

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central High School**  
**KAY TRAPP BOARD ROOM – Enter Door E**  
**8400 Wicker Avenue, St. John, Indiana 46373**  
**Monday, October 23, 2017 at 7:30 p.m.**

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Kay Trapp Board Room at Lake Central High School, 8410 Wicker Avenue, St. John, IN on October 23, 2017. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, Vice-President  
Sandy Lessentine, Secretary  
Janice Malchow, President  
Howard Marshall, Board Members  
Cindy Sues, Board Member

Board Members Not Present

Administration Present

Sarah Castaneda, Director of Secondary Education  
Al Gandolfi, Assistant Superintendent  
Becky Gromala, Director of Special Education  
Rob James, Director of Business Services  
Theresa Schoon, Director of Primary Education  
Dr. Lawrence Veracco, Superintendent

Administration Not Present

Bill Ledyard, Director of Facilities  
Rick Moreno, Director of Technology

<p style="text-align: center;"><b><u>MINUTES</u></b>  <b><u>SCHOOL BOARD MEETING</u></b>  <b>Monday, October 23, 2017</b></p> <p style="text-align: right;"><i>All Motions Were Passed With a 5-0 Vote Unless Otherwise Indicated</i></p>	
I.	<p>Call to Order – <i>Janice Malchow</i></p> <ul style="list-style-type: none"> <li>The Board Meeting was called to order at 7:30 p.m. and Pledge of Allegiance led by Board President, Janice Malchow.</li> </ul>
II	<p>Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i>- <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Revisions to the Agenda include: Revised Personnel Recommendations, and Non-Collective Bargaining Salary Increase under Mr. Gandolfi's section, and additional Professional Leave Requests under Sarah Castaneda's section.</li> <li>Sandy Lessentine moved to approve the Revised Agenda. Cindy Sues seconded the motion. Motion carried.</li> </ul>
III	<p>Correspondence – <i>Sandy Lessentine</i></p> <ul style="list-style-type: none"> <li>There was no correspondence.</li> </ul>
IV	<p>Liaison Committee Updates – <i>Janice Malchow</i></p> <ol style="list-style-type: none"> <li>West Lake Joint Managing Board: Howard Marshall: Next meeting at Munster on November 21st.</li> <li>Dyer Parks Department: Don Bacso</li> <li>Personnel Interview Committee: Howard Marshall</li> </ol>

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		<ol style="list-style-type: none"> <li>4. Legislative Committee: Janice Malchow</li> <li>5. Lake Central Education Foundation: Janice Malchow: Fall grants are being presented this evening.</li> <li>6. Wellness Committee: Janice Malchow</li> <li>7. Dollars for Scholars: Cindy Sues: Ghouls for Schools event this Wednesday from 4-6 for 8<sup>th</sup> grade and younger. Cost is \$5 per child.</li> <li>8. Dyer Redevelopment Committee: Don Bacso:</li> <li>9. St. John Redevelopment Committee: Cindy Sues</li> <li>10. Schererville Redevelopment Committee: Sandy Lessentine</li> </ol>
V		<p>Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>• Howard Marshall moved to approve the Consent Agenda. Don Bacso seconded the motion. Motion carried.</li> </ul>
	A	<p>Approval of Minutes:</p> <ul style="list-style-type: none"> <li>• October 9, 2017: Executive Session</li> <li>• October 9, 2017: Special Meeting/Workshop – No Minutes Taken</li> <li>• October 9, 2017: Regular Board Meeting</li> </ul>
	B	Approval of Claims, Payroll and Extracurricular Expenditures
VI		<p>Public Comments Regarding Action Items</p> <ul style="list-style-type: none"> <li>• There were none.</li> </ul>
VII		Official School Board Business Topics: Regular Agenda
	A	<p>Superintendent – <i>Dr. Veracco</i></p> <ol style="list-style-type: none"> <li>1. Hammond Area Career Center – <i>Scott Miller</i> <ul style="list-style-type: none"> <li>• Mr. Miller, principal of Hammond Area Career Center gave a presentation on his facility, programs and what they offer to our students. Two LC senior students also spoke about each of the specific programs in which they are enrolled.</li> </ul> </li> <li>2. Lake Central Education Foundation – Fall 2017 Grants</li> </ol>

