

MINUTES

LAKE CENTRAL SCHOOL CORPORATION
Lake Central High School
LGI ROOM – Enter Door E
8260 Wicker Avenue, St. John, IN 46373
Monday, December 13, 2021 at 7:00 p.m.

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central High School LGI Room, 8260 Wicker Avenue, St. John, IN on December 13, 2021. The meeting began at 7:00 p.m.

Board Members Present

Nicole Kelly, Board Member
Howard Marshall, Secretary
Jennifer Medlen, Board Member
Cindy Sues, President
Janice Malchow, Vice-President

Board Members Not Present

Administration Present

Dr. Lawrence Veracco, Superintendent
Terry Mucha, Director of Human Resources
Sarah Castaneda, Director of Secondary Education
Rob James, Director of Business Services
Yolanda Bracey, Director of Primary Education
Bill Ledyard, Director of Facilities

Administration Not Present

Rebecca Gromala, Director of Student Services
Rick Moreno, Director of Technology

**To view the archived video of the meeting in its entirety,
go to the School Board section of website at www.lcsc.us*

SCHOOL BOARD MEETING MINUTES
Monday, December 13, 2021 - 7:00 PM

All motions passed with 5-0
unless otherwise noted.

- I. Call to Order – *Cindy Sues*
 - The meeting was called to order, and Pledge of Allegiance led by Board President, Cindy Sues.
- II. Agenda: Approval, Deletions, Additions – *Dr. Veracco* – **Action Required**
 - Revisions to the Agenda include: Revisions to the Personnel Recommendations under Terry Mucha's section, additions to the Professional Leave Requests under Yolanda Bracy's section, and additions to the Professional Leave Requests and Field Trip Requests under Sarah Castaneda's section.
 - Jennifer Medlen moved to approve.
 - Nicole Kelly seconded the motion.
 - Motion carried.

- III. Correspondence – *Howard Marshall*
 - There was no correspondence.
- IV. Liaison Committee Updates – *Cindy Sues*
 - A. Personnel Interview Committee: Howard Marshall
 - B. Schererville Redevelopment Commission: Nicole Kelly
 - C. Wellness Committee: Jennifer Medlen / Janice Malchow
 - D. Lake Central Education Foundation: Janice Malchow
 - E. Legislative Committee: Janice Malchow
 - F. St. John Redevelopment Commission: Cindy Sues
 - G. Dollars for Scholars: Cindy Sues
 - H. Dyer Redevelopment Commission: Jennifer Medlen
- V. Official School Board Business Topics: Consent Agenda – *Dr. Veracco* – **Action Required**
 - A. Approval of Minutes
 - Regular Board Meeting: November 15, 2021
 - B. Approval of Claims, Payroll and Extracurricular Expenditures
 - Nicole Kelly moved to approve.
 - Howard Marshall seconded the motion.
 - Motion carried.
- VI. Public Comments Regarding Action Items
 - There were no comments on Action Items.
- VII. Official School Board Business Topics: Regular Agenda
 - A. Superintendent – *Dr. Veracco*
 - 1. Upcoming Legislative (short) Session
 - B. Director of Human Resources/Personnel – *Terry Mucha*
 - 1. Personnel Recommendations – **Action Required**
Document Attached
 - Hoard Marshall moved to approve.
 - Jennifer Medlen seconded the motion.
 - Motion carried.
 - 2. HS Summer School Schedule
Document Attached
 - C. Director of Primary Education – *Yolanda Bracey*
 - 1. Professional Leave Request- **Action Required**
Document Attached
 - Jennifer Medlen moved to approve.
 - Nicole Kelly seconded the motion.
 - Motion carried.
 - 2. Early Intervention Grant

D. Director of Secondary Education – *Sarah Castaneda*

1. Professional Leave Requests - **Action Required**

Document Attached

- Nicole Kelly moved to approve.
- Janice Malchow seconded the motion.
- Motion carried.

2. Field Trip Requests - **Action Required**

Document Attached

- Jennifer Medlen moved to approve.
- Nicole Kelly seconded the motion.
- Motion carried.

3. LCHS Course Proposals

Document Attached

E. Director of Student Services - *Terry Mucha for Becky Gromala*

1. Professional Leave Requests - **Action Required**

Document Attached

- Jennifer Medlen moved to approve.
- Howard Marshall seconded the motion.
- Motion carried.

F. Director of Facilities – *Bill Ledyard*

1. Award and Execute Schmidt Associates Contract for the Architectural/Engineering Design for the Bibich ES Addition - **Action Required**

Document Attached

- Howard Marshall moved to approve.
- Nicole Kelly seconded the motion.
- Motion carried.

G. Director of Technology – *Rick Moreno*

H. Director of Business Services – *Rob James*

1. Donations - **Action Required**

Document Attached

- Nicole Kelly moved to approve.
- Jennifer Malchow seconded the motion.
- Motion carried.

VIII. Public Comments – *Cindy Sues*

- Margaret Jablonski: Regarding masking in school and the lawsuit against the school.
- Cherie True: Regarding SEL in school.
- Kristina Abel:

- IX. Board Comments and Consideration of Future Agenda Items* – *Cindy Sues*
- Howard Marshall: Wished everyone a safe and well holiday season.
 - Nicole Kelly: Wished everyone a Merry Christmas and Happy New Year. Looking forward to COVID cases going down and talking about what a mask optional plan might look like in the future.
 - Jennifer Medlen: Thanked teachers, administrators and staff for everything they do for our children
 - Janice Malchow: Likes what Tippecanoe Schools did recently, and considered making a similar motion, but since number recently went up, decided not now. Has been to recent athletic events, many people, most without masks. We are held back by quarantine policy, which needs to change, please contact legislators. Would love to model Tippecanoe new policy. Our hands are tied until changes are made by legislators. In future, would like to see a meeting take place at beginning of year, discussing masks optional.
 - CA: Wished all LC community members, as well as students, staff and administrators, a Merry Christmas and Happy New Year, thank you for all you've done and see you in 2022.
- X. Board Calendar of Future Activities – *Dr. Veracco*
- Back here on January 3rd. It's a teacher record day, so no students, but we will be here and meeting will be Monday evening.
- XI. Adjournment – *Cindy Sues* – **Action Required**
- Nicole Kelly moved to adjourn the meeting at 8:00pm.
 - Cindy Sues seconded the motion.
 - Motion carried, meeting adjourned.

Minutes of the December 13, 2021 School Board Meeting were approved and adopted by the Board of School Trustees at the January 3, 2022 School Board Meeting.

Cindy Sues, President

ATTEST:

Howard Marshall, Board Secretary

Lake Central School Corporation

8260 Wicker Avenue
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Saint John, IN 46373
Fax: (219) 365-6406

website: lcsc.us



Lawrence Veracco, Ph.D.
Superintendent

Terry Mucha
Director of Human Resources

Yolanda Bracey, Ph.D.
Director of Primary Education

Sarah Castaneda
Director of Secondary Education

Rebecca Gromala
Director of Student Services

TO: Board of School Trustees
FROM: Terry Mucha, Director of Human Resources
DATE: December 9, 2021
RE: Board Meeting of December 13, 2021

Personnel

REVISION

(Board action required)

We are recommending that the following be approved:

I. Certified Appointment:

A. Appointment:

1. Janice Redelman (Dyer), Teacher-Grade 1 Protsman Elementary School, (effective January 3, 2021; B/O-Western Governor's University)

II. Classified Appointments, Change of Hours, Transfer, Resignations, and Terminations:

A. Appointments:

1. Lilia Menchaca (East Chicago), Paraprofessional, Grimmer Middle School, (effective November 16, 2021).
2. Mary Kruk (Griffith), Paraprofessional, Peifer Elementary School, (effective November 22, 2021).
3. Emily Reilly-Ameling (Crown Point), Paraprofessional, Grimmer Middle School, (effective December 1, 2021).
4. Heather Krawczyk (Dyer), Paraprofessional, Watson-Early Childhood, (effective November 29, 2021).
5. Jon Newcomb (Munster), Paraprofessional, TAP, (effective December 6, 2021).
6. Lola Cole (Merrillville), Paraprofessional, Protsman Elementary School, (effective January 4, 2022).

