

LAKE CENTRAL SCHOOL CORPORATION
Lake Central High School – LGI Room
8410 Wicker Avenue, St. John, Indiana 46373
October 19, 2015 // 7:30 p.m.

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central High School LGI Room, 8410 Wicker Avenue, St. John, IN on October 19, 2015. The meeting began at 7:32 p.m.

Board Members Present

Don Bacso, President
 John DeVries, Secretary
 Sandy Lessentine, Member
 Janice Malchow, Member
 Howard Marshall, Vice-President

Board Members Not Present

Administration Present

Sarah Castaneda, Director of Secondary Education
 Al Gandolfi, Assistant Superintendent
 Rob James, Director of Business Services
 Bill Ledyard, Director of Facilities
 Theresa Schoon, Director of Primary Education
 Dr. Lawrence Veracco, Superintendent

Administration Not Present

<u>REVISED BOARD MEETING MINUTES</u> <u>October 19, 2015</u>	
<i>All Motions Were Passed With a 5-0 Vote Unless Otherwise Indicated</i>	
I.	Call to Order – <i>Don Bacso</i> <ul style="list-style-type: none"> • The meeting was called to order at 7:30 p.m. by Board President Don Bacso.
II.	Pledge of Allegiance to the American Flag – <i>Don Bacso</i> <ul style="list-style-type: none"> • The Pledge of Allegiance was led by Don Bacso.
III.	Verification of Receipt and Review of Board Packet – <i>Don Bacso</i> <ul style="list-style-type: none"> • Has each member successfully received the electronic version of tonight’s board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting? Bacso – Yes DeVries - Yes Lessentine - Yes Malchow – Yes Marshall - Yes
IV.	Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i> - Action Required <ul style="list-style-type: none"> • There was a revision to the personnel packet under Mr. Gandolfi’s section. • There was an additional document under Al Gandolfi’s section, item 2. • There was an additional document under Theresa Schoon’s section, item 3. • There was an addition to the field trips under Sarah Castaneda’s section. • There was a new item under Sarah Castaneda’s section, ISTEP Update, item 4. • John DeVries moved to approve the Revised Agenda. Howard Marshall seconded the motion. Motion carried.
V.	Correspondence – <i>Don Bacso for John DeVries</i>

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V.	Correspondence – <i>Don Bacso for John DeVries</i> <ul style="list-style-type: none"> • There was no correspondence.
VI.	Liaison Committee Updates – <i>Don Bacso</i> <ul style="list-style-type: none"> • Personnel Interview Committee – Howard Marshall: Ø • Schererville Redevelopment Committee - Sandy Lessentine: Ø • West Lake - Howard Marshall: Next meeting is in November at Munster. • Lake Central Education Foundation – Janice Malchow: 5K on 10/3 had a nice turn out. Grants are due this evening. • Wellness Committee – Sandy Lessentine: Will have report next meeting on information from wellness conference. Health Fair next August. • Dollars for Scholars – Sandy Lessentine: Penny Wars are beginning soon. • Dyer Redevelopment Committee – Janice Malchow: Discussions regarding train station location. South Shore expansion presentation will be at Protsman on November 9th. • St. John Redevelopment Committee – John DeVries: Ø • Building and Renovation – Howard Marshall and John DeVries: Ø • Legislative Committee – Janice Malchow: Has forms for Indiana Coalition for Public Education if anyone would like to sign up.
VII.	Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – Action Required <ul style="list-style-type: none"> • Howard Marshall moved to approve the Consent Agenda. Sandy Lessentine seconded the motion. • Janice Malchow declined to vote on the Minutes because she was absent last meeting. • Motion carried 4-0.
	A. Approval of Minutes: <ul style="list-style-type: none"> • October 5, 2015 Regular Meeting
	B. Approval of Claims, Payroll and Extracurricular Expenditures
VIII.	Official School Board Business Topics: Regular Agenda
	A. Superintendent – <i>Dr. Veracco</i> <ol style="list-style-type: none"> 1. Professional Leave Request – Action Required <ul style="list-style-type: none"> • Janice Malchow moved to approve the Professional Leave Request of Larry Veracco. Sandy Lessentine seconded the motion. Motion carried. 2. Mentor Program Update <ul style="list-style-type: none"> • Howard Marshall appreciates the comments regarding “natural mentors.” • Sandy Lessentine would like to see actual numbers on the program for how often the mentors and protégés are meeting. • Janice Malchow commented about principals carving out time from non-tutoring days for mentor meeting with protégés. 3. Lake County Coalition for Tobacco Cessation Update
	B. Assistant Superintendent / Personnel – <i>Al Gandolfi</i> <ol style="list-style-type: none"> 1. Personnel Recommendations Revised – Action Required <ul style="list-style-type: none"> • Howard Marshall moved to approve the Revised Personnel Recommendations. John DeVries seconded the motion. Motion carried.

