

# LAKE CENTRAL SCHOOL CORPORATION

Lake Central High School  
LGI Room – Enter Door E  
8260 Wicker Avenue, St. John, IN 46373  
Monday, June 15, 2020 at 7:30 p.m.

A meeting of the Board of School trustees of the Lake Central School Corporation was held in the LGI Room at Lake Central High School, 8260 Wicker Avenue, St. John, IN on June 15, 2020. The meeting began at 7:30 p.m.

## Board Members Present

Janice Malchow, Board Member  
Howard Marshall, Secretary  
Don Bacso, Board Member

## Board Members Not Present

Cindy Sues, President  
Sandy Lessentine, Vice President

## Administration Present

Dr. Lawrence Veracco, Superintendent  
Terry Mucha, Director of Human Resources  
Rob James, Director of Business Services  
Bill Ledyard, Director of Facilities  
Sarah Castaneda, Director of Secondary Education  
Theresa Schoon, Director of Primary Education  
Becky Gromala, Director of Student Services

## Administration Not Present

Rick Moreno, Director of Technology

# SCHOOL BOARD MEETING MINUTES

Monday, June 15, 2020

*Motions voted 3-0  
unless otherwise indicated*

- I. Call to Order – *Howard Marshall*
  - The meeting was called to order, and Pledge of Allegiance led by Board Secretary, Howard Marshall.
- II. Agenda: Approval, Deletions, Additions – *Dr. Veracco* – **Action Required**
  - Revisions to the Agenda include an updated Personnel Recommendations packet under Terry Mucha's section, and the addition of item VII.B.4. Inter-District Transfers to Clark Middle School under Terry Mucha's section.
  - Janice Malchow moved to approve. Don Bacso seconded the motion.
  - Motion carried.
- III. Correspondence – *Howard Marshall*
  - There was no correspondence.
- IV. Liaison Committee Updates – *Howard Marshall*
  - A. Personnel Interview Committee: Howard Marshall/Sandy Lessentine
  - B. Schererville Redevelopment Committee: Sandy Lessentine

- C. Wellness Committee: Sandy Lessentine/Janice Malchow: Dr .Veracco informed the Board that we are looking into antibody testing to see if that could be done at the same time we do blood work for staff in July. Still investigating possibilities.
  - D. Lake Central Education Foundation: Janice Malchow: Officers have been elected.
  - E. Legislative Committee: Janice Malchow
  - F. St. John Redevelopment Committee: Cindy Sues
  - G. Dollars for Scholars: Cindy Sues
  - H. Dyer Redevelopment Committee: Don Bacso: Second fire station being built.
- V. Official School Board Business Topics: Consent Agenda – *Dr. Veracco* – **Action Required**
- A. Approval of Minutes
    - Regular Board Meeting: May 18, 2020
  - B. Approval of Claims, Payroll and Extracurricular Expenditures
    - June 1, 2020
    - June 15, 2020
- Don Bacso moved to approve all Minutes, Claims, Payroll and Extracurricular Expenditures. Janice Malchow seconded the motion.
  - Motion carried.
- VI. Public Comments Regarding Action Items
- There were no public comments.
- VII. Official School Board Business Topics: Regular Agenda
- A. Superintendent – *Dr. Veracco*
    - \*\*Regarding future Board Meetings: We will begin streaming meetings again beginning July 13th. The next several meetings will be moved to the LGI Room and will begin at 7:00pm, one half hour earlier than we have started in the past.*
    - 1. Lake County and Reopening Plans
    - 2. Black Lives Matter Rally for Social Justice Update
    - 3. Primary Elections at LC Schools
    - 4. Athletic Training Services
  - B. Director of Human Resources/Personnel – *Terry Mucha*
    - 1. Personnel Recommendations – **Action Required**
      - Document Attached*
      - Don Bacso moved to approve the personnel recommendations as revised. Janice Malchow seconded the motion.
      - Motion carried.
    - 2. Classified Handbooks
      - Documents posted on lcsc.us website.*
    - 3. Covid Committee Report
      - Document Attached*

4. Inter-District Transfers to Clark Middle School - **Action Required**

- Janice Malchow moved to approve. Don Bacso seconded the motion.
- Motion carried.