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**Lake Central Education Foundation**  
**Round 46 and Michele Tyler Fall – October 2017**

Number of Grants Funded: 12  
Amount: \$4,271.39  
Impacting Approximately 5,166 Students

Cumulative Grants Funded: 553  
Cumulative Amount: \$280,809.87

**Lake Central Education Foundation Round 46**

<b>Grant #</b>	<b>Person Awarded</b>	<b>School</b>	<b>Project Title</b>	<b>Amount Requested &amp; Awarded 10-23-17</b>
1	Kimberley Kwiecinski	Kahler	Ancient Egyptian Papyrus Project	\$389.43
2	Michelle Vogt	Protsman	Adding Coding to the Curriculum	\$470.80
3	Bridget Baird	High School	Art Design 101	\$269.99
4	Denise Snyder	Clark	Get Schooled @CMS	\$493.70
5	Sheri Venturelli, Shari Kacius, Brittany Smoter, Holly Jones, and Tiffany Kelley	Bibich	STEM Fun in Kindergarten!	\$500.00
6	Tina DuBrock	Protsman	Superhero Training: Yoga and Mindfulness	\$430.87
7	Paul Volk and MaryJoan Martin	High School	Lake Central Art/Science (ScArt)	\$430.85
8	Christina Perez	Bibich	Qball- Hear and Be Heard	\$191.00
<b>Grand Total</b>				<b>\$3,176.64</b>

**Summaries:**

One: For the Ancient Egyptian Papyrus Paper Project, 7<sup>th</sup> grade students at Kahler Middle School applied their knowledge of the Ancient Egyptians and their language by creating their own paper from papyrus reeds, and sending messages to one other by using the Egyptian written language of hieroglyphics.

Two: "Adding Coding to the Curriculum" will allow my 4<sup>th</sup> graders to learn about the implement coding skills, which is an up and coming field in our world. My students will gain the knowledge to work with these robots successfully.

Three: Providing students' vocational training in art design and vinyl cutting.

Four: "Getting Schooled @ CMS" is a unique opportunity to further grow enthusiasm for the experience of meeting a successful author who promotes education, reading and good character.

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Five: Our STEM Fun in Kindergarten will promote critical; thinking and exciting opportunities for students to expand their knowledge of science and math while exploring a variety of materials.

Six: Superhero Training will improve the students listening skills, increase their confidence and positive emotions, and teach them how to respond rather than react, and promote posture, motor skills, and balance.

Seven: By engaging students in understanding The Science of Color, to achieve their personal best cross the curriculum of study and to be self directed successful learners.

Eight: With Qball, students not only want to participate in class discussions, but they actually learn more when everyone can hear what the teacher and their fellow students are saying.

### Michele Tyler Fall 2017 Grants

<i>Grant</i>	<i>Person Awarded</i>	<i>School</i>	<i>Project Title</i>	<i>Amount Requested &amp; Awarded 10-23-17</i>
A	Cindy Sweeney	Homan	Headsprout Tablet Reading Instruction / Intervention	\$199.95
B	Kelly Wojciehowski and Stephanie St.Amour	Clark	Helping Clark's Struggling Readers Succeed	\$295.82
C	Denise Snyder	Clark	Escape From Mrs. Snyder's Library	\$298.98
D	Holly Jones, Sheri Venturelli, Shari Kacius, Brittany Smoter, and Tiffany Kelley	Bibich	Whisper Phone Fun in Kindergarten	\$300.00
Grand Total				\$1,094.75

**Summaries:**

A: I love technology and I love teaching reading – Headsprout allows me to do both in a fun and innovative way.

B: Reading is a life skill and this grant will enable students in the Functional Skills Program the opportunity to check out books that they can read independently, and find the joy in books.

C: After participating in a groundbreaking district wide 5<sup>th</sup> grade reading event, students will be inspired to read the remaining books in Chris Grabenstein's series to further enhance their experience of meeting an entertaining, positive literary role model.

D: The Whisper Phone Selects gives teachers an opportunity to monitor and assist students while improving students' language skills to create lifelong writers and readers.

