

# LAKE CENTRAL SCHOOL CORPORATION

## ENROLLMENT REQUIREMENTS FOR NEW STUDENTS

**\*\*If possible, please print the enrollment form and complete in advance. Once complete and you have all the necessary documentation listed below, please contact the school your child will enroll at and make an appointment.\*\***

- **PROOF OF RESIDENCY** (Photo ID and Current Utility Bill):
  - ◊ PHOTO ID: Driver License or IN State ID Current/Non-Expired Parent/guardian name with LC district address
  - ◊ AND CURRENT UTILITY BILL OR OTHER:
- **NIPSCO Bill** (Current) – “Service Location” must list parent name and current address
- **Closing Papers**
- If you are unable to provide the required Proof of Residency, please contact the Lake Central Administration Center at 219-365-8507
  
- **Birth Certificate and Social Security Number**
  - \*\* This information remains confidential \*\*
- **Immunization Records**
  - Required: copy of current immunization record from birth
  - Please contact the school nurse regarding other health issues or concerns.
- **Legal Documentation:**
  - Required if student is not residing with biological parents, existing custodial issues, exclusion or
  - protection orders must be presented at time of enrollment.
  - LCHS requires all Final Court Documents; dated and signed by the Judge/Magistrate.
  - Special Education Records
  
- **Academic records/grades from previous school.**
  
- \* **If Applicable**
  - Most recent IEP or 504 must be included.

**ATTENTION PARENTS:** Please review your child’s enrollment packet before submitting to the school office. Packets missing required documents will not be enrolled until complete.