C. Director of Primary Education – *Theresa Schoon*

1. Professional Leave Requests - **Action Required**

*Document Attached*

- Don Bacso moved to approve the Professional Leave Requests. Janice Malchow seconded the motion.
- Motion carried.

D. Director of Secondary Education – *Sarah Castaneda*

1. Professional leave Requests - **Action Required**

*Document Attached*

- Janice Malchow moved to approve. Don Bacso seconded the motion.
- Motion carried.

2. Field Trip Requests - **Action Required**

*Document Attached*

- Don Bacso moved to approve. Howard Marshall seconded the motion.
- Motion carried.

E. Director of Student Services - *Becky Gromala*

F. Director of Facilities – *Bill Ledyard*

1. LCSC 2020 Spring/Summer Projects - Update

*Document Attached*

G. Director of Technology – *Rick Moreno*

H. Director of Business Services – *Rob James*

*Document Attached*

1. Donations - **Action Required**

- Janice Malchow moved to approve. Howard Marshall seconded the motion.
- Motion carried.

2. Debt Refunding Possibilities

VIII. Public Comments – *Howard Marshall*

- There were no public comments.

IX. Board Comments and Consideration of Future Agenda Items – *Howard Marshall*

- Janice Malchow asked about the Early Intervention Program, stating she feels it is so important, especially in light of last Spring.
- Don Bacso reminded board members that timesheets are due, asked about start time for

graduation on July 16th, and verified it would take place on the football field.

- Howard Marshall thanked everyone for their hard work and extending themselves throughout this difficult time.
- Mr. Marshall spoke about the pulling of SRO's in certain areas across the county and stated he strongly supports keeping SRO's as they play an integral part in our schools.

X. Board Calendar of Future Activities – *Dr. Veracco*

- Next meeting in one month on July 13th in the LGI room.
- Athletics information will be coming soon.

XI. Adjournment – *Howard Marshall* – **Action Required**

- Don Bacso moved to adjourn the meeting at 8:43 pm. Janice Malchow seconded the motion.
- Motion carried, meeting adjourned.

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Minutes of the June 15,, 2020 School Board Meeting were approved and adopted by the Board of School Trustees at the July 13, 2020 School Board Meeting.

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Cindy Sues, President

ATTEST:

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Howard Marshall, Secretary

# **TERRY MUCHA**

## Lake Central School Corporation

8260 Wicker Avenue  
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Saint John, IN 46373  
Fax: (219) 365-6406



**Lawrence Veracco, Ph.D.**  
*Superintendent*  
**Terry Mucha**  
*Director of Human Resources*  
**Theresa Schoon**  
*Director of Primary Education*  
**Sarah Castaneda**  
*Director of Secondary Education*  
**Rebecca Gromala**  
*Director of Student Services*

**TO: Board of School Trustees**  
**FROM: Terry Mucha, Director of Human Resources**  
**DATE: June 11, 2020**  
**RE: Board Meeting of June 15, 2020**

### Personnel

### REVISION

*(Board action required)*

We are recommending that the following be approved:

#### **I. Certified Appointments, Resignations, & Retirement:**

##### **A. Appointments:**

1. Sarah Ashcraft (Crown Point), School Psychologist, Lake Central High School, (effective August 10, 2020).
2. Caroline Koenig (Valparaiso), Speech Pathologist, Clark Middle School, (effective August 10, 2020).
3. Alyssa Martinez (Crown Point), Early Childhood Teacher, Bibich Elementary School, (effective August 10, 2020).
4. Rebecca Fechalos (Crown Point), Grade 3 Teacher, Bibich Elementary School, (effective August 10, 2020).
5. Joseph Lutes (Madison, IN), PE/Health Teacher, Lake Central High School, (effective August 10, 2020).
6. Paige Doherty (Crown Point), Grade 1 Teacher, Peifer Elementary School, (effective August 10, 2020).
7. Hope Ridder (Dyer), Grade 4 Teacher, Bibich Elementary School, (effective August 10, 2020).
8. Erin Kaminski (St John), Temporary Kindergarten Teacher, Kolling Elementary School, (effective August 10, 2020).
9. Veronica Davis (Schererville), Grade 1 Teacher, Protsman Elementary School, (effective August 10, 2020).