B. Change of Hours:

1. Reem Hameed, Café Assistant from 3.25 to 4.0 hours per day, Lake Central High School, (effective December 28, 2021).
2. Jennifer Davids, Café Assistant from 3.25 to 4.0 hours per day, Lake Central High School, (effective December 28, 2021).

C. Transfer:

1. Mercedes Martinez, transfer from Product Assistant to Custodian 1A, Clark Middle School, (effective December 14, 2021).
2. Linda Shingle, transfer from Paraprofessional to Custodian 1A, Grimmer Middle School, (effective December 20, 2021)

D. Resignations:

1. Paula Spriggs, Custodian 1A, Lake Central High School, (effective November 14, 2021).
2. Rosemary Bednarek, Café Assistant-4 hours, Lake Central High School, (effective November 12, 2021).
3. Aaron Ludwig, Paraprofessional, Grimmer Middle School, (effective December 17, 2021).
4. Serena Barchi, Paraprofessional, Bibich Elementary School, (effective February 4, 2022).
5. Kelly Trivette, Paraprofessional, TAP, (effective January 14, 2022).
6. Bridget Lippe, Paraprofessional, Protsman Elementary School, (effective December 17, 2021).
7. Donald Plummer, Bus Driver, Transportation, (effective December 17, 2021).

E. Terminations:

1. Ila Bock, Paraprofessional, Watson-Early Childhood, (effective November 18, 2021).
2. Tracy Stolarz, Paraprofessional, Clark Middle School, (effective December 10, 2021).

III. Certified Extracurricular Appointment & rESIGNATION:

A. Appointment:

1. Melanie Venturelli, Mentor for Janice Redelman, Protsman Elementary School, (effective January 3, 2022).

IV. Classified Extracurricular Appointment:

A. Appointment:

1. Bill Zientara, Boys Head Golf Coach, Lake Central High School, (effective January 3, 2022).

Approval of Lake Central School Corporation Substitute Staff Appointments and Resignations – Refer to attached list of substitutes that have been hired and have resigned.

12/13/2021

Substitutes - Hired

| Employee Name | Hire Date | Job Description |
|-----------------------|------------|-----------------|
| Jennifer Gazdick | 11/16/2021 | Teacher Sub |
| Tom Reynolds | 11/17/2021 | Teacher Sub |
| Shaima Musa | 11/15/2021 | Café Sub |
| Nicole Varga | 11/16/2021 | Custodian Sub |
| Rosemary Kauloumbiris | 11/22/2021 | Custodian Sub |
| Kaitlyn Huitsing | 12/1/2021 | Teacher Sub |
| Debra Roberts | 12/1/2021 | Classified Sub |
| Samantha Marino | 12/1/2021 | Teacher Sub |
| Hannah Pratt | 12/14/2021 | Teacher Sub |
| Sophia Pollalis | 12/7/2021 | Teacher Sub |
| Paige Cook | 12/13/2021 | Classified Sub |
| | | |
| | | |
| | | |
| | | |

Substitutes - Resigned

[illegible]

Lake Central School Corporation

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website: lcsc.us



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Terry Mucha
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Director of Student Services

December 13, 2021

REVISED

Certified FMLA Leaves

Melissa Dillard – Teacher – Protsman

Morgan Kleinaman – Teacher - Peifer

Carrie Vojdovich – SSP – Kahler

Ashley Chloros – Teacher – Peifer

Lynn Keraga – Teacher – TAP

JoAnne Ritchie – Teacher - Grimmer

Military Leave

Mark Walton – Teacher - Clark

Lake Central High School

8400 Wicker Avenue • St. John, Indiana 46373 • Phone: 219-365-8551 • Fax: 219-365-7156 • www.lcsc.us

Proposed Summer School Courses 2022

Once again Lake Central will be offering a traditional Summer School while partnering with the Indiana Online Academy to provide greater opportunities for our students.

The following courses will be offered at Lake Central High School:

Economics
Government

Physical Education (Pool)
Physical Education (Gym)

Plato Credit Recovery

English 9, English 10, English 11, English 12
Algebra I, Geometry, and Algebra II

Dates and Time

All classes will run from May 31 to July 7 except PE and Pool (no Friday classes)
7:30 am - 9:45 am *or* 9:50 am - 12:05 pm

Cost of these courses is \$50 each

PE and Pool Classes

| | | |
|-----------|---|--------------------|
| Session 1 | May 31 June 1,2,6,7,8,9,13,14,15,16 | 7:30 am – 12:00 pm |
| Session 2 | June 20,21,22,23,27,28,29,30 July 5,6,7 | 7:30 am – 12:00 pm |

Lake Central Pool and PE courses will cost \$60 dollars per credit

No School July 4

Lake Central High School

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Indiana Online Academy will offer the following courses:

Art History
Health and Wellness
Composition
English 9 1 & 2
English 10 1 & 2
English 11 1 & 2
English 12 1 & 2
AP Language & Composition
AP Literature & Composition
Algebra I
Geometry
Algebra II
Analytical Algebra II
Pre-Calculus
Trigonometry
Probability and Statistics
AP Calculus AB
Biology I
Chemistry I
Earth and Space Science
Integrated Chemistry and Physics
AP Biology
Economics
Geography and History of the World
World History
Psychology
Sociology
US Government
US History
AP Microeconomics & Macroeconomics
AP Psychology
AP US History
AP US Government
Spanish I, Spanish II, Spanish III
French I, French II
Personal Finance
Music History
Music Theory
Computer Science
Digital Application and Responsibility
College Entrance Preparation
Preparing for College and Careers
Physics
Chinese I, Chinese II
Ethnic Studies
Indiana Studies

The Indiana Online Academy will charge \$50 per course.

Sean P. Begley
Principal
Lake Central

• Melissa Rettig
Director of Guidance
Student Services

• Mary Rebey
Director of Special Education
Student Services

• Tim Powers
Assistant Principal
A-Ew

• Ed Beck
Assistant Principal
Ex-Lach

• Marty Freeman
Assistant Principal
Laci-Re

• Richard Moore
Assistant Principal
Rf-Z

T.A.G. Supplemental Payments, Non-Teaching Positions
2021 - 2022 Distribution
Education Fund 010-1

Emp # Employee Name

| | | |
|------|---------------------------|--------------------|
| 7807 | ADAMS, EMILY | School Psych |
| 6378 | ALESSIA, JOHN | Admin |
| 9084 | ALLEVA, DeANN | Admin |
| 9294 | ALLEN, KRISTEN | Guidance Counselor |
| 5156 | ARENS, ELANA E | Media Specialist |
| 9379 | ASHCRAFT, SARAH | School Psych |
| 4433 | BEACH, KIM | Admin |
| 660 | BECK, ED | Admin |
| 3954 | BOGACKI, JOLENE J | Ed Tech Trainer |
| 1052 | BOWMAN, KAREN L | Guidance Counselor |
| 5771 | CAIN, CAMERON L | Dean |
| 8042 | CARROLL (HORVAT), MALLORY | Guidance Counselor |
| 5288 | CASTANEDA, MARIO | Admin |
| 7330 | CASTANEDA, SARAH | Admin |
| 5290 | CHURILLA, ERICA M | Guidance Counselor |
| 7264 | CRUZ, CASSANDRA | Admin |
| 1899 | DELAUGHTER, DOUG | Admin |
| 3426 | DOYLE, TIM | Admin |
| 8007 | ENYEART, CHRIS | Admin |
| 1921 | GONZALEZ, ELIZABETH A | School Psych |
| 1659 | GRABER, SCOTT | Admin |
| 5231 | GROMALA, REBECCA | Admin |
| 3783 | HAMACHER, BETH V | Ed Tech Trainer |
| 791 | HARTMAN, KELLY A | Social Worker |
| 4250 | HAYES, KIMBERLY A | Admin |
| 6467 | JAMES, ROBERT | Admin |
| 5246 | KAMMER, DESSIE A | Guidance Counselor |
| 5539 | KEPCHAR, BARB | Admin |
| 4618 | KILINSKI, JEFF | Admin |
| 4800 | KIRN, ELIZABETH M | Dean |
| 1856 | KLAICH, CARA M | Dean |
| 7649 | KLINE, ASHLEY M | Guidance Counselor |
| 4811 | LANNON, LINDSEY M | Admin |
| 7952 | LAVIN, MICHELLE | Admin |
| 6001 | LEDYARD, BILL | Admin |
| 2068 | LOGAN, DEANN | Admin |
| 1083 | MAY, ROBIN D | Guidance Counselor |
| 1537 | MAZURKIEWICZ, ALISON | Admin |

