

LAKE CENTRAL SCHOOL CORPORATION

Lake Central High School – LGI Room

8410 Wicker Avenue, St. John, Indiana 46373

December 7, 2015 // 7:30 p.m.

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central High School LGI Room, 8410 Wicker Avenue, St. John, IN on December 7, 2015. The meeting began at 7:38 p.m.

Board Members Present

Sandy Lessentine, Member
Janice Malchow, Member
Howard Marshall, Vice-President

Board Members Not Present

Don Bacso, President
John DeVries, Secretary

Administration Present

Sarah Castaneda, Director of Secondary Education
Al Gandolfi, Assistant Superintendent
Rob James, Director of Business Services
Bill Ledyard, Director of Facilities
Theresa Schoon, Director of Primary Education
Dr. Lawrence Veracco, Superintendent

Administration Not Present

<u>BOARD MEETING MINUTES</u> <u>DECEMBER 7, 2015</u>	
<i>Please Note: All Motions Passed With 3-0 Vote Unless Otherwise Indicated</i>	
I.	Call to Order – <i>Howard Marshall</i> • The meeting was called to order at 7:36 p.m. by Board Vice-President Howard Marshall.
II.	Pledge of Allegiance to the American Flag – <i>Howard Marshall</i> • The Pledge of Allegiance was led by Howard Marshall.
III.	Verification of Receipt and Review of Board Packet – <i>Don Bacso</i> • Has each member successfully received the electronic version of tonight’s board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting? Bacso – Not Present DeVries - Not Present Lessentine – Yes Malchow – Yes Marshall - Yes
IV.	Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i> - Action Required • Sandy Lessentine moved to approve the Revised Agenda. Janice Malchow seconded the motion. Motion carried.
V.	Correspondence – <i>Howard Marshall</i> • There was no correspondence.
VI.	Liaison Committee Updates – <i>Don Bacso</i> • Personnel Interview Committee – Howard Marshall • Schererville Redevelopment Committee - Sandy Lessentine • West Lake - Howard Marshall • Lake Central Education Foundation – Janice Malchow • Wellness Committee – Sandy Lessentine • Dollars for Scholars – Sandy Lessentine • Dyer Redevelopment Committee – Janice Malchow • St. John Redevelopment Committee – John DeVries • Building and Renovation – Howard Marshall and John DeVries • Legislative Committee – Janice Malchow: - Met with Hal Slager recently. He will likely meet with Dr. Veracco soon. - Wanted to make everyone aware that there is going to be a Mental Health America initiative throughout the state of Indiana.
VII.	Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – Action Required • Janice Malchow moved to approve the consent agenda. Sandy Lessentine seconded the motion. Motion carried.