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3. Board Policy Revisions
  - a. BP 0155 – Action Required

0155

**Committees**

~~Committees appointed by the Board shall, when specifically charged to do so by the Board, conduct studies, directly by the Board or the President shall constitute a “governing body” as defined in the Open Door Law. When specifically charged to do so by the Board or President, a committee shall conduct studies, receive information, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.~~

~~Meetings of Board appointed committees shall be subject to the Open Door Law (I.C. 5-14-1.5, 5-14-1.5-2) and must abide by its provisions whenever a committee meets to receive information, deliberate, make recommendations, establish a policy, or make a decision.~~**Meetings of committees appointed directly by the Board or its President and given authority to take official action upon public business are subject to the Open Door Law and shall give notice of meetings and hold public meetings as required by that statute. "Official action" includes receiving information, deliberating, and making recommendations. A committee subject to the Open Door Law shall keep minutes of its meetings.**

- [ ] **Meetings of committees appointed by the Superintendent that report to the Superintendent shall not be subject to the Open Door Law, but records of committees appointed by the Superintendent shall be subject to the Access to Public Records Act.**

**I.C. 5-14-1.5-2(b) Definition of “governing body”**

**I.C. 5-14-3-4 Minutes required for ODL covered meetings**

**I.C 5-14-3 Access to Public Records Act**

- Don Bacso moved to approve revisions to Board Policy 0155. Howard Marshall seconded the motion. Motion carried.

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**b. BP 0131 – Action Required**

**0131 Legislative**

**0131.1 Bylaws and Policies**

The Board shall adopt bylaws and policies for the organization and operation of this Board and the Corporation.

The bylaws and policies may be adopted, amended, and repealed at any meeting of the Board,

[ ] provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected.

( ) except that the Board may, upon a vote and where compelling reasons exist, cause to suspend at any time the operation of a bylaw or policy herein contained, provided the suspension does not conflict with law, and such suspension shall terminate at the next meeting of the Board or at such earlier time as is specified in the motion to suspend.

[ ] These bylaws and policies may be adopted or amended by resolution at a single meeting of the Board in an emergency. An emergency shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will close the schools or jeopardize the safety or welfare of the students or employees of the Corporation.

[ ] Any resolution adopted under emergency conditions shall expire automatically at the first public meeting of the Board following the abatement of the emergency unless the Board moves to adopt said resolution as a bylaw or a policy.

Bylaws shall be adopted, amended, repealed, or suspended by a \_\_\_\_\_ **(2/3's recommended)** vote of the full Board (physically present). Policies shall be adopted, amended, or repealed by a \_\_\_\_\_ **(majority vote)** vote of the full Board (physically present). (Two-thirds (2/3's) of a five (5) member Board is four (4) members.)

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The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board. All bylaws and policies shall be published in the Board policy manual.

Any policy or part of a policy that is superseded by a term in a negotiated agreement shall no longer be in force and effect as a policy.

Further, any policy or part of a policy that is inconsistent with the law or with a decision rendered by a court of competent jurisdiction shall no longer be in force and effect as a policy.

[ ] The Board may adopt, amend, or repeal administrative rules of order for its own operation by simple resolution of the Board passed by a majority of those present and voting.

I.C. 20-26-5-4

0131.2

**Technical Corrections**

Periodically it may be deemed necessary to make technical corrections to policies that already have been adopted through normal procedures. These technical corrections may include:

- ( ) transfer of sections,
- ( ) renumbering subsections, sections, chapters and titles,
- ( ) corrections or additions for grammatical or typographical errors,
- ( ) changes in citations of the law such as renumbering,
- ( ) changes in names for compliance personnel, or
- ( ) changes in titles of personnel when Board action is taken in making new positions or reducing staff

not affecting the construction or meaning of those sections, subsections, chapters, titles, or policies as a whole.

- Howard Marshall moved to approve revisions to Board Policy 0131. Don Bacso seconded the motion. Motion carried.

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c. BP 0132 - Action Required

Should the Board choose to make such technical corrections, it may be accomplished by resolution as part of the consent agenda without going through the normal policy adoption procedure.