##### **B. Resignations:**

1. Nicole Saulters, Special Education Teacher, Peifer Elementary School, (effective at the end of the 2019-20 school year).
2. Stephanie Spencer, Art Teacher, Bibich/Watson Elementary Schools, (effective at the end of the 2019-20 school year).
3. Amy Monesmith, School Psychologist, Lake Central High School, (effective June 9, 2020).

**C. Retirement:**

1. Maria Magdaleno-Bobowsky, Foreign Language Teacher, Lake Central High School, (effective at the end of the 2019-20 school year; *17 years of dedicated service with Lake Central*).

**II. Classified Change of Hours & Resignations:**

**A. Change of Hours:**

1. Becky Hupp, RTI Interventionist from 8 hours to 7 hours, Kahler Middle School, (effective August 11, 2020).

**B. Resignations:**

1. Sherry Huizenga, Paraprofessional, Watson Elementary, (effective May 26, 2020).
2. Bailey Lauritzen, Paraprofessional, Homan Elementary School, (effective May 26, 2020).
3. Erin Kaminski, Paraprofessional, Kolling Elementary School, (effective July 10, 2020).
4. Erica McDermott, Paraprofessional, Kolling Elementary School, (effective July 10, 2020).
5. Luke Hescott, Paraprofessional, Campagna, (effective June 11, 2020).
6. Cathy Kveton, Administrative Assistant-12 month, Lake Central High School, (effective July 17, 2020).

**III. Certified Extracurricular Appointment, & Resignations:**

**A. Appointment:**

1. Dana Hopper, Teacher – Purchase of Plan, TAP, (effective during Lynn Keraga's maternity leave, August 11 – September 21, 2020).

**B. Resignations:**

1. Cindy Schuldt, Yearbook Sponsor, Kahler Middle School, (effective May 26, 2020).
2. Dawn Combis, Student Council Sponsor, Lake Central High School, (effective May 26, 2020).
3. Jackie Holden, Best Buddies Sponsor, Lake Central High School, (effective May 13, 2020).
4. Aubrey Nelson, ELA Department Chair, Clark Middle School, (effective May 26, 2020).

**IV. Classified Extracurricular Appointment & Resignation:**

**A. Appointment:**

1. Kristie Blankenship, Nurse Coordinator, Lake Central School Corporation, (effective July 1, 2020).

**B. Resignation:**

1. Brittany Gray, Freshman Girls' Basketball Assistant Coach, (effective May 18, 2020).

**V. Approval of Lake Central School Corporation Substitute Staff Appointments and Resignations – Refer to attached list of substitutes that have been hired and resigned.**

### Covid Committee Notes - June 10 meeting.

Attending: Chris Enyeart, Bill Gray, Lori Smith, Lisa Huguenard, Sean Begley, Ken Newton, Scott Graber, John Alessia, Jeff Sandor, Chris Hall, Elliot Smith, Larry Veracco, Nick Meyer, Charity Lyda, Emily Maurek, Jenna DeBraal, Brittany Gore, Michelle Lavin, Richard Moore, Ed Beck, Terry Mucha

#### Athletics - HS

- 7/6-7/19 The start for fall sports along with dance and cheer teams
- Keeping the 15 to 1 for coaches to students
- Develop a hierarchy for coaches in case of illness and keep coaches apart as much as possible
- Masks required for coaches through 8/15
- Masks for athletes when not competing
- Football is the biggest concern - trying to use the ratio of 15 to 1
- Have been meeting with other AD's from DAC.
- Locker rooms
  - Phase 1 - none. Just a restroom open. Bring materials back and forth from home except for football. No football equipment during this time
  - Phase 2 - Balanced use of the rooms perhaps using the visitor locker rooms, football only
- Shorter hours and disinfecting between sessions
- Water - bring your own but will also have one person manning the water cooler.
- Use the parental consent and release for parents to sign.
- Stay outside as much as possible
- Training for students and staff on Covid symptoms with posters as reminders
- Have parents take temps at home and then check off for each student
- Overnight or out of town - still waiting to hear especially before Labor Day
- Use gyms at Protsman or the MS if needed so athletes can spread out.
- Concern over officials and their ages - give them locker space that is socially distant
- Have an extra thermometer in athletic offices to check students if needed.
- Hand sanitizers (on stands and wall mounted) will be added
- Athletes can share balls as long as they are cleaned after each session
- Spectators only after 8/15. Only essential personnel until then
- First football scrimmage will be on 8/16 with spectators
- Only pre-packaged food in the concession stands.

