificate)

2021-22 Patriot's Pen Writing Contest Winner

Please indicate the following information on separate sheet of paper or on back of this form: ___ Individual ___ Group/Team

Name of Student, Address, Zip, Grade and any additional information. Name of Sponsor, Coach or Mentor

Name Ms. Joanne Lis, 8888 Drake Dr., St. John, IN 46773 Title
Name Title
Name Title

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 1. State and national honors and awards
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 3. Awards and honors that are rare and bring credit to the Lake Central School Corporation.
- B. Honors and awards from activities NOT directly sponsored by the lake Central School Corporation which are rare and bring credit to the school corporation.
 - For group or team recognition, a certificate will be made out to the Team/Group (more than 12 members) and will be accepted by the captain or designee. Individual team members will receive their certificates at a later date to be determined by the coach or mentor. If the team has fewer than 12 members, certificates are issued to individual team members at the Board meetings.
 - The office will mail letters to the students and their parents, inviting them to attend a particular Board Meeting to receive their certificates (usually one week prior to the Board Meeting). Copies of the letters will be sent to the principal and sponsor/coach.
 - It is the responsibility of the school principal, coach, or mentor to submit, to the corporation office, the correct names and addresses of the students to be recognized.

BUILDING PRINCIPAL'S AUTHORIZATION: [Signature] DATE: 2/24/2022
 All Recognition Requests must be approved by Dr. Veracco before being presented to the School Board

Please complete this form in its entirety and send to Central Office, ATTN: Joni Cash/Lori Olson
 SCHOOL Clark Middle School CONTACT PERSON Mr. Scott Graber

NAME OF EVENT: Future Problem Solving LOCATION OF EVENT: Virtual DATE OF EVENT: 2/24/22

CRITERIA/GENERAL INFORMATION REGARDING ACHIEVEMENT

(To be read by Dr. Veracco during Board Meeting – attach sheet or use reverse side for additional information)

Congratulations to Ben Kaminsky, who won FIRST PLACE in the Future Problem Solving Bowl Scenario Writing competition Middle Division in Indiana. Ben will be competing in the International Finals at the University of Massachusetts on June 9-12, 2022, with students from over 23 countries.

CERTIFICATE OF ACHIEVEMENT

(Please indicate exact writing that should be on the certificate)

2022 First Place Winner (Middle Div) Future Problem Solving Bowl Writing Competition

Please indicate the following information on separate sheet of paper or on back of this form: Individual Group/Team
 Name of Student, Address, Zip, Grade and any additional information. Name of Sponsor, Coach or Mentor
 Name Ms. Jen Gleason Title Program Sponsor-Clark
 Name Mr. and Mrs. Kaminsky, [Redacted], IN 46373 Title _____
 Name _____ Title _____

MARCH 7, 2022

Ben Kaminsky to International Future Problem Solving Competition from Indiana

External

Trash



FPSP INDIANA <fpspindiana@gmail.com>

12:33 PM (52 minutes ago)

to me

Mr. Scott Graber,

Congratulations to Ben Kaminsky and his coach Ms. Gleason. Ben has won **FIRST** Place in the Future Problem Solving Bowl Scenario Writing competition Middle Division (grades 6-7-8) in Indiana.

As a result of his First place in Indiana, he will be competing in the International Finals at the University of Massachusetts on June 9-12 with students from over 23 countries.

Scenario Writing is an individual competition in which students develop short stories related to one of Future Problem Solving Program International's five annual topics. The story (1500 words or less) is set at least 20 years in the future and is an imagined but logical outcome of actions or events taking place in the world.

Scenario Writers in each division who win 1st place in Indiana compete in the Scenario Writing Team Competition at the annual International Conference (IC). Each team's task is to collaborate and write a multi-part Scenario that fits within the Future Scene's parameters of Time, Place, and Topic. Awards are given to teams with the greatest total points, as well as the Best Writer in each division.

Ben will be representing both Indiana and the United States at the June Competition. This is truly an honor for Ben, his teacher, and all Hal E. Clark Middle School students & staff.

Please have his coach contact me for further information about Internationals next week at 630-768-2705. Thank you.

Dr. Trevor Steinbach - Co-Exec Dir
FPSP Indiana, Inc.
3709 West Clover Street - Suite 1000
McHenry, Illinois 60050-5628
CELL (630) 768-2705

Lake Central School Corporation

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Superintendent
Terry Mucha
Director of Human Resources
Yolanda Bracey, Ph.D.
Director of Primary Education
Sarah Castaneda
Director of Secondary Education
Rebecca Gromala
Director of Student Services

TO: Board of School Trustees
FROM: Terry Mucha, Director of Human Resources
DATE: March 3, 2022
RE: Board Meeting of March 7, 2022

Personnel

REVISION

(Board action required)

We are recommending that the following be approved:

I. Certified Appointments, Resignation & Retirement:

A. Appointments:

1. William (Ryan) Bounds, Principal, Grimmer Middle School, (effective July 1, 2022).

B. Resignation:

1. Sarah Verpooten, Journalism Teacher, Lake Central High School, (effective May 24, 2022).

C. Retirement:

1. Rita Velasquez, Applied Skills Teacher, Kahler Middle School, (effective May 24, 2022; *14 years of dedicated service with Lake Central/15 years total*).
2. Adrienne Bielfeldt, LA Teacher, Grimmer Middle School, (effective at the end of the 21-22 school year; *25 years of dedicated service/26 years total*).
3. Tim Bannon, Business Teacher, Lake Central High School, (effective at the end of the 2021-22 school year; *14 years of dedicated service/16 years total*).
4. Karen Bowman, Counselor, Clark Middle School, (May 31, 2022; *29 years of dedicated service/9.5 years total*).

II. Classified Appointments, Change of Hours, Retirement, Resignations, & Termination:

A. Appointments:

1. Hunter Lindzy (Lowell), Paraprofessional, Lake Central High School, (effective February 22, 2022).
2. Adriana Vizcarra (Schererville), Paraprofessional, Homan Elementary School, (effective March 4, 2022).
3. Samantha Crnokrak (Schererville), Paraprofessional, Bibich Elementary School, (effective February 25, 2022).
4. Morgan Kelsey (Crown Point), Paraprofessional, Bibich Elementary School, (effective March 10, 2022).

5. Nicole Marino (St John), Café Assistant, Lake Central High School, (effective March 14, 2022).
6. Hollie Briner (Dyer), Café Assistant, Lake Central High School, (effective March 14, 2022).
7. Mari Santos (Schererville), Custodian 1A, Lake Central High School, (effective March 8, 2022).
8. Michelle Taylor (Morocco), Custodian 1A, Lake Central High School, (effective March 13, 2022).
9. Rosemary Kouloumbri (Highland), Custodian 1A, Clark Middle School, (effective March 8, 2022).

B. Change of Hours:

1. Sandy Wojcik, Product Assistant-from 6 to 7 hours per day, Lake Central High School, (effective March 14, 2022).
2. Lori Maleckar, Paraprofessional-from 2.5 – 7 hours per day, Lake Central High School, (effective March 7, 2022).

C. Retirement:

1. Josephine Alton, Café Assistant, Bibich Elementary School, (effective May 23, 2022; *20.5 years of dedicated service*).

