

LAKE CENTRAL SCHOOL CORPORATION

**SUPPORT SERVICES STAFF –
CUSTODIAL/MAINTENANCE DEPARTMENT**

EXTERNAL NOTICE OF VACANCY

June 1, 2020

Head CustodianKahler Middle School

Shift: Days – 40 hour week (willingness to work overtime if needed)
Education High School Diploma or equivalent preferred
Experience: Successful experience in Supervision, Mechanical Systems and Cleaning

Qualifications:

- Ability to communicate well with students, staff and community members.
- Ability to work cooperatively and effectively with students and staff.
- Ability to accurately respond to directions and instructions.
- Ability to perform general housekeeping tasks, such as floor and furniture cleaning.
- Ability to develop general maintenance schedules for all mechanical systems.
- Ability to perform maintenance tasks, such as repair/replacement of light bulbs, pencil sharpeners, desks, chairs, filters, etc.
- Ability to operate floor-cleaning equipment, such as buffers and scrubbers.
- Ability to observe and accurately report observations.
- Ability to maintain records, such as fire extinguishers, vandalism, break-ins, boiler checks, treatment and blow down, general equipment servicing.
- Ability to inspect interior and exterior school grounds to identify special custodial and maintenance needs.
- Ability to perform and arrange for building security provisions, such as lock and check outside doors, classroom windows and hall security gates.
- Ability to manage the maintenance of the outside grounds in areas such as landscaping, snow and ice removal.
- Ability to effectively evaluate the job performance of custodial personnel.
- Ability to coordinate and organize building needs and assign staff.
- Basic computer skills
- Ability to lift 50 lbs

Salary Classification: Custodian Class III Salary Schedule

Apply online at www.lcsc.us About LCSC/Human Resources/Job Opportunities
Position: Custodial/Maintenance

Apply to:

Bill Ledyard, Director of Facilities
Respond online to: snovotny@lcscmail.com
Lake Central School Corporation
8260 Wicker Avenue, St. John, IN 46373
219-558-2711

Deadline: June 12, 2020

Lake Central School Corporation is an equal opportunity employer which does not discriminate on the basis of race, religion, color, national origin, gender, disability, age, marital status, genetic information or any other legally protected characteristic. Candidates will be screened, interviewed and employed on the basis of personal and professional qualifications and, where applicable, certifiable training, commensurate with the position. Offers of employment are contingent upon the results of personal background checks pursuant to Board Policy