0132

**Executive**

0132.1

**Selection of Superintendent**

The School Board shall exercise its executive power in part by the appointment of a Superintendent who shall enforce the statutes of the State of Indiana, administrative guidelines of the State School Board, and the policies of this Board.

Before entering into a contract of employment with a Superintendent, the Board shall comply with the requirements of I.C. 20-26-5-4.3 regarding notice and hearing. See also Board Policy 1220 regarding Employment of the Superintendent. After entering into a contract of employment with the Superintendent, the Board shall comply with the requirements of I.C. 20-26-5-4.3 regarding posting the Superintendent's contract. See also Board Policy 8311 regarding Public Access to Employee Contracts.

0132.2

**Administrative Authority**

- [ ] The Superintendent shall consult with the Board with regard to the development and/or revision of policies.
- [ ] The Superintendent shall prepare guidelines for the administration of the Corporation which are not inconsistent with statutes, regulations of the State Board, and/or the policies of this Board. (See Policy 1230.01)
- [ ] The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the next meeting following such action.

I.C. 20-26-5-4

- Cindy Sues moved to approve revision to Board Policy 0132. Sandy Lessentine seconded the motion. Motion carried.

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**d. BP 0133 - Action Required**

**0133**

**Judicial**

The Board may assume jurisdiction over any dispute or controversy arising within this Corporation and concerning any matter in which authority has been vested in the Board by statute, rule, a contract, or policy of this Board.

- [ ] In furtherance of its adjudicatory function, the Board may hold hearings which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.
- [ ] Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences which may flow from it, the degree of difficulty of establishing findings of fact from conflicting evidence, the impact of the Board's decision on the Corporation, and any statutory or regulatory requirements.
- [ ] In order to provide a fair hearing for the parties to a matter to be adjudicated by the Board, Board members shall be impartial in such matters and capable of making a decision based solely upon the evidence presented by the parties. Therefore, Board members shall not conduct or participate in any investigation of the facts in such matters; collect, evaluate, or review the facts of the matter prior to presentation of the facts to the Board; or form or express an opinion not subject to change on any aspect of the pending matter.
- [ ] If a Board member testifies concerning a material fact in dispute, has a personal interest in the matter under consideration, has participated in the gathering of evidence or the formulation of strategy, or has expressed an opinion on one or more material facts in dispute, that Board member shall not participate in the Board's consideration of the matter or vote in the matter, unless the Board member certifies and declares to the parties in the matter and to the Board that s/he is capable of resolving the matter based solely on the evidence presented to the Board.

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[ ] If a Board member is unable to make this certification, the Board member shall voluntarily recuse himself/herself and shall not participate in any evidentiary hearing, discussion, or vote in the matter.

- Cindy Sues moved to approve revisions to Board Policy 0133. Don Bacso seconded the motion. Motion carried.
- 4. Terminations and Due Process – Board Discussion
- Discussion regarding protocol for disciplinary action per the classified employee handbook as described in pages 12 and 13.

**DISCIPLINARY ACTION**

Discussions with an employee regarding his/her performance shall be conducted in private, unless a private meeting is contrary to law.

Whenever an employee is required to attend a meeting, which could reasonably be expected to result in a written reprimand or discipline, the employee will be informed. The employee has the right to invite an observer to be present when the meeting with the administrator is held. The observer may only serve in this capacity outside his/her work day. When disciplinary action is deemed necessary, the employee can reasonably expect progressive disciplinary actions to be followed. **Progressive discipline shall be defined as:**

- Step 1 - Verbal warning
- Step 2 - Written reprimand stating a particular action is inappropriate
- Step 3 - Suspension without pay
- Step 4 - Termination

Any of the above named steps may be a starting point in progressive discipline depending on the nature of the incident involved. In event that any one of the four (4) steps of the progressive discipline chain is employed, the employee will receive written documentation indicating the alleged violation, the date, and the step which is being taken.

An administrator may have another representative of administration present during steps #2, #3, #4, of the progressive discipline sequence. When an immediate supervisor has initiated the disciplinary action, an administrator will be present.