D. Resignations:

1. Jessica Hearne, Paraprofessional, Homan Elementary School, (effective February 25, 2022).
2. Rebecca Miedema, Paraprofessional, Homan Elementary School, (effective February 23, 2022).
3. Alexandria Zillinger, Paraprofessional, Kahler Middle School, (effective February 9, 2022).

E. Termination:

1. Shawn Wilson, Custodian 1A, Kahler Middle School, (effective March 16, 2022).

III. Certified Extracurricular Appointments & Resignations:

A. Appointments:

1. Ann Downey, TEMP Assistant Girls Track Coach, Grimmer Middle School, (effective for the 2021-22 school year).
2. Angela Correa, Spell Bowl Coach, Protsman Elementary School, (effective for the 2022-23 school year).
3. Kathy Galosich, Spell Bowl Coach, Protsman Elementary School, (effective for the 2022-23 school year).
4. Peter Tinsley, Boys Assistant Track Coach, Kahler Middle School, (effective March 7, 2022).

B. Resignations:

1. Sydney Malm, Spell Bowl Coach, Protsman Elementary School, (effective February 28, 2022).
2. Veronica Davis, Spell Bowl Coach, Protsman Elementary School, (effective February 28, 2022).
3. Jennifer Gleason, 7th Grade Volleyball Coach, Clark Middle School, (effective March 2, 2022).

IV. Classified Extracurricular Resignation:

A. Resignation:

1. Melissa Morton, Unified Track Assistant Coach, Lake Central High School, (effective February 8, 2022).

Approval of Lake Central School Corporation Substitute Staff Appointments and Resignations – Refer to attached list of substitutes that have been hired and have resigned.

Lake Central School Corporation

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Superintendent

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Director of Human Resources

Yolanda Bracey, Ph.D.
Director of Primary Education

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Rebecca Gromala
Director of Student Services

March 7, 2022

Certified FMLA Leaves

Kimberley Kwiecinski – Teacher - Kahler

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Director of Student Services

TO: Board of School Trustees
FROM: Terry Mucha, Director of Human Resources
DATE: March 3, 2022
RE: **Board Meeting of March 7, 2022**

PROFESSIONAL LEAVE REQUESTS

| | |
|-------------------------|---|
| NAME | DeAnn Alleva |
| POSITION | Director of Food Service |
| SCHOOL | District |
| EVENT | Gordon Food Service – Food Show 2022 |
| DATES | 4/20/2022 |
| PLACE | Rosemont, IL |
| DESCRIPTION | Annual Food Show |
| SPONSORING ORGANIZATION | Gordon Food Service |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees – \$0 Estimated Travel Cost – Mileage & Parking |
| FUNDING | 080-0-31100-58000-0001 |

TM/vv

Lake Central's Vape Classes



First and foremost let's thank Dr. Veracco, Terry Mucha, Sarah Castaneda, Erin Novak, Lori Smith, and our SRO's throughout our corporation for their vision and continued support.

Lake Central High School's Vape Class



This is our third year
for our Vape Class and
we have seen and
supported:

88 Students

2021-2022 (as of today)

1st time vape offenders: 47 2nd: 5

2020-2021

1st time vape offenders: 24 2nd: 3

2019-2020

1st time vape offenders: 17 2nd: 3

Middle School Vape Class



This is our third year
for our Vape Class and
we have seen and
supported:

19 Students

2021-2022 (as of today)

1st time Vape Students: 6 2nd: 1
2020-2021

**Due to covid, no classes were
conducted.**

2019-2020

1st time Vape Students 12

Vape Class - When and Where



- ❑ This year all Vape Classes will be held on Thursday's from 2:20 to 3:30.
- ❑ If they are over 10 minutes late, they will need to attend the next meeting: (A detention may be given for truancy per AP).
- ❑ Students will arrive at the office and will be sent to room E201 for the class.



Vape Class - When and Where

- ❑ **Class will end at 3:30 and students will immediately leave the building.**
- ❑ **If the parents are picking them up, Door F would be the proper place for pick up unless otherwise instructed.**
- ❑ **Informational folders will be given to each student for the class, including information for the parents about vaping.**

Vape Class - When and Where



The Vape Class schedule:

- ❑ **First and Third Thursday** of each month will be scheduled for 1st time offenders.
- ❑ **Second and Fourth Thursday** of each month will be scheduled for second time offenders, plus the Wednesday school.

1st Vape Class Information



- Vaping Q & A.
- How Vaping is Harmful and Extremely Addictive.
- How Vaping is Negatively Affecting your Health (Brain, Heart, and Lungs).
- Why is Vaping so addictive.
- False Advertisement about Vaping.
- Avoid Vaping due to Physical and Chemical dangers.

2nd Vape Class Information



- Getting Started: How to Quit.**
- Tobacco History.**
- History Repeating**
- Ingredient List.**
- Moment of Truth.**
- Setting a Date to Quit.**

Lake Central's Vape Classes



When caught Vaping or with a Vaping Device, Offenses 1 and 2 will result in a warning citation and Vaping Class 1 and 2.

1st Offense - Alternative to Suspension Plan (ASP) and a one-hour class on the dangers of vaping, nicotine, tobacco, and smoking.

2nd Offense - Alternative to Suspension Plan (ASP) and a one-hour class on the dangers of vaping, nicotine, tobacco, and smoking and a three hour Wednesday school.

Lake Central's Vape Classes



3rd Offense - One Day Out of School Suspension

4th Offense - Two Day Out of School Suspension

5th Offense - Three Day Out of School Suspension

6th Offense - Four Day Out of School Suspension and recommendation for expulsion. In addition to school consequences, all tobacco and vapor related violations will be referred to the appropriate School Resource Officer.

Offenses 1 and 2 will result in a warning citation. Offenses 3 through 6 will result in a citation.

Lake Central's Vape Classes



We have also worked with the Heart Association, the Lung Association, Indiana Health Department, and other schools to help them with their programs.

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Director of Student Services

TO: Board of School Trustees
FROM: Dr. Yolanda Bracey, Director of Primary Education
DATE: March 3, 2022
RE: **Board Meeting of March 7, 2022**

PROFESSIONAL LEAVE REQUESTS

| | |
|-------------------------|---|
| NAME | Rod Smith |
| POSITION | Teacher / Coach |
| SCHOOL | Kolling / LCHS |
| EVENT | State Swim Meet |
| DATES | 2/24 – 2/25/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Boys State Swim Meet |
| SPONSORING ORGANIZATION | IHSAA |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Athletics |

YB/vv

| | |
|-------------------------|--|
| NAME | Kelly Hartman, Emily Oswald |
| POSITION | Social Workers |
| SCHOOL | Peifer Elementary |
| EVENT | Annual Child Abuse Prevention Conference |
| DATES | 4/06/2022 |
| PLACE | Merrillville, IN |
| DESCRIPTION | Conference on Child Abuse Prevention |
| SPONSORING ORGANIZATION | Geminus |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$20 x (2) Estimated Travel Cost - \$0 |
| FUNDING | 684-2-11100-31200-0008 |

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Rebecca Gromala
Director of Student Services

TO: Board of School Trustees
FROM: Sarah Castaneda, Director of Secondary Education
DATE: March 3, 2022
RE: **Board Meeting of March 7, 2022**