**T.A.G. Supplemental Payments, Non-Teaching Positions
2021 - 2022 Distribution
Education Fund 010-1**

Emp # Employee Name

| | | |
|------|---------------------|-----------------------------|
| 1073 | MEDVED, MARY ANN | Assistive Tech Coordinator |
| 1993 | MOORE, JULIE M | Ed Tech Trainer |
| 1687 | MOORE, RICHARD | Admin |
| 8563 | MORALES, MEGHAN | Guidance Counselor |
| 2227 | MORENO, ENRIQUE | Admin |
| 8769 | MUCHA, TERRY | Admin |
| 3160 | NEWTON, KEN | Admin |
| 3781 | NOVAK, ERIN A | Admin |
| 4804 | RABER, NICOLE | Guidance Counselor |
| 4058 | REBEY, LISA A | Guidance Counselor |
| 2871 | REBEY, MARY | Admin |
| 700 | REGAN, KARI | Admin |
| 7101 | RETTIG, MELISSA K | Admin |
| 9147 | SANCHEZ, JESSICA | Guidance Counselor |
| 306 | SANDOR, JEFFREY R | Admin |
| 8770 | SAPYTA, KATHY | Admin |
| 620 | SCHWEITZER, SUSAN L | Ed Tech Trainer |
| 344 | SMOLINSKI, TODD F | Admin |
| 5196 | SNYDER, JEREDA L | Case Conference Coordinator |
| 302 | SPINKS, ERIN S | Guidance Counselor |
| 8540 | STABLEIN, RYAN | Dean |
| 2124 | STAN, MICHELLE S | Social Worker |
| 5277 | STANISZ, JOSEPH | Admin |
| 661 | TUCKER, KATHLEEN | Admin |
| 9123 | VAIL, SHARON | Guidance Counselor |
| 298 | VERACCO, LAWRENCE | Admin |
| 6166 | WIERZBA, JOSHUA W | Dean |
| 4212 | YURKANIN, KIM | Guidance Counselor |

- These employees will be paid the same dollar amount as the 'Effective' and 'Highly Effective' staff members within the Teacher Appreciation Grant. Classified Administrators will receive the average of the two.

Total Additional Gross Pays Outside of Grant Fund \$41,793.13

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Sarah Castaneda
Director of Secondary Education

Rebecca Gromala
Director of Student Services

TO: Board of School Trustees
FROM: Dr. Yolanda Bracey, Director of Primary Education
DATE: December 9, 2021
RE: Board Meeting of December 13, 2021

PROFESSIONAL LEAVE REQUESTS

| | |
|-------------------------|---|
| NAME | Allison Colgrove / Kristi Blankenship |
| POSITION | Teachers |
| SCHOOL | Peifer Elementary / Kolling Elementary |
| EVENT | The Law of Attraction and Vision Board Workshop |
| DATES | 1/05/2022 |
| PLACE | Virtual |
| DESCRIPTION | Workshop on vision boarding, creating success, meditation, etc. |
| SPONSORING ORGANIZATION | Strobel Education |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$97.00 x (2) Estimated Travel Cost - \$0 |
| FUNDING | 684-2-11100-31200-0008 / 684-2-11100-31200-0007 |

YB/vv

| | |
|--------------------------------|---|
| NAME | Emily Maurek |
| POSITION | Teacher |
| SCHOOL | Bibich and Peifer Elementary Schools |
| EVENT | IMEA Conference |
| DATES | 1/13 – 1/16/2022 |
| PLACE | Ft. Wayne, IN |
| DESCRIPTION | Annual music conference |
| SPONSORING ORGANIZATION | Indiana Music Education Association |
| EXPENSES | Estimated Meal Cost - \$105 Estimated Hotel Cost – \$420 Estimated Required Fees – \$123 Estimated Travel Cost – Mileage & Parking |
| FUNDING | 684-2-11100-58000-0005 |

| | |
|--------------------------------|---|
| NAME | Please see attached list |
| POSITION | Please see attached list |
| SCHOOL | Please see attached list |
| EVENT | Math Textbook Caravan |
| DATES | 1/20/2022 |
| PLACE | Merrillville, IN |
| DESCRIPTION | The textbook adoption committee will preview the latest textbook materials from publishers |
| SPONSORING ORGANIZATION | The Indiana Educational Service Centers and various textbook vendors |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – Mileage |
| FUNDING | Corporation Title II |

Math Textbook Caravan 1/20/2022 - Attendees

| Last | First | Building | Title |
|--------------|----------|-----------|-------------------------------|
| Bracey | Yolanda | District | Director of Primary Education |
| Alessandri | Lisa | District | Elementary Math Coach |
| Logan | Deann | Principal | Bibich |
| Pratt | Joanne | Teacher | Bibich |
| Gerlach | Mary | Teacher | Bibich |
| Tucker | Kathi | Principal | Homan |
| Malatestinic | Lynn | Teacher | Homan |
| Stevenson | Rebecca | Teacher | Homan |
| Ellis | Michelle | Teacher | Kolling |
| Hoffmaster | Pam | Teacher | Kolling |
| Freckelton | JoElla | Teacher | Peifer |
| Anderson | Amy | Teacher | Peifer |
| Sapyta | Kathleen | Principal | Protsman |
| Walters | Jennifer | Teacher | Protsman |
| Kasperan | Lynn | Teacher | Protsman |
| Lavin | Michelle | Principal | Watson |
| Thompson | Sheri | Teacher | Watson |
| Yelich | Kim | Teacher | Watson |

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Director of Primary Education

Sarah Castaneda
Director of Secondary Education

Rebecca Gromala
Director of Student Services

TO: Board of School Trustees
FROM: Sarah Castaneda, Director of Secondary Education
DATE: December 9, 2021
RE: **Board Meeting of December 13, 2021**

PROFESSIONAL LEAVE REQUESTS

| | |
|--------------------------------|---|
| NAME | Megan Graman, Nicole Raber |
| POSITION | Counselors |
| SCHOOL | Lake Central High School |
| EVENT | Learning Through a Pandemic Conference |
| DATES | 12/03/2021 |
| PLACE | Hammond, IN |
| DESCRIPTION | Conference on how the pandemic affected student mental health, SEL and other academic aspects |
| SPONSORING ORGANIZATION | Purdue Northwest Counseling Center |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - Mileage x (1) |
| FUNDING | 21-0101-11300-58000-0002 |