An employee may be suspended without compensation for, but not limited to, the following reasons:

1. Unjustifiable, unreasonable or frequent absenteeism
2. Repeated tardiness in reporting to work
3. Leaving the job prior to the end of the workday without administrative approval
4. Insubordination
5. Failure to make satisfactory progress toward the elimination of noted deficiencies.
6. Failure to perform in an acceptable manner

**An employee may be terminated for, but not limited to, the following reasons:**

1. Reporting to work under the influence of alcohol or drugs
2. Receiving more than one suspension
3. Excessive tardiness in reporting to work
4. Theft
5. Falsifying records, forms or reports
6. Fighting
7. Incompetence
8. Unsatisfactory performance
9. Insubordination
10. Possession of alcohol or drugs on school property
11. Other just and reasonable causes
12. Breach of confidentiality

**REPRIMANDS**

The employee shall sign and receive a copy of any reprimand that will be placed in his/her file.

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**5. Professional Leave Request – Action Required**

- Sandy Lessentine moved to approve the professional leave requests of Larry Veracco and Rob James for October 23-24<sup>th</sup>. Cindy Sues seconded the motion. Motion carried.
- Howard Marshall moved to approve the professional leave requests of Larry Veracco and Al Gandolfi for November 29-30<sup>th</sup>. Don Bacso seconded the motion. Motion carried.

**6. Consultant Contract – Action Required**

**AGREEMENT FOR CONSULTANT SERVICES**

This Agreement for Consultant Services (this "Agreement") is made and entered into this 23rd day of October, 2017 by and between Lake Central School Corporation, St. John, Indiana with its principal offices located at 8260 Wicker Avenue St. John, Indiana 46373 (the "School Corporation") and STEVE KLINK d/b/a First Tuesday Communications, with his principal office located at Courthouse Square, 118 1/2 N. 3rd Street, Lafayette, IN 47901 ("Consultant").

In consideration of the mutual promises set forth herein, it is agreed by and between the parties hereto as follows:

- I. **SERVICES PROVIDED BY CONSULTANT.** Consultant shall provide advisory and consultation services for the School Corporation's study of a possible operating fund referendum campaign seeking to supplement school general fund or other lawful reason including:
  - A. Work with the School Corporation representatives to establish campaign plan, budget and timelines;
  - B. Establish referendum committee consisting of membership of which shall be subject to approval of the School Corporation's Superintendent;
  - C. Advise and communicate with stakeholders, including but not limited to committee and subcommittee members, volunteers, and the School Corporation representatives about the referendum campaign process, procedures and message;
  - D. Assist in development and proposal of campaign materials, including paid media and earned media, subject to approval of the School Corporation's Superintendent;
  - E. Serve as liaison between the School Corporation and the committee/subcommittee(s);
  - F. Attend meetings with the School Corporation representatives and committee and subcommittee meetings as coordinated with the School Corporation;
  - G. Maintain and propose adjustments of campaign calendar;
  - H. Coordinate campaign operations, including but not limited to contribution sourcing and collection, expense review, and recordkeeping, with assistance of committee and subcommittee(s), subject to approval of the School Corporation's Superintendent;
  - I. Preparation and evaluation of polling data;

- J. Meeting with the School Corporation at mutually agreeable times and provide training on proper communication and action based on evaluation of polling data;
- K. Coordinate campaign equipment, facilities and voter database; and
- L. Provide other services as deemed necessary by Consultant and/ or the School Corporation.

(collectively, "Services"). All Services shall be performed by Consultant in a manner which reflects positively upon the reputation and standing of the School Corporation in its community and with applicable governmental officials, and in conformance with all governing laws and regulations.

- II. **DURATION.** This Agreement shall commence on October 24, 2017 and expire on May 15, 2018, unless earlier terminated as provided herein.