PROFESSIONAL LEAVE REQUESTS

REVISED

| | |
|--------------------------------|---|
| NAME | Jeff Kilinski |
| POSITION | Boys Swim Coach |
| SCHOOL | Lake Central High School |
| EVENT | IHSAA State Finals Swim Meet |
| DATES | 2/24 – 2/26/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Boys Swim Competition |
| SPONSORING ORGANIZATION | IHSAA |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0 |
| FUNDING | Athletics |

SC/vv

| | |
|-------------------------|---|
| NAME | Sarah Kaplanis, Kelly Dominik |
| POSITION | Teachers / Science Olympiad Coaches |
| SCHOOL | Clark Middle School |
| EVENT | Science Olympiad Competition |
| DATES | 3/11 – 3/12/2022 |
| PLACE | West Lafayette, IN |
| DESCRIPTION | Science Olympiad Competition |
| SPONSORING ORGANIZATION | Purdue University |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|-------------------------|---|
| NAME | Karen Barcelli, Sydney Barcelli, Delaney Barcelli |
| POSITION | Coaches |
| SCHOOL | LCHS |
| EVENT | Gymnastics State Competition |
| DATES | 3/11 – 3/12/2022 |
| PLACE | Muncie, IN |
| DESCRIPTION | State Gymnastics Meet |
| SPONSORING ORGANIZATION | Ball State University |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Athletics |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | Lake Central High School |
| EVENT | WGI Indianapolis Regional Competition |
| DATES | 3/19 – 3/20/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Varsity Winterguard Competition |
| SPONSORING ORGANIZATION | WGI |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|-------------------------|--|
| NAME | Danielle Miller |
| POSITION | Teacher |
| SCHOOL | Grimmer Middle School |
| EVENT | IXL Live |
| DATES | 4/07/2022 |
| PLACE | Virtual Workshop |
| DESCRIPTION | Workshop on IXL Math Lab Program |
| SPONSORING ORGANIZATION | IXL Learning |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$75 Estimated Travel Cost – \$0 |
| FUNDING | 684-1 |

| | |
|-------------------------|---|
| NAME | Courtney Palasz |
| POSITION | Teacher |
| SCHOOL | Kahler Middle School |
| EVENT | Performance at Chicago Wolves Hockey Game |
| DATES | 4/09/2022 |
| PLACE | Rosemont, IL |
| DESCRIPTION | Choir performance |
| SPONSORING ORGANIZATION | Chicago Wolves |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|-------------------------|---|
| NAME | Claire Kuhlenschmidt / Josh Clark |
| POSITION | Teachers |
| SCHOOL | LCHS |
| EVENT | Washington D.C. & New York City Trip |
| DATES | 3/24 – 3/27/2023 |
| PLACE | Washington D.C. & New York City |
| DESCRIPTION | Educational Tour of Washington D.C. & New York City |
| SPONSORING ORGANIZATION | World Strides Educational Tours |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

Lake Central School Corporation

8260 Wicker Avenue
Tel: (219) 365-8507

St. John, IN 46373
Fax: (219) 365-6406

website: lcsc.us



Lawrence Veracco, Ph.D.
Superintendent

Terry Mucha
Director of Human Resources

Yolanda Bracey, Ph.D.
Director of Primary Education

Sarah Castaneda
Director of Secondary Education

Rebecca Gromala
Director of Student Services

TO: Board of School Trustees

FROM: Sarah Castaneda, Director of Secondary Education

DATE: March 3, 2022

RE: **Board Meeting of March 7, 2022**

FIELD TRIP REQUESTS

REVISED

Jeff Kilinski, boys swim coach at LCHS, requests to take approximately (13) members of the Boys Swim Team to Indianapolis, IN on February 24 – February 26, 2022 to compete in the IHSAA State Finals swim competition. All fees will be covered by athletics.

Sarah Kaplanis and Kelly Dominik, teachers and Science Olympiad coaches at Clark Middle School, request to take approximately (20) members of the Science Olympiad team to Purdue University in West Lafayette, IN on March 11 – March 12, 2022 to participate in a Science Olympiad competition. This will be a self-funded trip.

Karen Barcelli, head gymnastics coach at LCHS, along with Sydney Barcelli and Delaney Barcelli (assistant coaches), requests to take approximately (14) members of the LCHS Gymnastics Team to Muncie, IN on March 11 – March 12, 2022 to compete in the State Gymnastics Meet at Ball State University. All fees will be covered by athletics.

Amanda Harle, Guard Director at LCHS, requests to take approximately (17) members of the Varsity Winterguard to Indianapolis, IN on March 19 – March 20, 2022 to compete in the WGI Indianapolis Regional 2-Day Competition. This is a self-funded trip, covered by club dues and fund raisers.

SC/vv

Courtney Palasz, teacher at Kahler Middle School, requests to take approximately (24) members of the 6th – 8th grade choir to the Allstate Arena in Rosemont, IL on April 9, 2022 to perform at a Chicago Wolves Hockey Game. This is a self-funded trip.

Claire Kuhlenschmidt and Josh Clark, teachers at LCHS, request to take approximately (40) LCHS students on an educational tour of Washington D.C and New York City on March 24 – March 27, 2023. This is a self-funded trip with all aspects organized through World Strides Educational Tours.

New Courses

Nutrition (C71710) **New Course 2 semesters, 2 credits Required: Principles of Culinary and Hospitality**

Nutrition students will learn the characteristics, functions and food sources of the major nutrient groups and how to maximize nutrient retention in food preparation and storage. Students will be made aware of nutrient needs throughout the life cycle and to apply those principles to menu planning and food preparation. This course will engage students in hands-on learning of nutritional concepts such as preparing nutrient dense meals or examining nutritional needs of student athletes

Rationale: This is a Concentrator course in the Culinary Arts Pathway

Principles of Entrepreneurship (B71540) **New Course 2 semesters, 2 credits Dual Credit: Ivy Tech**

Taken concurrently with New Ventures Development

Principles of Entrepreneurship focuses on students learning about their own strengths, character and skills and how their unique abilities can apply to entrepreneurship, as well as how an entrepreneurial mindset can serve them regardless of their career path. Students will learn about the local, regional and state resources and will begin to understand and apply the entrepreneurial process. The course helps students to identify and evaluate business ideas while learning the steps and competencies required to launch a successful new venture. The course helps students apply what they have learned from the content when they write a Personal Vision Statement, a Business Concept Statement, and an Elevator Pitch. This is a CTE course, for funding and employment follow-up; the student's social security number will be needed.

Rationale: This is a prerequisite course in the Entrepreneurship Pathway

New Ventures Development (B71480) **New Course 2 semesters, 2 credits Dual Credit: Ivy Tech**

Taken concurrently with Principles of Entrepreneurship

New Venture Development is targeted to students interested in creating and growing their own businesses. The course will focus on key marketing strategies particularly relevant for new ventures. Students will apply marketing concepts to entrepreneurial company challenges, which include creating and nurturing relationships with new customers, suppliers, distributors, employees and investors; and understand the special challenges and opportunities involved in developing marketing strategies "from the ground up."