SC/vv

| | |
|-------------------------|--|
| NAME | Kathryn Clark |
| POSITION | Teacher |
| SCHOOL | Lake Central High School |
| EVENT | IAG High Ability Conference |
| DATES | 12/05 – 12/07 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Annual conference on high ability |
| SPONSORING ORGANIZATION | Indiana Association for the Gifted |
| EXPENSES | Estimated Meal Cost - \$35 x (2) Estimated Hotel Cost – \$184 x (2) Estimated Required Fees – \$305 Estimated Travel Cost – Mileage & Parking |
| FUNDING | 684-2-11300-32000-0002 |

| | |
|-------------------------|---|
| NAME | Stephanie Losito/Kyle Stephens/Sarah Stidham |
| POSITION | Reading Specialists |
| SCHOOL | Clark/Grimmer/Kahler |
| EVENT | Science of Reading Workshop |
| DATES | 1/03 – 1/04/2022 |
| PLACE | Virtual |
| DESCRIPTION | Virtual workshop on teaching reading to students |
| SPONSORING ORGANIZATION | Brainspring |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$349 x (3) Estimated Travel Cost – \$0 |
| FUNDING | Corporation Title II |

| | |
|-------------------------|---|
| NAME | Ginger Marinkovich |
| POSITION | Counselor |
| SCHOOL | Lake Central High School |
| EVENT | Excellence in College Counseling |
| DATES | 1/07/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Annual conference for school counselors |
| SPONSORING ORGANIZATION | Reach Higher, Common App, College Wise |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - Mileage |
| FUNDING | 684-2-11300-58000-0002 |

| | |
|-------------------------|---|
| NAME | Nathaniel Jones |
| POSITION | Teacher |
| SCHOOL | Lake Central High School |
| EVENT | Handbell All State |
| DATES | 1/13 - 1/14/2022 |
| PLACE | Fort Wayne, IN |
| DESCRIPTION | State competition for handbells |
| SPONSORING ORGANIZATION | Indiana Music Education Association |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0 |
| FUNDING | Self-Funded |

| | |
|--------------------------------|--|
| NAME | Mike Swartzentruber |
| POSITION | Teacher / Coach |
| SCHOOL | Lake Central High School |
| EVENT | IHSBCA State Clinic |
| DATES | 1/14/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Annual clinic for baseball coaches |
| SPONSORING ORGANIZATION | Indiana High School Baseball Coaches Association |
| EXPENSES | Estimated Meal Cost - \$35 Estimated Hotel Cost – \$130 x (2) Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Athletics |

| | |
|--------------------------------|---|
| NAME | MaryJoan Martin |
| POSITION | Teacher |
| SCHOOL | LCHS |
| EVENT | Science Olympiad Competition |
| DATES | 1/21 – 1/22/2022 |
| PLACE | South Bend, Indiana |
| DESCRIPTION | Science Olympiad competition at the University of Notre Dame |
| SPONSORING ORGANIZATION | University of Notre Dame |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|--------------------------------|---|
| NAME | Robert Gustas / Kim Beach |
| POSITION | Teacher / Assistant Principal |
| SCHOOL | Clark Middle School |
| EVENT | State Conference for ITS |
| DATES | 1/21 – 1/23/2022 |
| PLACE | Marion, IN |
| DESCRIPTION | Competition and various workshops |
| SPONSORING ORGANIZATION | Indiana Thespian Society |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|--------------------------------|---|
| NAME | MaryJo Martin |
| POSITION | Teachers |
| SCHOOL | Lake Central High School |
| EVENT | Science Olympiad Competition |
| DATES | 1/28 – 1/29/2022 |
| PLACE | Haslett, MI |
| DESCRIPTION | Science Olympiad competition at Haslett Middle School |
| SPONSORING ORGANIZATION | Haslett Middle School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 2/05/2022 |
| PLACE | Algonquin, IL |
| DESCRIPTION | Winter Guard competition at Jacob High School |
| SPONSORING ORGANIZATION | Jacob High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Student Dues |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 2/26/2022 |
| PLACE | Frankfort, IL |
| DESCRIPTION | Winter Guard competition at Lincoln Way East HS |
| SPONSORING ORGANIZATION | Lincoln Way East High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Student Dues |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 2/27/2022 |
| PLACE | Frankfort, IL |
| DESCRIPTION | Winter Guard competition at Lincoln Way East HS |
| SPONSORING ORGANIZATION | Lincoln Way East High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0 |
| FUNDING | Student Dues |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 3/05/2022 |
| PLACE | Roselle, IL |
| DESCRIPTION | Winter Guard competition at Lake Park HS |
| SPONSORING ORGANIZATION | Lake Park High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees - \$0 Estimated Travel Cost - \$0 |
| FUNDING | Student Dues |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 3/13/2022 |
| PLACE | Lansing, IL |
| DESCRIPTION | Winter Guard competition at T.F. South HS |
| SPONSORING ORGANIZATION | Thornton Fractional South High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Student Dues |

| | |
|-------------------------|---|
| NAME | Leta Sena-Lopez |
| POSITION | Teacher |
| SCHOOL | Kahler Middle School |
| EVENT | International Travel Club Trip |
| DATES | 3/18 – 3/27/2022 |
| PLACE | France and Spain |
| DESCRIPTION | Educational tour of France and Spain |
| SPONSORING ORGANIZATION | Education First Tours |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Self-Funded |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 4/01/2022 |
| PLACE | Naperville, IL |
| DESCRIPTION | WGI Regional Competition at Naperville North HS |
| SPONSORING ORGANIZATION | Naperville North High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Student Dues |

| | |
|-------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 4/02/2022 |
| PLACE | Naperville, IL |
| DESCRIPTION | WGI Regional Competition at Naperville North HS |
| SPONSORING ORGANIZATION | Naperville North High School |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Student Dues |

| | |
|--------------------------------|---|
| NAME | Amanda Harle |
| POSITION | Guard Director |
| SCHOOL | LCHS |
| EVENT | Winter Guard Competition |
| DATES | 4/07 – 4/10/2022 |
| PLACE | Dayton, OH |
| DESCRIPTION | WGI World Winter Guard Competition |
| SPONSORING ORGANIZATION | Winter Guard International |
| EXPENSES | Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0 |
| FUNDING | Student Dues |

| | |
|--------------------------------|--|
| NAME | Lauren Bridgeman |
| POSITION | Teacher |
| SCHOOL | Clark Middle School |
| EVENT | Teacher Leader Bootcamp |
| DATES | 5/13 – 5/14/2022 |
| PLACE | Greenwood, IN |
| DESCRIPTION | Workshop sponsored by the Department of Education that focuses on the 5 Essentials of Teaching |
| SPONSORING ORGANIZATION | IDOE |
| EXPENSES | Estimated Meal Cost - \$70 Estimated Hotel Cost – \$150 x (2) Estimated Required Fees – \$0 Estimated Travel Cost – Mileage |
| FUNDING | 21-684-1-11200-58000-0051 |

Lake Central School Corporation

8260 Wicker Avenue
Tel: (219) 365-8507

St. John, IN 46373
Fax: (219) 365-6406

website: lcsc.us



Lawrence Veracco, Ph.D.
Superintendent

Terry Mucha
Director of Human Resources

Yolanda Bracey, Ph.D.
Director of Primary Education

Sarah Castaneda
Director of Secondary Education

Rebecca Gromala
Director of Student Services

TO: Board of School Trustees

FROM: Sarah Castaneda, Director of Secondary Education

DATE: December 9, 2021

RE: **Board Meeting of December 13, 2021**

FIELD TRIP REQUESTS

Nathaniel Jones, teacher at LCHS, requests to take approximately (9) members of the Handbell Choir to Ft. Wayne, IN on January 13 – January 14, 2022 to compete in the Handbell All State competition at the Grand Wayne Convention Center. This is a self-funded trip.

MaryJo Martin, teacher and Science Olympiad coach at LCHS, requests to take approximately (35) members of the Science Olympiad team to the University of Notre Dame in South Bend, IN on January 21 – January 22, 2022. The team will compete in a Science Olympiad competition. This is a self-funded trip, paid for by student dues and fundraisers.

She also requests to take the same team members to Haslett, MI on January 28-January 29, 2022. The team will compete in a Science Olympiad competition at Haslett Middle School. This is a self-funded trip, paid for by student dues and fundraisers.

SC/vv

Robert Gustas, teacher, and Kim Beach, assistant principal, at Clark Middle School request to take approximately (40) members of the LCHS ITS Theatre Troupe 2536 to the Indiana Thespian Society state conference in Marion, IN on January 21 – January 23, 2022. The members will compete in various competitions and attend workshops. This is a self-funded trip, paid with student dues and fundraisers.

Amanda Harle, Guard Director at LCHS, requests to take approximately (35) members of the Varsity and JV Winterguard team to the following competitions:

| | | |
|---------------------|------------------------------|----------------|
| February 5, 2022 - | Jacob High School | Algonquin, IL |
| February 26, 2022 - | Lincoln Way East High School | Frankfort, IL |
| February 27, 2022 - | Lincoln Way East High School | Frankfort, IL |
| March 5, 2022 - | Lake Park High School | Roselle, IL |
| March 13, 2022 - | T.F. South High School | Lansing, IL |
| April 1, 2022 - | Naperville North High School | Naperville, IL |
| April 2, 2022 - | Naperville North High School | Naperville, IL |

She also requests to take approximately (20) members of the Varsity Winter Guard team to Dayton, Ohio on April 7 – April 10, 2022 to compete in the Winter Guard International World Competition. All of the competition trips are self-funded. Paid with student dues.