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	<p>A. Approval of Minutes:</p> <ul style="list-style-type: none"> • November 16, 2015
	<p>B. Approval of Claims, Payroll and Extracurricular Expenditures</p>
<p>VIII.</p>	<p>Official School Board Business Topics: Regular Agenda</p>
	<p>A. Superintendent – <i>Dr. Veracco</i></p> <ol style="list-style-type: none"> 1. Bedzzz Direct Donation – <i>Chris Paulk</i> <ul style="list-style-type: none"> • Chris Paulk presented a check in the amount of \$1286.00 to the Lake Central Education Foundation. 2. Recognitions: IU Honors Program for Foreign Languages <ul style="list-style-type: none"> • These students received the Award of Excellence for their participation in the Indiana University Honors Program for Foreign Languages. This highly selective seven-week program consists of a Language Commitment and Honor Code, Academic Instruction, and Home Stay Experience. Our LC students represented us in France, Austria and Spain and we are appreciate that they are now able to share their experiences in our classrooms. The students are: Lindsey Brooker, Elise Classen, Emily Hansen, Leslie Lopez, Njkem O’Gonuwe and Joshuna Sterne. 3. Professional Leave Request – Action Required <ul style="list-style-type: none"> • Janice Malchow moved to approve the professional leave request of Dr. Veracco. Sandy Lessentine seconded the motion. Motion carried. 4. 2016 Classified Staff Raises – Action Required <ul style="list-style-type: none"> • Howard Marshall called for a motion on the staff raises. • Janice Malchow stated she is concerned about the lack of recognition for seniority. • Sandy Lessentine voiced her concerns over the differences between the various groups, stating that some employees are getting a bigger raise than others. • Mr. James explained the methodology used in determining the raises. • Mr. Marshall made a motion to approve the superintendent’s recommendation for salary increases and asked for a second to his motion. • Janice Malchow asked if a work session can be scheduled. • Mr. James responded that he woud be happy to answer any questions right now. • Sandy Lessentine stated she is unsure about the difference between the different working groups. • Mr. James explained how the budgets are determined for each group. • Mr. Marshall reminded there is a motion pending and asked again for a second to his motion. • There was no second to the motion. The motion died. • Mr. Marshall recommended that administration bring this forward when we have full membership on the Board.
	<p>B. Assistant Superintendent / Personnel – <i>Dr. Veracco for Al Gandolfi</i></p> <ol style="list-style-type: none"> 1. Personnel Recommendations – Action Required <ul style="list-style-type: none"> • Sandy Lessentine moved to approve the personnel recommendations. Janice Malchow seconded the motion. Motion carried. <p><i>I. Certified Resignations and Leaves:</i></p> <p style="padding-left: 20px;"><i>A. Resignations:</i></p>

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1. Michele Tyler, English Teacher, Clark Middle School
(effective January 4, 2016).

B. Leaves:

1. Deborah Smith, Grade 1 Teacher, Homan Elementary School
(extend unpaid medical leave to the end of the 2015-2016 school year).
2. Jacqueline Naughton, Grade 2 Teacher, Homan Elementary School
(April 11, 2016 thru the end of the 2015-2016 school year; maternity leave).
3. Holly Jones, Half-Time Kindergarten Teacher, Bibich Elementary School
(January 5, 2015 thru the end of the 2015-2016 school year; maternity leave).

II. Classified Appointments and Transfers:

A. Appointments:

1. Sheryl Schafer (Hobart), Nurse, Kolling Elementary School
(effective January 4, 2016).
2. Susan Furtek (St. John), 9 Month Secretary, Kolling Elementary School
(effective January 4, 2015).

B. Transfers:

1. Laura Munoz, from Cafeteria Assistant at Grimmer Middle School to Product Assistant at Grimmer Middle School (effective November 30, 2015).

III. Certified Extracurricular Resignations and Transfers:

A. Resignations:

1. Lindsay Jeffress, Science Olympiad Assistant Coach/Kahler Middle School
(effective November 25, 2015).

B. Transfers:

1. Andy Locke, from Assistant Varsity Boys Basketball Coach to JV Head Boys Basketball Coach at Lake Central High School (effective November 24, 2015).

IV. Classified Extracurricular Appointments and Resignations:

A. Appointments:

1. Tim Horan, Assistant Boys Varsity Basketball Coach/Lake Central High School
(effective November 24, 2015).

B. Resignations:

1. Eric Speer, JV Head Boys Basketball Coach/Lake Central High School
(effective November 24, 2015).

V. West Lake

Classified Appointments, Resignations, Transfers and Change of Hours:

A. Appointments:

1. Todd Mazurkiewicz (Crown Point), Paraprofessional, West Lake/Clark Middle School (effective August 12, 2015-previously held temporary position).
2. Marcela Montano (Hobart), Paraprofessional, West Lake/Protsman Elementary School (effective November 24, 2015).
3. Michael Brandner (Dyer), Paraprofessional, West Lake/Lake Central High School (effective November 13, 2015).
4. Sandra Benedict (Crown Point), Paraprofessional, West Lake/Kolling Elementary School (effective November 23, 2015).

B. Resignations:

1. Cortney Martisaukas, Paraprofessional, West Lake/Lake Central High School (effective November 13, 2015).
2. Nicole VanDyke, Paraprofessional, West Lake/Lake Central High School (effective December 8, 2015).
3. Charlotte Lane, Paraprofessional, West Lake/Bibich Elementary School (effective December 18, 2015).