7/16-7/19

Fall sports begin along with dance and cheer teams, no contact.



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**Rebecca Gromala**  
*Director of Student Services*

TO: Lake Central School Board

FROM: Terry Mucha, Director of Human Resources

RE: Voluntary Inter-District Transfers to Clark

DATE: June 15, 2020

The practice of allowing voluntary inter-district transfers to Clark is causing disproportionate class numbers between the three middle schools.

If we continue to allow these transfers, it would necessitate hiring additional staff members when there is space available at Grimmer and Kahler.

We asked for the same arrangement at Kolling when the class sizes to become too large and there was adequate space at the other elementary schools.

We are asking for the Board to approve this action.

Thank you.

# **THERESA SCHOOON**

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*Director of Student Services*

TO: Board of School Trustees  
FROM: Theresa Schoon, Director of Primary Education  
DATE: June 11, 2020  
RE: **Board Meeting of June 15, 2020**

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### **PROFESSIONAL LEAVE REQUESTS**

<b>NAME</b>	<b>Rebecca Spanier</b>
POSITION	Teacher
SCHOOL	Peifer
EVENT	High Ability Teacher Boot Camp
DATES	9/10/2020 and 9/22/2020
PLACE	Fishers, IN
DESCRIPTION	High ability teacher training
SPONSORING ORGANIZATION	IDOE
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees – \$300 (total) Estimated Travel Cost – Mileage (each day)
FUNDING	684-9-11200-58000-0008

TS/vv

**SARAH  
CASTANEDA**

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**Rebecca Gromala**  
*Director of Student Services*

TO: Board of School Trustees  
FROM: Sarah Castaneda, Director of Secondary Education  
DATE: June 11, 2020  
RE: **Board Meeting of June 15, 2020**

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### **PROFESSIONAL LEAVE REQUESTS**

<b>NAME</b>	<b>Ralph Holden</b>
<b>POSITION</b>	Teacher / Coach
<b>SCHOOL</b>	LCHS
<b>EVENT</b>	Macey Invite
<b>DATES</b>	9/04 – 9/05/2020
<b>PLACE</b>	Crawfordsville, IN
<b>DESCRIPTION</b>	Boys Tennis Tournament
<b>SPONSORING ORGANIZATION</b>	Crawfordsville High School
<b>EXPENSES</b>	Estimated Meal Cost - \$0 Estimated Hotel Cost – \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0
<b>FUNDING</b>	Athletics

<b>NAME</b>	<b>Ralph Holden</b>
POSITION	Teacher / Coach
SCHOOL	LCHS
EVENT	Delta Invite
DATES	9/25 – 9/26/2020
PLACE	Muncie, IN
DESCRIPTION	Boys Tennis Tournament
SPONSORING ORGANIZATION	Delta High School
EXPENSES	Estimated Meal Cost - \$0 Estimated Hotel Cost - \$0 Estimated Required Fees – \$0 Estimated Travel Cost – \$0
FUNDING	Athletics

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*Director of Student Services*

TO: Board of School Trustees

FROM: Sarah Castaneda, Director of Secondary Education

DATE: June 11, 2020

RE: **Board Meeting of June 15, 2020**

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### ***FIELD TRIP REQUESTS***

Ralph Holden, teacher and coach at LCHS, requests to take approximately (10) members of the boy's tennis team to Crawfordsville, IN on September 4 – September 5, 2020 to compete in the Macey Invite. All fees will be covered by athletics.