Leta Sena-Lopez, teacher at Kahler Middle School, requests to take approximately (8) members (grades 8-12) of the International Travel Club to France and Spain on March 18 – March 27, 2022. The students would tour Paris, Provence, Carcassonne and Barcelona. All travel arrangements and tours are arranged through Education First Tour Company. Students are responsible for their own fees.



LAKE CENTRAL HIGH SCHOOL

COURSE PROPOSAL

Course Designation

| | | |
|------------------------------|------------|----|
| Circle all that apply. | | |
| General Education | <u>Yes</u> | No |
| Special Education | <u>Yes</u> | No |
| Advanced | Yes | No |
| AP | Yes | No |
| Dual Credit | Yes | No |
| Quantitative Reasoning | Yes | No |
| Career & Technical Education | <u>Yes</u> | No |

= Maybe

Course information:

| | |
|---------------------------|----------------------------|
| State Course Title: | Fire Fighting Fundamentals |
| State Course Code: | 7189 |
| Department: | Vocational |
| Length: | 2 semesters, 2 credits |
| Prerequisite(s): | |
| Grade level (s): | 11/12 |
| Fees: | \$20 |
| Maximum Students/Section: | 20 |

Enrollment information:

| |
|---|
| Students required to take this course: This is a vocational elective program |
| Students who might elect to take the course: Students interested in pursuing a career as a fire fighter |
| Projected enrollment: 20 |

Goals of the course (including rationale for the course, when appropriate):

| |
|--|
| To train students to become active firefighters upon graduation. |
| To help the towns of Dyer, Schererville and St. John meet their public safety needs. |

Course description (as it would appear in the course selection guide.):

| |
|---|
| Fire Fighting Fundamentals is for those students who are seeking certification as a firefighter. This course will prepare students for the Hazardous Materials Awareness and Operations certifications and will introduce students to NFPA 1001 which serves as the standard measurement of all firefighters in North America. Students will learn from the knowledge and hands-on practical skills for managing and controlling a hazardous materials incident required for the certifications. Furthermore, students will study how a fire behaves and will learn the basic firefighting skills needed to extinguish a fire while protecting themselves and other firefighters. |
|---|

Resources (Textbooks, Consumables, etc. Include ISBN):

| | | | |
|---|-------------------------|----------------|--|
| Essentials of Fire Fighting, 7th Edition | ISBN- 978-0-87939-657-2 | Price- \$89.5 | |
| Hazardous Materials for First Responders, 5th Edition | ISBN- 978-0-87939-613-8 | Price- \$92.50 | |
| Uniform- 25 | | | |

Course Fees:

| |
|----|
| 20 |
|----|

Career Pathway(s) (List how this class fits in a specific career pathway.):

| |
|---|
| This program will provide students with the Law and Public Safety career pathway. |
| |
| |

Other relevant information (such as special classroom, studio, or lab needs, special scheduling, media requirements, etc.)

| |
|---|
| The St. John Fire Department is the fire training facility of Lake County Indiana. Students will split time between a classroom at LC and the fire training facility. |
| Instructor will be licensed through the Hammond Area Career Center and will earn CTE funding. |
| We are looking at one class which will meet the first two periods each school day |
| Transportation to the training facility will need to be worked out. |
| |
| |

Course proposed by:

| |
|---------|
| Ed Beck |
|---------|

Course potential teachers (min. 2 required)

| |
|-----------------------------|
| Will need to hire 1 teacher |
| |

Committee Recommendation

Yes

No

| |
|---------|
| 11-9-21 |
| |



LAKE CENTRAL HIGH SCHOOL

COURSE PROPOSAL

Course Designation

| | | |
|------------------------------|--------------------------------------|--------------------------|
| Circle all that apply. | | |
| General Education | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| Special Education | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| Advanced | <input type="radio"/> Yes | <input type="radio"/> No |
| AP | <input type="radio"/> Yes | <input type="radio"/> No |
| Dual Credit | <input type="radio"/> Yes | <input type="radio"/> No |
| Quantitative Reasoning | <input type="radio"/> Yes | <input type="radio"/> No |
| Career & Technical Education | <input checked="" type="radio"/> Yes | <input type="radio"/> No |

= maybe

Course information:

| | |
|---------------------------|-----------------------------|
| State Course Title: | Principles of Fire Fighting |
| State Course Code: | 7195 |
| Department: | Vocational |
| Length: | 2 semesters, 2 credits |
| Prerequisite(s): | |
| Grade level (s): | 11/12 |
| Fees: | \$20 |
| Maximum Students/Section: | 20 |

Enrollment information:

| |
|---|
| Students required to take this course: This is a vocational elective program |
| Students who might elect to take the course: Students interested in pursuing a career as a fire fighter |
| Projected enrollment: 20 |

Goals of the course (including rationale for the course, when appropriate):

| |
|--|
| To train students to become active firefighters upon graduation. |
| To help the towns of Dyer, Schererville and St. John meet their public safety needs. |

Course description (as it would appear in the course selection guide.):

| |
|--|
| Fire and Rescue introduces students to the various roles that firefighters and emergency services workers play to protect the public from the loss of life and property. They are frequently the first emergency personnel at the scene of a traffic accident or medical emergency and may be called upon to put out a fire, treat injuries or perform other wall functions. This course will introduce students to the history, terminology, and basic firefighting skills needed for a beginning firefighter. Additionally, students will develop a career plan for a career in public safety; including areas of Fire Science, Homeland Security, and Emergency Medical Services. |
|--|

Resources (Textbooks, Consumables, etc. Include ISBN):

Essentials of Fire Fighting, 7th Edition ISBN- 978-0-87939-657-2 Price- \$89.5

Hazardous Materials for First Responders, 5th Edition ISBN- 978-0-87939-613-8
Price- \$92.50

Uniform- 25

Course Fees:

20

Career Pathway(s) (List how this class fits in a specific career pathway.):

This program will provide students with the Law and Public Safety career pathway.

Other relevant information (such as special classroom, studio, or lab needs, special scheduling, media requirements, etc.)

The St. John Fire Department is the fire training facility of Lake County Indiana. Students will split time between a classroom at LC and the fire training facility.

Instructor will be licensed through the Hammond Area Career Center and will earn CTE funding.

We are looking at one class which will meet the first two periods each school day

Transportation to the training facility will need to be worked out.

Course proposed by:

Ed Beck

Course potential teachers (min. 2 required)

Will need to hire 1 teacher

Committee Recommendation

Yes

No

11-9-21



LAKE CENTRAL HIGH SCHOOL

COURSE PROPOSAL

Course Designation

| | | |
|------------------------------|-------|----|
| Circle all that apply. | | |
| General Education | (Yes) | No |
| Special Education | (Yes) | No |
| Advanced | Yes | No |
| AP | Yes | No |
| Dual Credit | Yes | No |
| Quantitative Reasoning | Yes | No |
| Career & Technical Education | (Yes) | No |

= Maybe

Course information:

| | |
|---------------------------|------------------------|
| State Course Title: | Advanced Fire Fighting |
| State Course Code: | 7186 |
| Department: | Vocational |
| Length: | 2 semesters, 2 credits |
| Prerequisite(s): | |
| Grade level (s): | 11/12 |
| Fees: | \$25 |
| Maximum Students/Section: | 20 |

Enrollment information:

| |
|---|
| Students required to take this course: This is a vocational elective program |
| Students who might elect to take the course: Students interested in pursuing a career as a fire fighter |
| Projected enrollment: 20 |

Goals of the course (including rationale for the course, when appropriate):

| |
|--|
| To train students to become active firefighters upon graduation. |
| To help the towns of Dyer, Schererville and St. John meet their public safety needs. |