C. Change of Hours:

1. Trisa Johnsen, Paraprofessional, West Lake/Eads Elementary School (from 6.5 to 6.75 hours per day effective November 4, 2015).
2. Amy Roznowski, Paraprofessional, West Lake/Clark Middle School

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		<i>(from 7 to 7.25 hours per day effective November 18, 2015).</i>
C.	Director of Primary Education – <i>Theresa Schoon</i>	<ol style="list-style-type: none">1. Professional Leave Requests – Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve the professional leave request of Emily Maurek, Sharon Cornwell, Charity Lyda, Sue Spicer, Cassandra Cruz, Kristen Hankins, D’Ann McDermott. Sandy Lessentine seconded the motion. Motion carried.
D.	Director of Secondary Education – <i>Sarah Castaneda</i>	<ol style="list-style-type: none">1. Professional Leave Requests – Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve the professional leave requests of Susan Schweitzer, Nichole Jones, Allison Castle, Laura Bloom-Johnson (2), Kerry Cooper, Kim BeDuhn, Angela Guzman, Brett Wartman, Laura Waszak, Robert Gustas, Amanda Schilling, Liz DeVries, Jeff Sandor, Brian McNamara, Karen Arehart, Nadine Kavanaugh. Sandy Lessentine seconded the motion. Motion carried.2. Field Trip Requests – Action Required<ul style="list-style-type: none">• Sandy Lessentine moved to approve the field trip requests of Susan Schweitzer, Nicole Jones, Cheryl Geras. Janice Malchow seconded the motion. Motion carried.3. Middle School ELA Curriculum Presentation<ul style="list-style-type: none">• Letitia Gustas (Grimmer Middle School) and Michelle Tyler (Clark Middle School) explained middle school English units by design progress.
E.	Director of Facilities – <i>Bill Ledyard</i>	<ol style="list-style-type: none">1. LCSC Carpet Remediation Review/Plan2. LCHS Project Safety Review/Summary3. Award and execute Change Order #022 to Larsen-Danielson Construction Co., for LCHS Phase III - Bid Package #4 – GC Building Shell & Concrete Slabs - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion carried.4. Award and execute Change Order #030 to Barton Malow Company, for LCHS Phase III - Bid Package #5 – GC Building Interiors - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion carried.5. Award and execute Change Order #031 to Barton Malow Company, for LCHS Phase III - Bid Package #5 – GC Building Interiors - Action Required<ul style="list-style-type: none">• Sandy Lessentine moved to approve. Janice Malchow seconded the motion. Motion carries.6. Award and execute Change Order #007 to Shambaugh & Son, L.P., for LCHS Phase III - Bid Package #7 – Fire Protection - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion carried.7. Award and execute Change Order #024 to Mechanical Inc., for LCHS Phase III - Bid Package #9 – HVAC - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion carried.8. Award and execute Change Order #019 to EMCOR Hyre Electric Co., for LCHS Phase III - Bid Package #10 – Electric - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion

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		<p>carried.</p> <p>9. Award and execute Change Order #029 to Gough Inc., for LCHS Phase III - Bid Package #12 – Athletic Fields - Action Required</p> <ul style="list-style-type: none">• Sandy Lessentine moved to approve. Janice Malchow seconded the motion. Motion carried. <p>10. LCHS Project Update – Update</p>
F.		<p>Director of Business Services – <i>Rob James</i></p> <p>1. Resolution Authorizing 2016 Tax Anticipation Warrants – Action Required</p> <ul style="list-style-type: none">• For the past five years, the Lake Central School Corporation issued tax anticipation warrants through the Hammond Bond Bank. The Hammond Bond Bank gives us more flexibility with our finances in these tough economic times with a lower cost of issuance. The Hammond Bond Bank allows us to borrow our needs for the entire year; therefore, we will not have to go through this process again in June. The enclosed Hammond Bond Bank Resolution authorizes the Lake Central School Corporation to issue tax anticipation warrants to meet current expenses for the Exempt Debt Service Fund, Referendum Debt Exempt Capital Fund, Exempt Pension Debt Service Fund, Capital Projects Fund, and Transportation Fund in 2016. The Administration recommends approval of the resolution authorizing us to borrow money for the funds listed above.• Sandy Lessentine moved to approve the Resolution. Janice Malchow seconded the motion. Motion carried. <p>2. Donations – Action Required</p> <ul style="list-style-type: none">• The Clark Middle School PTO would like to purchase two tables for the outside concession area for the school. Total cost is approximately \$1,697.• Kahler Middle School received \$500 from Ridgeway Petroleum, Inc in Lansing, Illinois as part of the Exxon Mobil Educational Alliance Program. The money will be deposited into the school’s Science Olympiad Fund.• The Lake Central Art Club would like to donate \$250 to the new Lake Central Art Gallery Fund.• The Clark Middle School Athletic Department raised \$764 for the American Heart Association with sales of Red Out T-Shirts and headbands. The school would like to donate the entire \$764 raised to the American Heart Association.• The Clark Middle School Paws for A Cause Club would like to donate to the following:<ul style="list-style-type: none">a. I Wanna Go Home Rescue - \$200b. 2 x 2 Rescue - \$200c. Alsip to the Rescue - \$200• Homan Elementary School would like to donate \$465.95 to the Wounded Warrior Project; money that was raised as part of their Veteran’s Day Program.• The Lake Central High School Interact Club would like to make the following donations as part of their annual food drive:<ul style="list-style-type: none">a. March of Dimes - \$550b. Dyer United Methodist Church - \$300c. Needy family in the school district #1 - \$1,000d. Needy family in the school district #2 - \$500• Janice Malchow moved to approve all donations. Sandy Lessentine seconded the motion. Motion carried.
IX.		Public Comments– <i>Howard Marshall</i>

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	<ul style="list-style-type: none">• There were no public comments.
X.	<p>Board Comments and Consideration of Future Agenda Items – <i>Howard Marshall</i></p> <ul style="list-style-type: none">• Howard Marshall: Unfortunately we did not vote on classified staff raises this evening. I feel very confident that when this Board sits with all 5 members that we will get a positive outcome in terms of the raises to move forward. My fellow Board Members have concerns and I will let the other Board Members speak for themselves, unfortunately they have to realize that that each of those concerns probably should have been satisfied before the vote this evening. That has not occurred so we have to move on. In this situation I think anyone within the classification of that particular group of employees should not take it personally. I respect my fellow Board Members for their concerns but let's move on. Hopefully they will join us at the next Board Meeting with a positive vote.• Janice Malchow: I appreciate all the time and energy put into this. It's not that I don't think that anybody deserves it because I know we have hardworking people. A lot of info came at the last minute and I would like to have time to look at it.• Sandy Lessentine: It is not that I don't think they are hardworking people. I am just trying to absorb the information and make the right decision for everyone. I appreciate all the hard work. I just have additional questions I would like answered.• Discussion regarding a possible additional public meeting regarding the agenda item.
XI.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none">• First concert in new auditorium tomorrow, Tuesday December 8th – Winter Band. Another LC Holiday Band Concert at LC on Wednesday December 9th and the LC Holiday Choir Concert on Sunday December 13th.• End of second grading quarter December 18th.• Winter Break begins December 21st.• Next Board Meeting Monday, January 4th.
XII.	<p>Adjournment – <i>Howard Marshall</i> – Action Required</p> <ul style="list-style-type: none">• Janice Malchow moved to adjourn the meeting at 8:35 pm. Sandy Lessentine seconded the motion.
<p>Minutes of the December 7, 2015 School Board Meeting were approved and adopted by the Board of School Trustees at the January 4, 2016 School Board Meeting.</p>	
ATTEST:	<p>_____ Board President</p> <p>_____ Board Secretary</p>