Rationale: This is a Concentrator course in the Entrepreneurship Pathway

Renamed Courses

Principles of Culinary & Hospitality (C71730) **New Course 2 semesters, 2 Credits**

Principles of Culinary and Hospitality is designed to develop an understanding of the hospitality industry and career opportunities, and responsibilities in the food service and lodging industry. Introduces procedures for decision making which affects operation management, products, labor, and revenue. Additionally, students will learn the fundamentals of food preparation, basic principles of sanitation, service procedures, and safety practices in the food service industry including proper operation techniques for equipment. This course is part of the Culinary Arts Pathway.

Rationale: New state course number, This is part of the Culinary Arts Pathway

Child and Adolescent Development (C7157) **New Course 2 semesters, 2 Credits**

Child and Adolescent Development examines the physical, social, emotional, cognitive, and moral development of the child from birth through adolescence with a focus on the middle years through adolescence. Basic theories of child development, biological and environmental foundations of development, and the study of children through observation and interviewing techniques are explored. The influence of parents, peers, the school environment, culture and the media are discussed. This course is part of the Education Careers Pathway.

Rationale: New state course number, This is part of the Education Careers Pathway

Principles of Teaching (C7160) **New Course 2 semesters, 2 credits Required**

Prerequisites: None This course provides a general introduction to the field of teaching. Students will explore educational careers, teaching preparation, and professional expectations as well as requirements for teacher certification. Current trends and issues in education will be examined. A classroom observation experience is required for successful completion of this course. Counts as a directed elective or elective for all diplomas

Rationale: New state course number, This is part of the Education Careers Pathway

Principles of Human Services (C71760) **New Course 2 semesters, 2 credits**

Prerequisites: None Principles of Human Services explores the history of human services, career opportunities, and the role of the human service worker. Focuses on target populations and community agencies designed to meet the needs of various populations. This course will also encourage cultural awareness and appreciation of diversity. Focuses on cultural variations in attitudes, values, language, gestures, and customs. Includes information about major racial and ethnic groups in the United States. Counts as a directed elective or elective for all diplomas

Rationale: New state course number, This is part of the Human and Social Services Pathway

Relationships and Emotions (C71700) **New Course 2 semesters, 2 credits Required**

Prerequisite: Principles of Human Services Relationship & Emotions examines the key elements of healthy relationships. Explores the main problems that damage relationships.

Presents research findings on successful and unsuccessful relationships, and emotional connections. Explores the impact of one's emotional and relationship history on current and future romantic relationships. Presents practical, scientific-based skills for improving relationships. Additionally, this course offers practical and useful information for people who have experienced loss. Students have the opportunity to evaluate their own experiences and attitudes toward loss and grief. Counts as a directed elective or elective for all diplomas

Rationale: New state course number, This is part of the Human and Social Services Pathway

Principles of Computing (B71830) – **New Course 2 semester, 2 credit**

Dual Credit: C102 and I101 IU Bloomington

Quantitative Reasoning Course

Recommended: Principles of Computing, Algebra I (recommended)

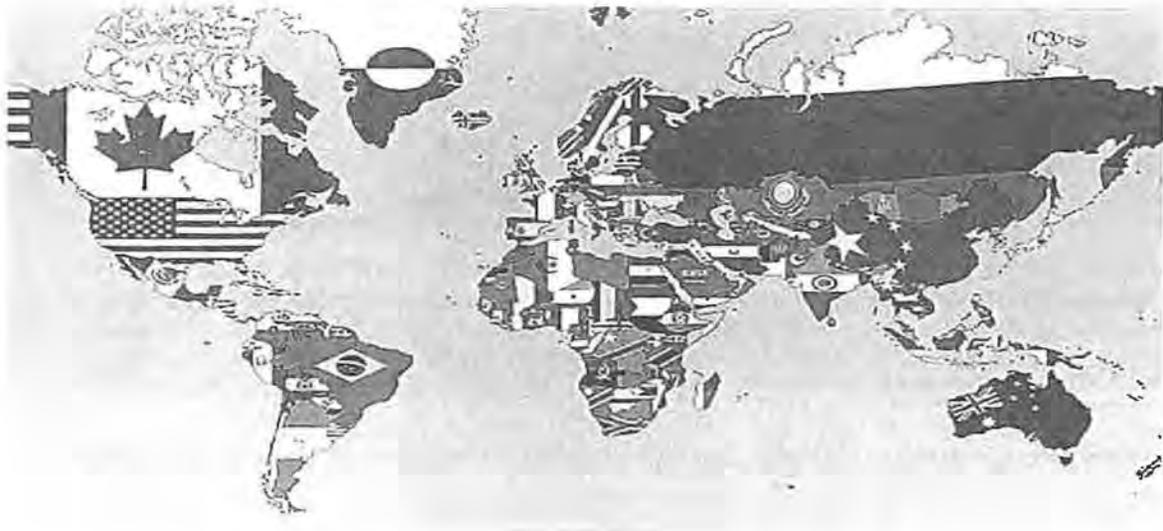
Computer Science I is a full-year course designed to provide students with a comprehensive hands-on experience in computer programming using Python. Students will earn a total of 7 IU credits. 3 from CS 101 Fundamentals of Computing, and 4 from INFO I101 Intro to Informatics and Computing. In CS 101 the main focus is to give students a practical understanding of computing to become well-informed citizens and professionals in the computing age. Topics include a basic study of computational thinking, computer security, big data, artificial intelligence, and current trends in computing. In INFO I101 the main focus is to introduce students to the basic concepts in the field of Informatics and Computer Science including problem solving techniques, information theory, career panels, and research areas. Students in Computer Science I will also earn credits and take AP Computer Science Principles, description below. Both courses will be taught during the same class time.

AP Computer Science Principles (B45750) 2 credits, 2 semesters Recommended: Principles of Computing, Algebra I (recommended) AP Computer Science Principles introduces students to the foundational concepts of computer science and challenges them to explore how computing and technology can impact the world. With a unique focus on creative problem solving and real-world applications, AP Computer Science Principles prepares students for college and careers.

*The curriculum for Computer Science I and AP Computer Science Principles now falls under Principles of Computing.

Rationale: This is the prerequisite for the Computer Science Pathway

Lake Central English Language Learners Program 2021 - 2022



Overview

- Director – Oversight and implementation of Federal and Indiana codes and regulations.
- Coordinator – Daily implementation of new state guidelines. Is in contact with liaisons and specialist from each school to discuss program and any new information. Testing of new students and parent outreach.
- ELL Specialist/Teacher- Works with students in small groups. Testing of new students and parent outreach.
- Liaisons – Licensed teachers who help manage the program in each building.
- Teachers – Deliver daily instruction to ELL students with the accommodations listed on their Individualized Learning Plan(ILP).
- Paraprofessionals – Support classroom teachers.

Identifying ELL Students

- Once student enrolls, the Home Language Survey(HLS) is reviewed to see if another language is listed as an answer to one of the three questions.
 - If another language is listed, the student is screened with the WIDA APT or Screener to determine placement.
 - A student scoring a 4.9 proficiency level or below is eligible for the program.
 - Once eligibility is determined, a committee (teacher, principal, liaison, coordinator, parents) meet to develop an Individualized Learning Plan for that student.
 - Once conference is held, ILP will be put into effect immediately.
- Annual testing will be done in the Spring with the WIDA Access Test.