**III. COMPENSATION**

- A. School Corporation will pay Consultant for the Services performed hereunder an amount of Forty-five Thousand Dollars (\$45,000.00) due and payable on or before October 24, 2017.
- B. Either party may terminate this Agreement for any reason upon twenty (20) days prior written notice without further obligation hereunder. If the School Corporation terminates this Agreement pursuant to this Section III. B., Consultant shall be entitled to a prorated amount of the compensation set forth in Section III. A. of this Agreement based on the number of days on the effective date of termination.
- C. In addition, upon termination of this Agreement pursuant to this Section III. B., Consultant shall be paid for all of his expenses incurred through the termination of this Agreement as set forth in Section III. D. of this Agreement.
- D. Reasonable and necessary expenses of Consultant in the performance of the Services hereunder will be reimbursed upon presentation of a claim along with supporting documentation or receipts sufficient to meet Indiana State Board of Accounts and IRS guidelines, including date, location, business purpose and all other information requested by the School Corporation's Chief Financial Officer or Business Manager. Consultant shall receive prior approval from the School Corporation's Chief Financial Officer or Business Manager or Superintendent for aforementioned expenses.

- IV. **STATUS OF CONSULTANT.** In performance of the duties and obligations of this Agreement, Consultant shall be and is at all times an independent contractor of the School Corporation. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship between the School Corporation and Consultant. Consultant understands and agrees that the School Corporation shall not withhold from Consultant's compensation hereunder any sums for income tax, unemployment insurance, social security or any other withholding pursuant to any law relating to Consultant, or make available to Consultant any of the benefits afforded to employees of the School Corporation.

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**V. MISCELLANEOUS.**

- A. In the event the School Corporation is successful in a referendum(s) or the project funding success during the term hereof the School Corporation will pay Consultant an additional installment in the amount of \$5,000.00 for each successful referendum within fifteen (15) days of certification of the results of the referendum or certification of non-petition results.
- B. Non-Assignment. This Agreement is not assignable by Consultant to any other person or entity without the prior written consent of the School Corporation.
- C. Amendments. This Agreement may be amended only by an instrument in writing signed by the parties hereto.
- D. Entire Agreement. This Agreement supersedes all previous understandings, contacts or agreements between the parties with respect to the same subject matter and constitutes the entire Agreement between the parties hereto.
- E. Governing Law and Jurisdiction. This Agreement and the rights and obligations of the parties shall be governed, construed and enforced in accordance with the laws of the State of Indiana.
- F. Notices. Notices or communication herein required or permitted shall be given to the respective parties by certified mail (said notice being deemed given as of the date of mailing) by overnight courier or by hand delivery at the following addresses unless either party shall otherwise designate its new address by written notice:

Lake Central School Corporation  
 Attn: Superintendent  
 8260 Wicker Avenue  
 St. John, Indiana 46373

Steve Klink  
 First Tuesday Communications  
 118 1/2 N. 3rd St  
 Lafayette, Indiana 47901

- G. **Severability.** In the event that any provision hereof is found invalid or unenforceable pursuant to judicial decree or decision, the remainder of the Agreement shall remain valid and enforceable according to its terms.
- H. **Waiver of Breach.** The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, nor be construed to be, a waiver of any subsequent breach hereof.
- I. **E-Verify Responsibility.** Pursuant to Indiana Code title 22, Article 5, Chapter 1.7, or such successor provisions, Consultant shall enroll in and verify the work eligibility status of all newly hired employees of Consultant through the E-Verify Program (the "Program"). Consultant is not required to verify the

work eligibility status of all newly hired employees through the Program if the Program no longer exists. Further, Consultant hereby certifies that Consultant is currently enrolled in the Program and does not knowingly employ an unauthorized alien

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the 23rd day of October, 2017.

Lake Central School Corporation

STEVE KLINK d/b/a FIRST TUESDAY COMMUNICATIONS

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

- Howard Marshall moved to approve the Consultant Contract. Cindy Sues seconded the motion. Motion carried.

**7. Request for Non-Standard Waiver – Action Required**

- Don Bacso moved to approve the Request for Non-Standard Waiver. Howard Marshall seconded the motion. Motion carried.

**B Assistant Superintendent / Personnel – Al Gandolfi**

**1. Personnel Recommendations - Action Required**

- Howard Marshall moved to approve the Personnel Recommendations. Cindy Sues seconded the motion. Motion carried.