Course description (as it would appear in the course selection guide.):

| |
|---|
| Advanced Fire Fighting expands upon the principles and techniques of firefighting learned in Fire Fighting Fundamentals. Students will study fire protection systems, firefighter safety and survival. Students will also learn what fire is, the chemical hazards of combustion, and related by-products of fire. Additionally, students will gain a better understanding of fire department organization, administration, operations, and basic strategies and tactics. |
|---|

Resources (Textbooks, Consumables, etc. Include ISBN):

| | | |
|---|-------------------------|----------------|
| Essentials of Fire Fighting, 7th Edition | ISBN- 978-0-87939-657-2 | Price- \$89.5 |
| Hazardous Materials for First Responders, 5th Edition | ISBN- 978-0-87939-613-8 | Price- \$92.50 |
| Uniform- 25 | | |

Course Fees:

| |
|----|
| 25 |
|----|

Career Pathway(s) (List how this class fits in a specific career pathway.):

| |
|---|
| This program will provide students with the Law and Public Safety career pathway. |
| |
| |

Other relevant information (such as special classroom, studio, or lab needs, special scheduling, media requirements, etc.)

| |
|---|
| The St. John Fire Department is the fire training facility of Lake County Indiana. Students will split time between a classroom at LC and the fire training facility. |
| Instructor will be licensed through the Hammond Area Career Center and will earn CTE funding. |
| We are looking at one class which will meet the first two periods each school day |
| Transportation to the training facility will need to be worked out. |
| |
| |

Course proposed by:

| |
|---------|
| Ed Bech |
|---------|

Course potential teachers (min. 2 required)

| |
|-----------------------------|
| Will need to hire 1 teacher |
| |

Committee Recommendation☒ Yes☐ No

| |
|---------|
| 11-9-21 |
| |
| |

Lake Central School Corporation

8260 Wicker Avenue
Tel: (219) 365-8507

Saint John, IN 46373
Fax: (219) 365-6406



Lawrence Veracco, Ph.D.
Superintendent

Terry Mucha
Director of Human Resources

Yolanda Bracey
Director of Primary Education

Sarah Castaneda
Director of Secondary Education

Rebecca Gromala
Director of Student Services

TO: Board of School Trustees
FROM: Rebecca Gromala, Director of Student Services
DATE: December 9, 2021
RE: **Board Meeting of December 13, 2021**

PROFESSIONAL LEAVE REQUESTS

| | |
|--------------------------------|--|
| NAME | Michelle Calhoun |
| POSITION | Teacher |
| SCHOOL | Grimmer Middle School |
| EVENT | 10 th Annual Focus on Inclusion Conference |
| DATES | 2/02 – 2/03/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Conference on co-teaching, UDL and specially designed instruction |
| SPONSORING ORGANIZATION | Indiana IEP Resource Center |
| EXPENSES | Estimated Meal Cost - \$35 x (2) Estimated Hotel Cost – \$465 Estimated Required Fees – \$300 Estimated Travel Cost – Mileage & Parking |
| FUNDING | 791-1-21810-31200-0003 |

RG/vv

| | |
|-------------------------|---|
| NAME | Brent Barton |
| POSITION | Teacher |
| SCHOOL | Kahler Middle School |
| EVENT | 10 th Annual Focus on Inclusion Conference |
| DATES | 2/02 – 2/03/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Conference on co-teaching, UDL and specially designed instruction |
| SPONSORING ORGANIZATION | Indiana IEP Resource Center |
| EXPENSES | Estimated Meal Cost - \$35 x (2) Estimated Hotel Cost – \$297.18 Estimated Required Fees – \$300 Estimated Travel Cost – Mileage & Parking |
| FUNDING | 791-1-21810-31200-0004 |

| | |
|-------------------------|--|
| NAME | Rebecca Stevenson, Alyssa Juran, Kaitlin Barajas |
| POSITION | Teachers |
| SCHOOL | Homan Elementary School |
| EVENT | 10 th Annual Focus on Inclusion Conference |
| DATES | 2/02 – 2/03/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Conference on co-teaching, UDL and specially designed instruction |
| SPONSORING ORGANIZATION | Indiana IEP Resource Center |
| EXPENSES | Estimated Meal Cost - \$70 x (3) Estimated Hotel Cost – \$465.66/\$442.38 Estimated Required Fees – \$300 x (3) Estimated Travel Cost – Mileage & Parking x (1) |
| FUNDING | 791-1-21810-31200-0006 |

| | |
|-------------------------|---|
| NAME | Melissa Rettig |
| POSITION | Assistant Principal |
| SCHOOL | Kolling Elementary School |
| EVENT | 10 th Annual Focus on Inclusion Conference |
| DATES | 2/02 – 2/03/2022 |
| PLACE | Indianapolis, IN |
| DESCRIPTION | Conference on co-teaching, UDL and specially designed instruction |
| SPONSORING ORGANIZATION | Indiana IEP Resource Center |
| EXPENSES | Estimated Meal Cost - \$70 x (3) Estimated Hotel Cost – \$465.00 Estimated Required Fees – \$300 Estimated Travel Cost – Mileage & Parking |
| FUNDING | 791-1-21810-31200-0007 |



SCHMIDT
ASSOCIATES

November 9, 2021

William Ledyard
Director of Facilities
Lake Central School Corporation
8260 Wicker Avenue
St. John, IN 46373

Re: 2019-043.OPP
Proposal for Professional Architectural & Engineering Services
Lake Central School Corporation
Bibich Elementary School – Additions and Renovations

Dear Mr. Ledyard:

Thank you for the opportunity to submit this Proposal for Professional Architectural & Engineering Services Bibich Elementary School – Additions and Renovations Project for Lake Central Schools.

It is our understanding that if our proposal is accepted, we will enter an AIA Owner/Architect Agreement for our services. The form of this Agreement will depend on your decision to contract with a Construction Manager for the Project.

PROPOSED PROJECT

- The Scope of Work for the Project will generally include the following:
 - Addition of 12 new classrooms to match existing classrooms' configuration, finishes, casework, technology, marker boards, and other conditions (approx. 16,000 sf).
 - Vertical Unit Ventilators (VUVs) or gas fired packaged DX rooftop unit serving VAV boxes with electric reheat will both be analyzed for HVAC in the new classrooms.
 - Add additional student restrooms to accommodate expansion.
 - Modify existing building spaces adjacent to the new classrooms to accommodate expansion.
 - Expand Cafeteria to accommodate growth (approx. 2,500 sf).
 - Enclose Kitchen serving area.
 - Replace existing ceilings in all areas except those recently renovated. This work may include lighting replacement and is expected to be an alternate bid item.
 - Improvements to the existing HVAC system will be made and the approach needs more analysis. The existing systems and proposed design approach are as follows:

317.263.6226

schmidt-arch.com

415 Massachusetts Ave.
Indianapolis, IN 46204

620 S. 3rd St., Suite 601
Louisville, KY 40202

PRINCIPALS

Ron Fisher, AIA, LEED AP
Sarah Hempstead, AIA, LEED AP
Kevin Shelley, AIA, LEED AP
Brett Quandt, CDA
Lisa Gomperts, FAIA, LEED AP
Anno Marie Burrell, AIA, RID
Kyle Miller, PE, LEED AP
Steve Schaecher, AIA, LEED AP
Ben Bain, CPSM
Eric Broemel, PE, CEM
John Robertson, AIA
Thomas Neff, AIA, LEED AP



Letter to Mr. William Ledyard
November 9, 2021
Page 2

- Existing HVAC is a dual duct VAV system, with air handling units, boilers & water-cooled chillers. Existing air handling units located in the mezzanine are at the end of life and need replaced with new. Existing piping throughout the building appears to be in good condition.
- We recommend replacement of all existing HVAC equipment with new.
- We recommend going from water cooled chillers to air cooled chiller. This is expected to be the lowest "first" cost.
- Evaluate, upgrade, and expand electrical infrastructure and distribution systems as required for building expansions and HVAC upgrades. More review is needed in the early design phase to confirm potential needs of the existing electrical systems.
- Site improvements will include work associated with the additions, parking lot expansion, evaluation of existing parking lots and sidewalk for improvements, drainage improvements at the back of the building, and potential playground improvements if required for the site design. An onsite evaluation of the site will be performed in the early design phase to confirm needs and scope.
- Project budget, including Construction Costs and associated Soft Costs, is expected to be in the range of \$12 to \$14 million.