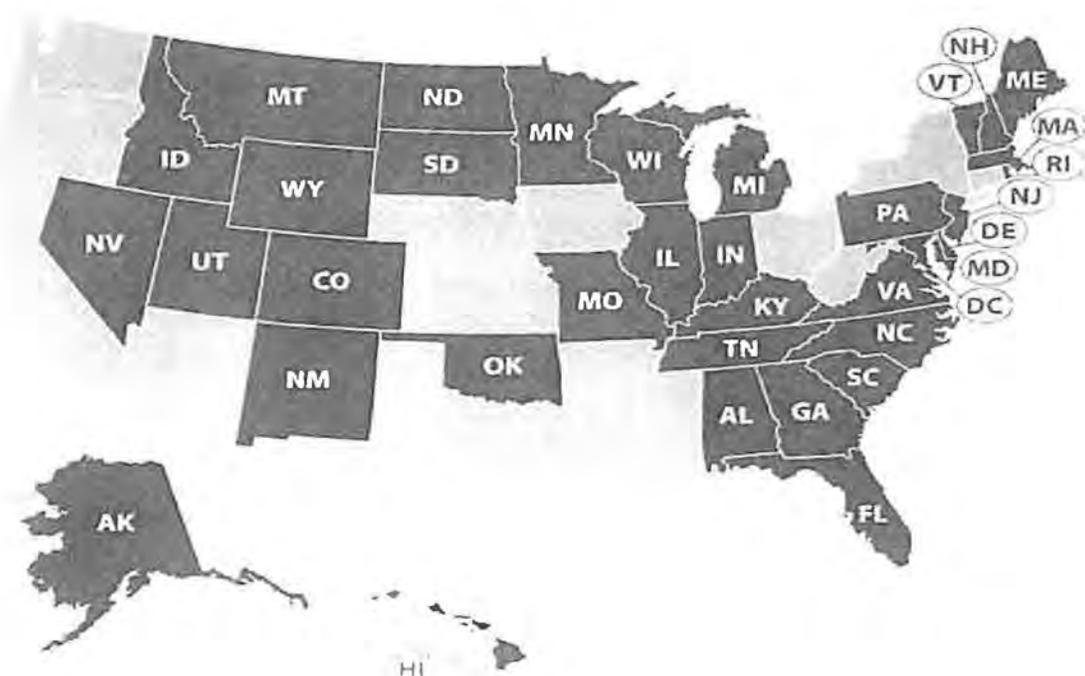
WIDA

- In 2014, Indiana dropped its own standard for English Language Learners and opted to join World-Class Instructional Design and Assessment Consortium (**WIDA**).
- WIDA is a multi-state consortium.
- As a member, Indiana must use WIDA standards, training materials, assessments, scoring, and reports.
- The organization has existed for many years and began as early as 2004.

WIDA States

| | | |
|----------------------|----------------|---------------------|
| Alabama | Maine | Oklahoma |
| Alaska | Maryland | Pennsylvania |
| Colorado | Massachusetts | Rhode Island |
| Delaware | Michigan | South Carolina |
| District of Columbia | Minnesota | South Dakota |
| Florida | Missouri | Tennessee |
| Georgia | Montana | U.S. Virgin Islands |
| Hawaii | Nevada | Utah |
| Idaho | New Hampshire | Vermont |
| Illinois | New Jersey | Virginia |
| Indiana | New Mexico | Washington |
| Kentucky | North Carolina | Wisconsin |
| | North Dakota | Wyoming |

WIDA States



WIDA ACCESS

ACCESS for ELLs (Assessing Comprehension and Communication in English State-to-State for English Language Learners) is a secure large-scale English language proficiency assessment given to Kindergarten through 12th graders who have been identified as English language learners (ELLs). It is given annually in WIDA Consortium member states to monitor students' progress in acquiring academic English.

Features

- ACCESS for ELLs test items are written from the model performance indicators of WIDA's five English Language Proficiency (ELP) standards:
 - Social & Instructional Language
 - Language of Language Arts
 - Language of Mathematics
 - Language of Science
 - Language of Social Studies
- Test forms are divided into five grade-level clusters:
 - Kindergarten
 - Grades 1-2
 - Grades 3-5
 - Grades 6-8
 - Grades 9-12

WIDA Levels

Level 1 Entering - They are able to respond to some simple communication tasks; by pointing, using body language, and creating pictures.

Level 2 Beginning - They are able to respond to various communications tasks; by labeling pictures, using single words or short phrases, and answering yes or no questions.

Level 3 Developing - They are able to understand and be understood in many basic social situations. Answers in simple sentences, gives simple explanations, and can restate main idea and supporting details.

Level 4 Expanding - They are able to use English as a means for learning in all academic areas, although some minor errors of conventions are still evident. They can express their ideas more fluently and answer how and why questions.

Level 5 Bridging - They can communicate effectively with various audiences on a wide range of familiar and new topics to meet social and academic demands. They are on par with English speaking peers.

Lake Central currently has 467 students in the ELL program for the 2021-2022 school year.
 404 are receiving direct services.
 29 are in the first year of monitoring.
 34 are in the second year of monitoring.

| 2021-2022 | Level 1.0-1.9 | Level 2.0-2.9 | Level 3.0-3.9 | Level 4.0-4.9 | Level 5.0-6.0(M) | Alternate/ No Score |
|--------------|---------------|---------------|---------------|---------------|------------------|---------------------|
| Bibich(26) | 1 | 3 | 10 | 10 | 2 | 0 |
| Homan(37) | 2 | 8 | 17 | 9 | 1 | 0 |
| Kolling(25) | 1 | 4 | 8 | 11 | 1 | 0 |
| Peifer(46) | 2 | 5 | 26 | 13 | 0 | 0 |
| Protsman(63) | 6 | 11 | 29 | 15 | 2 | 0 |
| Watson(54) | 9 | 8 | 19 | 16 | 0 | 1NS/1 DNT |
| Clark(41) | 1 | 2 | 10 | 16 | 11 | 1Alt |
| Grimmer(42) | 1 | 2 | 9 | 17 | 13 | |
| Kahler(60) | | 4 | 15 | 20 | 18 | 2Alt/1DNT |
| LCHS(73) | 7 | 8 | 20 | 18 | 15 | 5 Alt |

Lake Central
 Elementary Population
 2021

(first time test takers) (alternate/special ed)(no score)

| School | Students tested in the spring of 2021. | Students improving their score from 2020. |
|------------------|--|---|
| Bibich | 20(3) | 15 |
| Homan | 36(9) | 21 |
| Kolling | 19(1) | 11 |
| Peifer | 41(6) | 28 |
| Protsman | 72(18)(1) | 39 |
| Watson | 43(11)(1) | 24 |
| Elementary TOTAL | 231(48)(2) | 136 |

Lake Central
Middle School Population
2021

(first time test takers) (alternate/special ed)(no score)

| School | Students tested in the Spring of 2021. | Students improving their score from 2020. |
|---------|--|---|
| Clark | 27(1) | 14 |
| Grimmer | 26(2) | 12 |
| Kahler | 39(3)(2) | 19 |
| Total | 92(5)(3) | 45 |

Lake Central
High School Population
2021

(first time test takers) (alternate/special ed)(no score)

| School | Students tested in the spring of 2021. | Students improving their score from 2020. |
|--------------------------|--|---|
| Lake Central High School | 76(8)(4)(2) | 33 |