**I. Classified Appointments, Transfers & Change of Hours:**

**A. Appointments:**

- Desiree Ladewig (St. John), Paraprofessional, Watson Elementary School (effective October 13, 2017)
- Carol Haynes (Schererville), Paraprofessional, Kolling Elementary School (effective October 13, 2017)
- Laura Selin (Munster), 12 month Registrar, Lake Central High School (effective October 16, 2017)

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4. *Sandra Gardijan (Crown Point), Cafeteria Assistant, Food Service (effective October 30, 2017)*
5. *Lisa Robinson (Dyer), Cafeteria Assistant, Food Service (effective October 30, 2017)*
6. *Nicolina Lukic (Crown Point), Cafeteria Assistant, Food Service (effective October 30, 2017)*
7. *Diana West (Dyer), Cafeteria Assistant, Food Service (effective October 30, 2017)*

**B. Transfers:**

1. *Jillian Bednar, from Custodian to Head Custodian at Bibich Elementary School, (effective October 30, 2017)*
2. *Stephanie Spotora, from Paraprofessional at Watson Elementary School to Library Clerk, Homan Elementary School, (effective October 16, 2017)*
3. *Ammy Waddell, from Food Service Manager at Grimmer Middle School to Operational Manager, 8.0 hours per day, at Grimmer Middle School (effective October 30, 2017)*

**C. Change of Hours:**

1. *Joanne Stengel, Paraprofessional, Bibich Elementary School, from 6.0 hours per day to 6.5, (effective October 9, 2017)*
2. *Denise McNamara, Paraprofessional, Bibich Elementary School, from 6.0 hours per day to 6.5, (effective October 9, 2017)*

**II. Certified Extracurricular Appointments:**

1. *Tristan Piercy, Mentor Teacher for Emily Koranek, Campagna Academy (effective October 17, 2017)*
2. *Eric Labus, Mentor Teacher for Zenon Mills, Campagna Academy (effective October 17, 2017)*

**III. Classified Extracurricular Appointments:**

1. *Heidi Moffett, Boys Diving Coach/Lake Central High School (effective October 22, 2017)*
2. *Karen Barcelli, Gymnastics Head Coach/Lake Central High School (effective November 19, 2017)*

**IV. West Lake**

**Certified Resignations:**

**A. Resignations:**

1. *Adam Orze, Teacher, Kahler Middle School (effective October 27, 2017)*

**Classified Appointments, Transfers & Change of Hours:**

**A. Appointments:**

1. *LaShawnya Brunson (Schererville), Paraprofessional, TAP (effective October 16, 2017)*

**B. Transfers:**

1. *Luvette Edmonds, Lake Central High School, from one-on one nurse at Lake Central High School to a sub nurse for the Lake Central School Corporation*

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central High School**  
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		<p>(effective October 5, 2017).</p> <p>2. Jackie Ullrich-Meinzer, Lake Central High School, from one-on-one sub nurse at Lake Central High School to sub nurse for the Lake Central School Corporation (effective October 5, 2017)</p> <p>C. Change of Hours:</p> <p>1. Kevin Webb, Protsman Elementary School, Paraprofessional from 6.75 hours per day to 7.0 (effective October 23, 2017)</p> <p>V. Approval of Lake Central School Corporation Substitute Staff Appointments And Terminations – Refer to list of substitutes hired and terminated from September 14, 2017-October 18, 2017</p> <p>2. Professional Leave Request – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Cindy Sues moved to approve the professional leave requests of Al Gandolfi and Rob James. Don Bacso seconded the motion. Motion carried.</li> </ul> <p>3. Collective Bargaining Agreement 2017-2018 and Non Collective Bargaining Salary Increase - <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Sandy Lessentine moved to approve the Collective Bargaining Agreement 2017-2018 and Non Collective Bargaining Salary Increase. Don Bacso seconded the motion. Motion carried.</li> </ul>
	C	<p>Director of Primary Education – <i>Theresa Schoon</i></p> <p>1. 2018-19 and 2019-2020 School Calendars – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Howard Marshall moved to approve the 2018-19 and the 2019-20 School Calendars. Cindy Sues seconded the motion.</li> <li>Sandy Lessentine asked about the school year start dates, relaying that parents have asked her why we start in mid August as opposed to later.</li> <li>Motion carried.</li> </ul>
	D	<p>Director of Secondary Education – <i>Sarah Castaneda</i></p> <p>1. Professional Leave Requests – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Don Bacso moved to approve the professional leave requests of David Nelson, Jennifer Zollman, Denise Kelly, Mario Castaneda, Richard Moore, Todd Iwema, Lauren Bridgeman, Victoria Studer, Cindy Fort, Emily Traficante, Jill Zilz, Leta Sena-Lopez (2), Dave Milausnic, Karen Bowman, Courtney Palasz, Elliott Smith. Howard Marshall seconded the motion. Motion carried.</li> </ul> <p>2. Field Trip Requests – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Cindy Sues moved to approve the field trip requests of Leta Sena-Lopez, Christina Arroyo, Dave Milausnic, Mary Joan Martin, Laura Bloom-Johnson and Elliot Smith. Howard Marshall seconded the motion. Motion carried.</li> </ul> <p>3. Choices Counseling Services</p>
	E	<p>Director of Special Education – <i>Becky Gromala</i></p> <p>1. Professional Leave Request – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Howard Marshall moved to approve the field trip request of Mary Ann Medved. Don Bacso seconded the motion. Motion carried.</li> </ul>