DETAILS OF OUR SERVICES

Our Scope of Services will be as follows:

- Design Phase:
 - Meet with Owner on site to assess existing conditions and review and confirm scope, schedule, and budget.
 - Regular progress design meetings with the owner on a bi-weekly basis. About half of the progress meetings are expected to be virtual meetings, and about half will be at Lake Central Schools. A Project Meeting Schedule will be developed early in the design phase.
 - Two Room by Room review meetings at Schmidt Associates.
 - Prepare Drawings and Project Manual for Bidding and Construction.
 - Prepare an early "Design by Spreadsheet" estimate for early scoping and budgeting.
 - Prepare a Construction Cost Estimate near the end of both the DD and CD phases of the Project.
 - Meet with and submit the Drawings to local and state agencies for review and approval, as required; the Owner will pay all associated filing and review fees.



Letter to Mr. William Ledyard
November 9, 2021
Page 3

- Assist in obtaining topographical surveys and geotechnical engineering report (soil borings), as deemed necessary. The Owner will pay all costs for the survey and soil boring work.
- Bidding Phase:
 - The Bidding Phase services will vary to some extent depending on the decision to contract with a Construction Manager.
 - Prepare the Advertisement for Bids to be placed in the newspaper by the Owner.
 - Answer bidders' questions and prepare addenda.
 - Facilitate a pre-bid meeting and tour of the building with bidders.
 - Facilitate the bid opening.
 - Review the bids, prepare the bid tabulation, and provide the Owner with a letter of recommendation for the lowest and most responsive, responsible bidders.
- Construction Administration Phase:
 - The Construction Administration Phase services will vary to some extent depending on the decision to contract with a Construction Manager.
 - Facilitate or attend the pre-construction meeting.
 - Attend bi-weekly progress meetings.
 - Provide bi-weekly site inspections at each site, take photographs, and prepare and distribute a field report following each site visit.
 - Visit each site up to two (2) times for final punch list review and prepare a list of punch list items.
 - During construction, review RFI's, submittals, potential change orders, and pay applications and provide the required follow-up documentation for signature/acceptance by all parties, as applicable.
 - Provide close-out assistance for each Project including review of operation and maintenance documents, review of record drawings, review of warranty information provided by Contractor, and ensuring all close-out procedures are completed as required.

PROJECT SCHEDULES

We will prepare a timeline of the Project in coordination with the Owner and Construction Manager, if applicable. We expect the Design and Bidding phases to take approximately 5-6 months and the construction phase to take about 16-18 months.

PROFESSIONAL FEE

The Base Fee for the Project will be based on the "Cost of the Work" in accordance with the attached Fee Schedule. Additional services requested by the Owner will be billed according to Schmidt Associates attached current Hourly Rate Schedule or negotiated separately. Reimbursable expenses include mileage, printing, the cost of required specialty consultants and



Letter to Mr. William Ledyard
November 9, 2021
Page 4

Owner authorized costs related to travel, testing, and/or permitting. Reimbursed expenses will be billed at cost times 1.10. We suggest establishing a budget of 10% of the Base Fee for reimbursable expenses.

Invoicing will be billed monthly in accordance with work completed to date. We will prepare a monthly invoicing schedule at the start of the Project for the Owner's review and approval.

Thank you for the opportunity to continue serving Lake Central Schools!

Sincerely,

SCHMIDT ASSOCIATES, INC.
Architecture • Engineering • Interior Design • Landscape Architecture

Ronald W. Fisher, AIA, LEED AP BD+C
COO / Principal
rfisher@schmidt-arch.com

Kyle Miller, PE, LEED AP BD+C
Project Manager / Principal
kmiller@schmidt-arch.com

Copy: Julie Kost, Schmidt Associates
Duane Dart, Schmidt Associates
Brett Quandt, Schmidt Associates



SCHMIDT
ASSOCIATES

Hourly Rate Schedule

| | |
|---|----------|
| CEO – Principal / COO – Principal | \$350.00 |
| Principal-In-Charge | \$300.00 |
| Project Manager – Principal | \$250.00 |
| Energy and Optimization Service Manager - Associate | \$235.00 |
| Project Manager – Associate | \$225.00 |
| Sr. Project Architect – Principal | \$225.00 |
| Sr. Project Architect - Associate / Sr Engineer - Associate | \$215.00 |
| Project Delivery Systems Manager | \$200.00 |
| Design Architect / Design Landscape Architect | \$200.00 |
| Sr. Project Architect / Sr. Engineer | \$200.00 |
| Energy Engineer / Project Manager / Project Coordinator | \$190.00 |
| BIM Specialist / Sr. Engineering Designer - Associate | \$190.00 |
| Construction Administration / Field Manager | \$180.00 |
| Sr. Engineering Designer | \$180.00 |
| Technology Specialist / Associate | \$175.00 |
| Engineer / Project Architect | \$165.00 |
| Sr. Landscape Architect / Manager | \$165.00 |
| Urban Planner / LEED® Administrator | \$165.00 |
| Sr. Engineering Designer / Controls Systems Specialist | \$165.00 |
| Tech Resources Specialist / Sr. Interior Designer | \$165.00 |
| Architect / BIM Designer / Technology Designer | \$135.00 |
| Landscape Architect | \$135.00 |
| Sr. Architectural Graduate / Civil Designer | \$125.00 |
| Interior Designer / Engineering Designer | \$125.00 |
| Sr. Administrative / BIM Coordinator | \$125.00 |
| Graduate Architect / Graduate Engineer | \$115.00 |
| BIM Technician / Interiors Architect | \$100.00 |
| Graduate Interior Designer / Administrative | \$100.00 |
| Graduate Landscape Architect / Digital Media Specialist | \$100.00 |
| Office Support | \$80.00 |
| Interns | \$60.00 |

Hourly rates include payroll expenses, taxes, insurance, overhead and profit, and local telephone. Staffing and equipment selection is at the discretion of Schmidt Associates, Inc.

Confidential - not for unauthorized distribution.

Rates Effective 10/1/2019

415 Massachusetts Avenue
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317.263.6226
317.263.6224 (fax)
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Principals

Ron Fisher, AIA, LEED AP
Sarah Hempstead, AIA, LEED AP
Kevin Shelley, AIA, LEED AP
Brett Quandt, CDA
Lisa Gomperts, FAIA, LEED AP
Anna Marie Burrell, AIA, RID
Kyle Miller, PE, LEED AP
Steve Schaecher, AIA, LEED AP
Ben Bain, CPSM
Eric Broemel, PE, CEM
John Robertson, AIA
Tom Neff, AIA, RID, LEED AP

Associates

Steve Alspaugh, AIA, LEED AP
Ryan Benson, AIA
Dan Billings
Brad Brutout, AIA
Dick Butwin, PE
Dale Curth, AIA, CSI, LEED AP
J.M. Chovan
Gabe Currier, PE, LEED AP
Duane Dart, AIA, CMO/OE, LEED AP
Craig Flandermeyer, RLA, LEED AP
Bill Gruen, CEM, LEED AP
Jim Heinzelman
Greg Hempstead, AIA, LEED AP
Allen Jacobsen, PE
Arne Judd, AIA, LEED AP
Eddie Layton, AIA, LEED AP
Cindy McLeod, AIA
Jeff Reed, PE
Megan Scott, CPSM
Sara Richey
Charlie Wilson, LEED AP
Mary Ellen Wolf, AIA, LEED AP
Liming Zhang, RLA, CPESC, LEED AP

Founder

Wayne Schmidt, Hon.D., FAIA

EXHIBIT B - SCHMIDT ASSOCIATES - ARCHITECTURAL/ENGINEERING FEE SCHEDULE

Professional Fees for Additional Services will be based upon the Construction Cost as defined in Article 6.