Lake Central
School Corporation
2021

| | Number of ELL students in 2021. | Students improving their score from 2020. |
|-------------------|---------------------------------|---|
| Corporation Total | 399 | 214 |

Overall % of Corporation Growth
(not including first time test takers-61)
(not including Alternate scores-7)
(not including no scores-4)

399 - 61(first time) =338
338 - 7(alternate) = 331
331-4 (no score)= 327

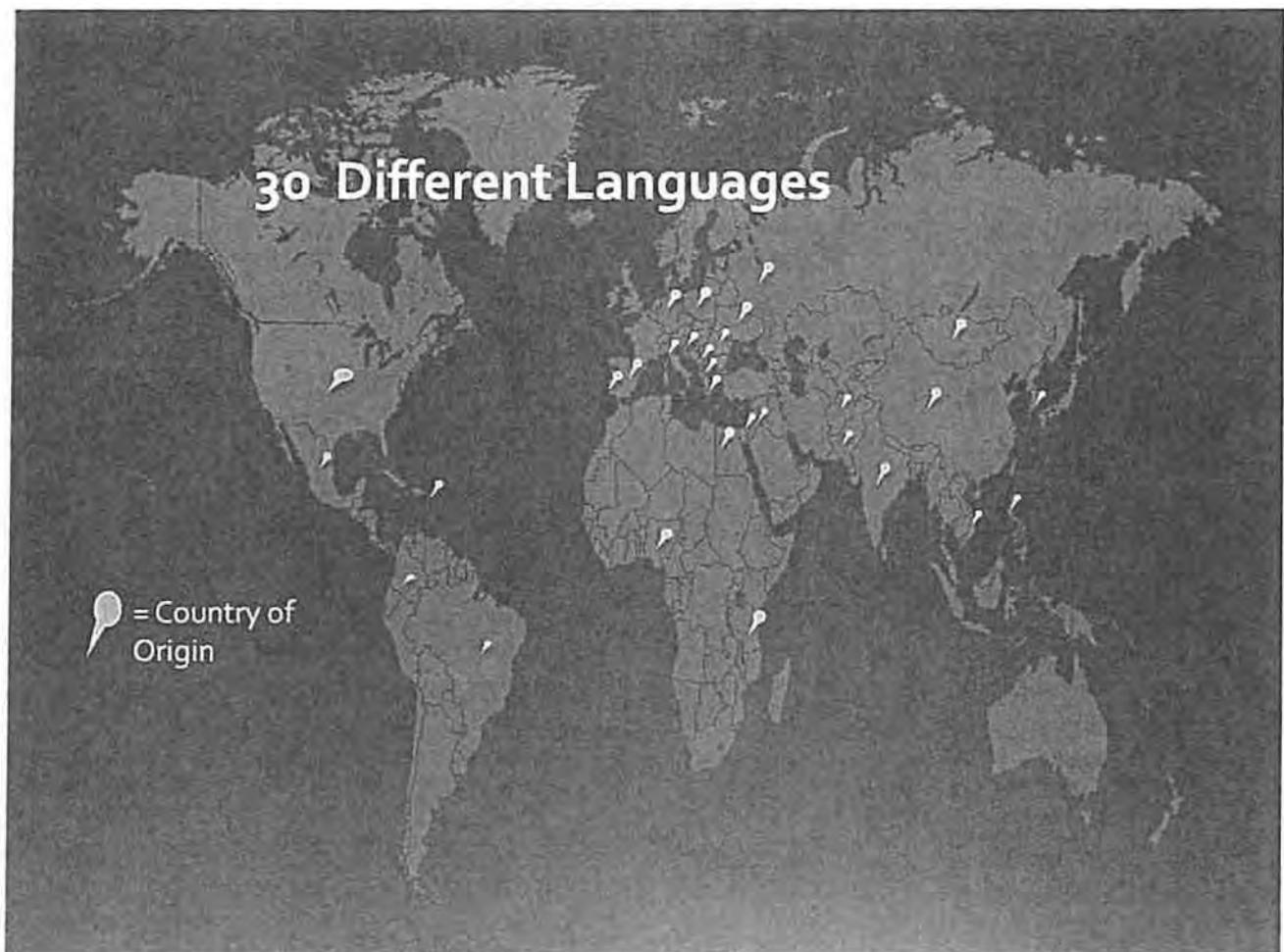
65%- same as last year



Lake Central Diversity



- Currently we service students with 30 languages from over 26 countries.
 - The top languages: Spanish (46%), Arabic (16%), Serbian (6%), Polish(6%), and Vietnamese (5%)
- A parent night is held for each school annually. This year it was be done both virtually and in person.



ESSA

Every Student Succeeds Act

The Every Student Succeeds Act (ESSA) was signed into law on December 10, 2015. It reauthorizes the 1965 Elementary and Secondary Education Act (ESEA), which was previously reauthorized as No Child Left Behind (NCLB). The Indiana Department of Education (IDOE) developed a summary of each major section within our state's ESSA plan.

What does this mean for our ELL students?

ESSA requires a measure of progress for English learners toward attaining English language proficiency for elementary, middle and high schools. Beginning with the 2017-18 school year, this indicator will measure the growth and proficiency of English learners on the WIDA ACCESS 2.0 assessment. The indicator is established in alignment with the long-term goal that English learner students attain English

ESSA

language proficiency within six (6) years of initial identification as an English learner. Schools will receive points based on the percentage of English learners that either meet their annual growth target toward attaining proficiency within six years or attain English language proficiency during the school year. This indicator applies to English learners in kindergarten through 12th grade.

Lake Central School Corporation

8260 Wicker Avenue
Tel: (219) 365-8507

Saint John, IN 46373
Fax: (219) 365-6406

website: lsc.us



Lawrence Veracco, Ph.D.
Superintendent

Rob James
Director of Business
Services

To: Board of School Trustees

From: Mr. Rob James, Director of Business Services

Date: March 3, 2022

RE: Board Meeting March 7, 2022

Donations (Action Required)

Received

The Grimmer Middle School Choir Bells received a \$50 donation from an anonymous donor.

Given

The Lake Central High School Interact Club would like to donate \$450 to the St. Jude House in Crown Point.

Kahler's Student Council held their annual "Crush Sale" fundraiser for Riley Children's Hospital in Indianapolis and would like to donate \$2,610 to the Riley Children's Foundation.

The Kahler Student Council also held a fundraiser for the American Heart Association (AHA) and raised \$508.11. \$100 of that amount was paid directly to the AHA; the school would like to donate the \$408.11 collected locally to the AHA.

The Administration recommends approving the donations as indicated above.

Food2School Purchasing Agreement and Approval of 2022-2023 Food Service Bids (Action Required)

Three years ago, we joined the Food2School Purchasing Cooperative with several other school districts for our Food Service Department's grocery, dairy, and bread bids. The Interlocal Agreement allows district membership to continue without expiration. Additionally, the contracts awarded for grocery, dairy, and bread allow for the 2021-2022 vendors to roll for an additional one-year term. We are requesting the School Board's

approval to remain with the Food2School Purchasing Cooperative for next school year, and retain the grocery contract with HPS, the milk contract with Pleasant View Dairy, and the bread contract with Alpha Bakery for 2022-2023.