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		2. Language Acquisition Motor Planning Training for staff and parents
	F	Director of Facilities – <i>Bill Ledyard</i>
	G	Director of Technology – <i>Rick Moreno</i>
	H	Director of Business Services – <i>Rob James</i> 1. Donations – <b>Action Required</b> <ul style="list-style-type: none"> <li>Cheryl Boller Boss donated \$250 to the High School for Tom Clark’s Vietnam Project.</li> <li>The Clark Middle School Cheerleaders received a donation of \$100 from Tiger Plumbing and \$50 from Morris Family Insurance.</li> <li>Bibich Elementary School received \$100 from Network for Good.</li> <li>Clark Middle School Boys and Girls Cross Country Teams recently held a fundraising campaign for a middle school in Texas impacted by Hurricane Harvey. Clark would like to donate the \$448.25 raised to Pershing Middle School in Houston Texas.</li> </ul>
VII	I	Public Comments– <i>Janice Malchow</i> <ul style="list-style-type: none"> <li>There were no public comments.</li> </ul>
IX		Board Comments and Consideration of Future Agenda Items – <i>Janice Malchow</i> <ul style="list-style-type: none"> <li>Don Bacso: <ul style="list-style-type: none"> <li>Congratulations to grant winners.</li> <li>Thank you to Scott Miller and his 2 students of HACC for their presentation. Would like to take a tour.</li> <li>Thank you for the due process discussion, it’s good to keep lines of communication open.</li> <li>Thank you to our administrators for doing such a great job.</li> </ul> </li> <li>Cindy Sues: <ul style="list-style-type: none"> <li>Wishing all the 8<sup>th</sup> graders traveling to Washington DC a fun and safe trip.</li> </ul> </li> <li>Janice Malchow: <ul style="list-style-type: none"> <li>There is lots going on in the schools with sports competitions for cross country, band, dance, cheer.</li> <li>Asked for an update on how the developments on 93<sup>rd</sup> affecting our enrollment numbers?</li> <li>Would like schedule of Veterans Day Programs at the schools.</li> <li>High school students in attendance at the Veteran’s Day program are always so well behaved.</li> <li>How is the ‘no phones in classroom’ going at Portage schools?</li> </ul> </li> </ul>
X		Board Calendar of Future Activities – <i>Dr. Veracco</i> <ul style="list-style-type: none"> <li>We are back on normal schedule for board meetings next month, so will be held on the 6<sup>th</sup> and 20<sup>th</sup> of November.</li> <li>Schedule for Veterans Day Programs at each of the schools will be coming out soon.</li> </ul>
XI		Adjournment – <i>Janice Malchow</i> – <b>Action Required</b> <ul style="list-style-type: none"> <li>Howard Marshall moved to adjourn the meeting at 8:45 p.m. Don Bacso seconded the motion. Motion carried.</li> </ul>

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Minutes of the October 23, 2017 School Board Meeting were approved and adopted by the Board of School Trustees at the November 6, 2017 School Board Meeting.

ATTEST:

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Janice Malchow, President

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Sandy Lessentine, Secretary

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