Fees associated to changes in the Scope of the Project are also derived from this Schedule, and shall be based on the estimated or actual construction "Cost of the Work". This will apply to fees associated with expansion of the scope, or the cost of design fees to reduce the scope of the project as well.

In addition to the Fee for Basic Services indicated on this Schedule, Fees for Additional Services are identified in this agreement.

| <u>Estimated Cost of the Work</u> | <u>BASE FEE WITHOUT CM</u> Professional Fee | <u>BASE FEE WITH CM</u> Professional Fee |
|-----------------------------------|---|--|
| \$150,000 | \$15,750 | \$15,000 |
| \$400,000 | \$38,000 | \$36,000 |
| \$650,000 | \$58,500 | \$55,250 |
| \$900,000 | \$76,500 | \$72,000 |
| \$1,150,000 | \$92,000 | \$86,250 |
| \$1,400,000 | \$105,000 | \$98,000 |
| \$1,650,000 | \$123,090 | \$114,840 |
| \$1,900,000 | \$140,980 | \$131,480 |
| \$2,150,000 | \$158,670 | \$147,920 |
| \$2,400,000 | \$176,160 | \$164,160 |
| \$2,650,000 | \$193,450 | \$180,200 |
| \$2,900,000 | \$210,540 | \$197,200 |
| \$3,150,000 | \$227,430 | \$214,200 |
| \$3,400,000 | \$244,120 | \$231,200 |
| \$3,650,000 | \$260,610 | \$248,200 |
| \$3,900,000 | \$276,900 | \$265,200 |
| \$4,150,000 | \$294,650 | \$282,200 |
| \$4,400,000 | \$312,400 | \$299,200 |
| \$4,650,000 | \$330,150 | \$316,200 |
| \$4,900,000 | \$347,900 | \$333,200 |
| \$5,150,000 | \$365,650 | \$350,200 |
| \$5,400,000 | \$383,400 | \$367,200 |
| \$5,650,000 | \$401,150 | \$384,200 |
| \$5,900,000 | \$418,900 | \$401,200 |
| \$6,150,000 | \$436,650 | \$418,200 |
| \$6,400,000 | \$454,400 | \$435,200 |
| \$6,650,000 | \$472,150 | \$452,200 |
| \$6,900,000 | \$489,900 | \$469,200 |
| \$7,150,000 | \$507,650 | \$486,200 |
| \$7,400,000 | \$525,400 | \$503,200 |
| \$7,650,000 | \$543,150 | \$520,200 |
| \$7,900,000 | \$560,900 | \$537,200 |
| \$8,150,000 | \$578,650 | \$554,200 |
| \$8,400,000 | \$596,400 | \$571,200 |
| \$8,650,000 | \$614,150 | \$588,200 |
| \$8,900,000 | \$631,900 | \$605,200 |
| \$9,150,000 | \$649,650 | \$622,200 |
| \$9,400,000 | \$667,400 | \$639,200 |
| \$9,650,000 | \$685,150 | \$656,200 |
| \$9,900,000 | \$702,900 | \$673,200 |
| \$10,150,000 | \$720,650 | \$690,200 |
| \$10,400,000 | \$738,400 | \$707,200 |

EXHIBIT B - SCHMIDT ASSOCIATES - ARCHITECTURAL/ENGINEERING FEE SCHEDULE

Professional Fees for Additional Services will be based upon the Construction Cost as defined in Article 6.

Fees associated to changes in the Scope of the Project are also derived from this Schedule, and shall be based on the estimated or actual construction "Cost of the Work". This will apply to fees associated with expansion of the scope, or the cost of design fees to reduce the scope of the project as well.

In addition to the Fee for Basic Services indicated on this Schedule, Fees for Additional Services are identified in this agreement.

| <u>Estimated Cost of the Work</u> | <u>BASE FEE WITHOUT CM</u> Professional Fee | <u>BASE FEE WITH CM</u> Professional Fee |
|-----------------------------------|---|--|
| \$10,650,000 | \$756,150 | \$724,200 |
| \$10,900,000 | \$773,900 | \$741,200 |
| \$11,150,000 | \$791,650 | \$758,200 |
| \$11,400,000 | \$809,400 | \$775,200 |
| \$11,650,000 | \$827,150 | \$792,200 |
| \$11,900,000 | \$844,900 | \$809,200 |
| \$12,150,000 | \$862,650 | \$826,200 |
| \$12,400,000 | \$880,400 | \$843,200 |
| \$12,650,000 | \$898,150 | \$860,200 |
| \$12,900,000 | \$915,900 | \$877,200 |
| \$13,150,000 | \$933,650 | \$894,200 |
| \$13,400,000 | \$951,400 | \$911,200 |
| \$13,650,000 | \$969,150 | \$928,200 |
| \$13,900,000 | \$986,900 | \$945,200 |
| \$14,150,000 | \$1,004,650 | \$962,200 |
| \$14,400,000 | \$1,022,400 | \$979,200 |
| \$14,650,000 | \$1,040,150 | \$996,200 |
| \$14,900,000 | \$1,057,900 | \$1,013,200 |
| \$15,150,000 | \$1,075,650 | \$1,030,200 |

Lake Central School Corporation

8260 Wicker Avenue
Tel: (219) 365-8507

Saint John, IN 46373
Fax: (219) 365-6406

website: lcsc.us



Lawrence Veracco, Ph.D.
Superintendent

Rob James
*Director of Business
Services*

To: Board of School Trustees

From: Mr. Rob James, Director of Business Services

Date: December 9, 2021

RE: Board Meeting December 13, 2021

Donations (Action Required)

Received

The Lake Central High School Family Community Career and Leaders Association (FCCLA) worked the recent LCEF 5k run and received \$52 of donations.

The Lake Central High School Vietnam Project Fund received a donation of \$500 from Disabled American Vets.

The Kahler Choir Boosters made a donation to the school in the amount of \$2,632.56 for the purchase of choir dresses and ensembles.

The High School Choir received a donation of \$100 from the American Association of University Women Calumet Area.

LC Alumni Billy McAllister would like to donate 10 iMac computers and various furniture to the High School for the building of a MAC Lab at the LCHS Library. The computers and furniture have an estimated cost of \$19,425.

Given

Bibich Elementary School recently held a Veterans Day fundraiser. The school would like to donate \$400.03 to Mission One, a non-profit foundation which uses proceeds to aid Veterans in need.

The Administration recommends approving the donations as indicated above.

LCHS LIBRARY MAC LAB - DONATED BY BILLY McALLISTER

Technology

| Item Name | Cost | Quantity | Total |
|---|------------|----------|------------|
| <u>24-inch Blue iMac with 4.5K Retina display</u> | \$1,299.00 | 5 | \$6,495.00 |
| <u>24-inch Silver iMac with 4.5K Retina display</u> | \$1,299.00 | 5 | \$6,495.00 |
| Magic Keyboard Blue - US English | \$0.00 | 5 | |
| Magic Keyboard Silver - US English | \$0.00 | 5 | |
| Magic Mouse | \$0.00 | 10 | |
| Tax | | | \$909.30 |

Large Seating Area

| | | | |
|---|----------|---|----------|
| <u>Mccourt 83" Velvet Flared Arm Sofa</u> | \$899.99 | 1 | \$899.99 |
| <u>Doyle Coffe Table</u> | \$570.00 | 1 | \$570.00 |
| <u>Almodovar 36.2" Wide Lounge Chair</u> | \$279.99 | 2 | \$559.98 |

2 Small Seating Areas

| | | | |
|--|----------|---|------------|
| <u>Gallien 30" Wide Lounge Chair - Blue Velvet</u> | \$659.99 | 2 | \$1,319.98 |
| <u>Gallien 30" Wide Lounge Chair - Gray 100% Linen</u> | \$659.99 | 2 | \$1,319.98 |
| <u>Roe Frame Coffee Table</u> | \$227.99 | 2 | \$455.98 |
| Tax | | | \$400.00 |

| | | | |
|--------------|--------------------|--|--|
| Total | \$19,425.21 | | |
|--------------|--------------------|--|--|