ADM Update

In your board packet, I have provided the Board with a summary of our February '22 ADM count and how each building compares to the September '21 count conducted in the fall.

FY 2022 Funding per ADM

The Indiana Department of Education has finalized the school funding formula computations for fiscal year 2022. These calculations were made based on the State's current budget allocation for K-12 Education. I will discuss the data with the board during the meeting.

BOARD OF SCHOOL TRUSTEES

TITLE: Food2School Purchasing Cooperative Approvals for 2022-2023

BACKGROUND: Northwest Allen County Schools serves as Lead District with the authority to administer procurement activities on behalf of the Food2School Purchasing Cooperative.

- Food2School member districts voted unanimously to renew all existing Contracts for GPO/Distributor, Milk and Bread for the 2022-2023 school year.
- Food2School member districts voted unanimously to amend the Food2School Interlocal Agreement.
- Combined projected sales volume for the 2022-2023 school year is \$48,850,000.
- The goal of the Food2School Purchasing Cooperative is to obtain substantial savings by leveraging buying power on cafeteria food, supplies and services.
- The Food2School Purchasing Cooperative has grown from 55 districts in 2018-2019 to 93 Indiana school districts now serving the nutritional needs of 182,992 students.

RECOMMENDATION/FUTURE DIRECTION: Approve Amended Food2School Interlocal Agreement and Contract Renewals for the 2022-2023 school year.

Submitted by:

DeAnn Alleva, Director of Food Services

Food2School Purchasing Cooperative
INTERLOCAL COOPERATION AGREEMENT
AS AMENDED ON FEBRUARY 7, 2022.

Food2School Purchasing Cooperative

INTERLOCAL COOPERATION AGREEMENT

This INTERLOCAL AGREEMENT is made and entered into by and between the Indiana School Corporations identified in the attached Exhibit A.

WHEREAS, the Parties are required to procure certain purchases by a formal advertisement and bid (RFP) process and incur certain expenses;

WHEREAS, the Parties have determined it would be financially and administratively advantageous to cooperatively procure certain food, supplies, materials, equipment and related services; and,

WHEREAS, Indiana Code §5-22-4-7 authorizes the Parties to form a cooperative purchasing organization under Indiana Code §36-1-7-3;

WHEREAS, each Party is a duly authorized Food2School Cooperative member, adopted a resolution to join the Cooperative, and is a party to this amended Agreement; and

NOW, THEREFORE, in consideration of these premises, and the mutual promises and commitments contained herein, the Parties hereby agree as follows:

- 1. Agreement:** By this Interlocal Agreement, the Parties hereby jointly form a cooperative purchasing organization pursuant to I.C. §5-22-4-7 and I.C. §36-1-7-3, and the organization shall be known as the Food2School Purchasing Cooperative.
- 2. Duration:** This Agreement shall become effective once it is fully executed being signed and approved by the authorized representatives of each of the participating Parties. The Agreement shall remain in force until terminated according to the terms herein.
- 3. Purpose:** The Food2School Purchasing Cooperative is jointly formed to create cost and administrative savings for the Parties in their procurement and purchase of certain food, supplies, materials, equipment and related services.
- 4. Approval and Signature:** No School Corporation will be deemed a party to this Agreement until it is approved by its governing body and signed by its authorized representative. The Superintendent of each participating School Corporation shall designate a Food Service (FS) representative to the Food2School Purchasing Cooperative.
- 5. Administration:** Pursuant to §36-1-7-3 (a) (5), Northwest Allen County Schools will serve as the Lead District with the authority to administer procurement activities on behalf of the Parties.

The Lead District will receive funds generated from vendor fees negotiated with contracted vendors to carry out the functions of the Cooperative.

The Lead District has the authority to employ agents, employees, or independent contractors as necessary to carry out the functions of the Cooperative

In the event the Lead District resigns as the Lead District the Advisory Committee shall by majority vote recommend one or more candidates for Lead District, and the Parties will vote for a successor Party district as the new Lead District.

6. **Representatives:** The FS representatives from each School Corporation may be called upon to meet from time to time. The FS representatives may adopt rules to govern the operation of the Cooperative, but any decision of the FS representatives requires the affirmative majority vote of the representatives casting a vote unless otherwise provided herein. FS Representatives may participate in meetings in person, by phone, or any other electronic means permitted by the Advisory Committee.
7. **Advisory Committee:** There shall be established an Advisory Committee consisting of no less than four FS representatives chosen by and from the member FS representatives. The Advisory Committee shall meet from time to time between meetings of the FS representatives and shall assist the Lead District representative; it shall also monitor compliance with this Agreement and its purpose, evaluate and make award recommendations and, from time to time, make recommendations to the FS representatives regarding rules, membership, and such other matters as may be deemed appropriate. Members of the Advisory Committee shall hold office for a period of three (3) years. In the case of a vacancy on the Advisory Committee, the remaining members of the Advisory Committee may, by majority vote, select a member of the FS representatives to complete the unexpired term. In selecting the Advisory Committee, the FS representatives shall endeavor to seek diverse representation with respect to the interests of its member School Corporations, including, but not limited to, geographical location, anticipated quantity of purchases, and other factors as may be deemed appropriate.
8. **Termination:** Each Party shall have the right to withdraw from the Interlocal Agreement with or without cause by providing thirty (30) days written notice. The Interlocal Agreement may be terminated with a Party at any time upon the recommendation of the representative of the Lead District and the approval of the majority vote of the Advisory Committee. In the event of dissolution of the Cooperative, Parties agree that any remaining monies after all debts and obligations of the Cooperative will be refunded back to the Parties with the amount split pro-rata based on the percentage of total purchases of each Party with an active agreement.
9. **Funding and Fees:** There will be no fees charged to Parties to participate in the Interlocal Agreement. Any fees required for the administration of this agreement by the Lead District are received from vendors through a Vendor Participation Fee collected throughout the school year. All vendor discounts, credits and rebates are returned directly from vendors to the participating Parties. Business models of prospective vendors vary and may require the collection of membership or administrative fees by the vendor awarded a contract.

The Lead District shall hold any monies received from all the Cooperative activities in a separate account and shall expend such funds only pursuant to an affirmative vote of a majority of the members of the Advisory Committee based on the annual budget approved by Parties. Monies will only be used to cover the necessary expenses to maintain and implement the purpose of this Agreement.