He also requests to take the same team to Muncie, IN on September 25 – September 26, 2020 to compete in the Delta Invite. All fees will be covered by athletics.

# **BILL LEDYARD**



# 2020 LCSC SPRING/SUMMER PROJECTS

SCHOOL	PROJECT	STARTED	COMPLETE
LCHS	Bus Drive West Side Silver Lot		X
	Chiller Maintenance		X
	Install in RTU LCHS Main Server Room		X
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-seal Main & upper gym floors		X
	Re-Strip Band Practice Football Field		X
	Re-Strip Parking lot		X
	Landscape Mulch		X
	Resurface/Repair Tennis Courts		
Clark MS	Seal Main Gym Floor		
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-Strip Parking lot		X
	Remodel S Main Enrty		2021 COVID-19
Grimmer MS	Re-Roof Library & West Classrooms	X	
	Repair Pavement at East Exit Drive		X
	New Teacher Desks		
	Seal Main Gym Floor		X
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-Strip Parking lot		X
Kahler MS	Seal Main Gym Floor		X
	New Teacher Desks	X	
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-Strip Parking lot		X
Bibich ES	Playground Mulch		X
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-Strip Parking lot		X
	Replace FA System		2021 COVID-19
Homan ES	North Parking Lot Addition	X	
	New Teacher Chairs		X
	Playground Mulch		X
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-Strip Parking lot		
Kolling ES	Replace 4th Grade wing HVAC Unit		X
	Playground Mulch		X
	Backflow Preventer Inspection		X
	FA/Fire Sprinkler Inspections		X
	Re-Strip Parking lot		X
	Remodel Main Entry		2021 COVID-19

<b>Peifer ES</b>	Teacher Chairs		X	
	Playground Mulch		X	
	Backflow Preventer Inspection		X	
	FA/Fire Sprinkler Inspections		X	
	Re-Strip Parking lot		X	
	Remodel Main Entry			2021 COVID-19
<b>Protsman ES</b>	Insulate 2nd & 3rd Grade Soffits		X	
	Seal Main Gym Floor			
	Playground Mulch		X	
	Landscape Mulch		X	
	Backflow Preventer Inspection		X	
	FA/Fire Sprinkler Inspections		X	
	Re-Strip Parking lot		X	
<b>Watson ES</b>	Main Entry/Office Roof Repairs	X		
	4th Grade wing roof repair			
	Kindergarten Wing roof repair			
	Playground Mulch		X	
	Backflow Preventer Inspection		X	
	FA/Fire Sprinkler Inspections		X	
	Re-Strip Parking lot		X	
<b>Trans Ctr</b>	Repave Bus Driver East Lot		X	
	FA/Fire Sprinkler Inspections		X	
	Backflow Preventer Inspection		X	
	Re-Strip Parking lot		X	
<b>TAP Bldg</b>	Re-Strip Parking lot		X	

**ROB JAMES**

# Lake Central School Corporation

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Fax: (219) 365-6406

website: [lcsc.us](http://lcsc.us)



Lawrence Veracco, Ph.D.  
Superintendent

Rob James  
Director of Business  
Services

To: Board of School Trustees

From: Mr. Rob James, Director of Business Services

Date: June 11, 2020

**RE: Board Meeting June 15, 2020**

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## **Donations (Action Required)**

### **Received**

The Maki Insurance Group would like to donate \$1,000 to pay off negative food service balances for Watson students. Any remaining funds could then be used to go toward other students in need.

Peifer Elementary received \$40 and \$120 from the Exelon Employee Engagement Program.

### **Given**

Clark Middle School would like to donate \$3,777.13 to Riley's Children Hospital. They raised these funds by having Tech Tuesday once a week with the students.

The Administration recommends approving the donations as indicated above.

## **Debt Refinancing Possibilities**

We have had recent conversations with our financial consultants team about the possibility of refunding not only the 2012 & 2013 Referendum Bonds, but also bonds issued 2011. I will be giving the School Board a brief summary of the potential financial savings to our taxpayers that may be available in the near future.