10. Responsibilities of Food2School Cooperative Lead District:

- a. Provide for organizational and administrative structure for the procurement of food, supplies, materials, equipment and related services
- b. Provide Lead District designee contact information to all Parties.
- c. Provide support necessary for efficient operation of the Cooperative
- d. Conduct procurement that meets or exceeds all State and Federal procurement guidelines, regulations and laws.
- e. Initiate and coordinate the procurement activities and meetings required for competitive bidding and vendor award process.
- f. Evaluation and award recommendation of all procurement conducted on behalf of the Parties.
- g. Provide bid award recommendations to all Parties for approval by their local school Board of Education once approved by Lead District Board of Education.
- h. Share all necessary communication and documentation relating to procurement with Parties.
- i. Maintain books, records of account, and minutes of meetings.
- j. Maintain communication with the Indiana Department of Education and compliance with the Cooperative registration process.
- k. Serve as Treasurer of the Cooperative

11. Responsibilities of Participating School Corporations:

- a. Commit to participate in the organization by authorization of the governing body and execution by an authorized representative of the Addendum form, a copy of which is attached hereto as Exhibit B. A copy of the signed Addendum must be sent by email, fax, mail, or other suitable means to the Lead District designee by the due date.
- b. Agree to designate a Primary Food Service contact to represent the Party.
- c. Agree to cooperate with any reasonable request for information for procurement purposes.
- d. Select and agree to the bid(s) Party anticipates using during the specified school year(s) when provided. The selection of bids to participate in is seen as a commitment to purchase and will be used in the scope of bid for each appropriate bid.
- e. Purchase products and services from each vendor awarded a contract that Party has agreed to.
- f. Provide procurement input and recommendations to Lead District designee.
- g. Provide bid award recommendations to the governing body for approval. The contract awards to vendors are held independently between each Party and awarded vendor and must be approved by the Party governing body.
- h. Maintain records and exercise due diligence to assure that procurement is conducted in accordance with local, state and Federal law.
- i. Work directly with vendors for delivery, ordering, billing and any direct conflicts as a result of vendor performance. Each Party is responsible for monitoring vendor performance compliance with all contract provisions as it pertains to them.

12. New Members: An Indiana school corporation may become a party to this Agreement by resolution of its governing body agreeing to abide by the terms of this Agreement and

upon the approval of the Advisory Committee. Any transitional issues shall be handled as agreed by the entering School Corporation and the Advisory Committee.

- 13. Governing Law; Amendments:** This Agreement will be interpreted and enforced in accordance with the laws of Indiana. The Agreement constitutes the entire agreement among the parties and supersedes any prior agreement and understandings of any kind. This Agreement may only be amended by a written document signed by the governing bodies of the participating School Corporation.
- 14. Counterparts:** This Agreement may be signed in multiple original counterparts and the Lead District shall maintain a signed original of such counterparts. Copies of the signature pages of each original signed Agreement will be provided to any School Corporation upon request. The persons signing the Agreement represent that the Agreement has been approved by the School Corporation's governing body and they have the authority to sign the Agreement on behalf of that School Corporation.
- 15.** The school corporations identified and whose names appear on the attached Exhibit A have entered into this Agreement.

Exhibit A
Food2School Child Nutrition Cooperative 2022-2023 Members

| | |
|--------------------------------------|-------------------------------------|
| Adams Central Community Schools | Mt Vernon Community Schools |
| Alexandria Community Schools | MSD of Steuben County |
| Anderson Preparatory Academy | MSD of Wabash County |
| Bethany Christian Schools | New Castle Schools |
| Bishop Dwenger High School | Northeastern Wayne Schools |
| Bishop Luers HS Diocese of FWSB | Northwest Allen County Schools |
| Blackford County Schools | Orleans Community Schools |
| Bloomfield School District | Paoli Community Schools |
| Brownsburg Community Schools | Peru Community Schools |
| Central Lutheran School | Portage Community Schools |
| CA Beard School Corporation | Queen of Peace Catholic School |
| Christ the King School | Redeemer Lutheran School (Kokomo) |
| Clay Community Schools | Rossville Consolidated Schools |
| Concordia Lutheran Grade School, FW | Rural Community Academy |
| Concordia Lutheran HS, FW | School Town of Highland |
| Crown Point Community Schools | Scott County School District 1 |
| DeKalb Co. Central Schools | Scott County School District 2 |
| Delaware Community Schools | Smith-Green Community Schools |
| Delphi Community Schools | South Madison Schools |
| East Allen County Schools | Southwestern Jefferson Consolidated |
| East Noble Schools | St Charles Borromeo FW |
| Emmanuel St Michael LCMS | St Elizabeth Ann Seton Catholic |
| Enlace Academy | St John the Baptist Catholic |
| FBC Ministries Hammond City Baptist | St Joseph Catholic School Brooklyn |
| Frankton-Lapel Com Schools | St Joseph High School SB |
| Garrett-Keyser-Butler Schools | St Lawrence Catholic School |
| Hamilton Heights Schools | St Louis Besancon Academy |
| Hamilton Community Schools | St Mary of the Assumption |
| Him By Her Collegiate School of Arts | St Michael Lutheran |
| Holy Cross Lutheran | St Paul 's Lutheran - Ft Wayne |
| Holy Family School | St Rose of Lima Franklin |
| Holy Rosary School | St Rose of Lima Monroeville |
| Huntington Co. Community Schools | St Vincent De Paul Catholic |
| Inspire Academy | Suburban Bethlehem Lutheran |
| Kankakee Valley School Corporation | Switzerland County Schools |
| Lake Central Schools | Taylor Community Schools |
| Lawrence Co Independent Schools | Tri-Central Community Schools |
| Liberty Perry Schools | Tri-County Schools |
| Lutheran South Unity | Valparaiso Schools |
| Maconaquah Schools | Wabash City Schools & St. Bernard |
| Manchester Community Schools | Warsaw Community Schools |
| Marian High School | West Noble School Corporation |
| Merrillville Community Schools | Wes-Del Community Schools |
| Mississinewa School Corporation | Western Boone School Corp |
| | White River Valley Schools |
| | Whitley County Consolidated Schools |
| | Wyneken Memorial Lutheran |
| | Yorktown Community Schools |

| School | Fall 2021 ADM | Feb 2022 ADM | Difference |
|------------------------|---------------|--------------|-------------|
| | | | |
| Bibich | 479 | 479 | - |
| Homan | 490 | 500 | 10 |
| Kolling | 713 | 716 | 3 |
| Peifer | 474 | 476 | 2 |
| Protsman | 597 | 594 | (3) |
| Watson | 480 | 491 | 11 |
| Elementary Subtotal | 3,233 | 3,256 | 23 |
| | | | |
| | | | |
| Grimmer | 778 | 779 | 1 |
| Clark | 1,064 | 1,071 | 7 |
| Kahler | 941 | 948 | 7 |
| Middle School Subtotal | 2,783 | 2,798 | 15 |
| | | | |
| | | | |
| LCHS | 3,212 | 3,093 | (119) * |
| | | | |
| | | | |
| TOTAL | 9,228 | 9,147 | (81) |

* = LCHS had 76 December graduates

| Grade | Fall 2021 ADM | Feb 2022 ADM | Difference |
|------------------------|---------------|--------------|-------------|
| K | 668 | 674 | 6 |
| 1 | 575 | 578 | 3 |
| 2 | 693 | 701 | 8 |
| 3 | 673 | 680 | 7 |
| 4 | 624 | 623 | (1) |
| Elementary Subtotal | 3,233 | 3,256 | 23 |
| | | | |
| 5 | 705 | 713 | 8 |
| 6 | 725 | 733 | 8 |
| 7 | 649 | 648 | (1) |
| 8 | 704 | 704 | - |
| Middle School Subtotal | 2,783 | 2,798 | 15 |
| | | | |
| 9 | 781 | 780 | (1) |
| 10 | 815 | 809 | (6) |
| 11 | 772 | 757 | (15) |
| 12 | 844 | 747 | (97) * |
| LCHS Subtotal | 3,212 | 3,093 | (119) |
| | | | |
| TOTAL | 9,228 | 9,147 | (81) |

* = LCHS had 76 December graduates