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I. Certified Leaves:

A. Leaves:

- 1. Christina Schneider, Spanish Teacher, Lake Central High School (FMLA).*
- 2. Kristen Hankins, Grade 3 Teacher, Kolling Elementary School (effective November 30, 2015 for 6 weeks; maternity leave).*

II. Classified Retirements, Appointments, Transfers and Change of Hours:

A. Retirements:

- 1. Cathy Verbeek, 9 Month Secretary, Kolling Elementary School (effective January 4, 2016; 30.5 years of dedicated service).*

B. Appointments:

- 1. Alisha Atwood, Cafeteria Assistant, Kahler Middle School (effective October 19, 2015).*

C. Transfers:

- 1. Kim Beilfuss, from Cafeteria Assistant at Grimmer Middle School to Product Assistant at Grimmer Middle School (effective October 19, 2015).*
- 2. Lisa Wallis, from Manager in Training at St. Michael's School to Satellite Manager at St. Michael's School (effective October 19, 2015).*
- 3. Cindy Sjoerdsma, from Elementary Manager at Kolling Elementary School to Food Service Manager at Kahler Middle School (effective October 19, 2015).*
- 4. Ammy Waddell, from Elementary Satellite Manager at St. John Evangelist School to Food Service Manager at Grimmer Middle School (effective October 19, 2015).*
- 5. Ann Plaut, from Manager in Training to Elementary Manager at Kolling Elementary School (effective October 19, 2015).*

D. Change of Hours:

- 1. Laura Munoz, Cafeteria Assistant, Grimmer Middle School (from 3.25 hours to 4.0 hours effective October 19, 2015).*
- 2. Lisa Giglio, Product Assistant, Kolling Elementary School (from 7.0 hours to 7.5 hours effective October 19, 2015).*
- 3. Beth Tieri, Cafeteria Assistant, Kolling Elementary School (from 4.5 hours to 4.25 hours effective October 19, 2015).*

III. Certified Extracurricular Appointments:

A. Appointments:

- 1. Jane Dvorscak, Mentor Teacher/Homan Elementary School (effective for the 2015-2016 school year).*
- 2. Sher Cosgrove, Mentor Teacher/Homan Elementary School (effective for the first semester of 2015-2016).*
- 3. Heather McGrath, Math Bowl Coach/Protsman Elementary School (effective for the 2015-2016 school year).*
- 4. Kathy Grimler, Girls Cross Country Co-Coach/Grimmer Middle School (effective for the 2015-2016 school year).*

IV. Classified Extracurricular Appointments:

A. Appointments:

- 1. Lydia Morgan, Assistant Gymnastics Coach/Lake Central High School (effective for the 2015-2016 school year).*
- 2. Sonya Furman, Paws for a Cause Co-Sponsor/Clark Middle School (effective for the 2015-2016 school year).*
- 3. Cindy Ring, Paws for a Cause Co-Sponsor/Clark Middle School (effective for the 2015-2016 school year).*

V. West Lake

Classified Appointments, Increase of Hours and Resignations:

A. Appointments:

- 1. Tina Barnett (Munster), Paraprofessional, West Lake/Munster High School (effective October 8, 2015).*
- 2. Chandra Ware (Munster), Paraprofessional, West Lake/Eads Elementary School*

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(effective October 19, 2015).

3. *Linda Balthis (St. John), Paraprofessional, West Lake/Wilbur Wright Middle School (effective September 21, 2015).*

B. Increase of Hours:

1. *Lori Moenck, Paraprofessional, West Lake/Homan Elementary School (increase hours by 15 minutes per day effective September 5, 2015).*

C. Resignations:

1. *Sanela Stanic, Paraprofessional, West Lake/Eads Elementary School (effective October 16, 2015).*

2. *Heather Hoekstra, Paraprofessional, West Lake/TAP (effective October 23, 2015).*

3. *Katelyn Barta, Paraprofessional, West Lake/Clark Middle School (effective October 9, 2015).*

VI. Approval of Lake Central School Corporation Substitute Staff Appointments and Terminations – Refer to attached list of substitutes hired and terminated from September 17, 2015 – October 14, 2015.

2. Average Daily Membership Comparison

3. 2016-2017 School Calendar // 2017-2018 School Calendar

LAKE CENTRAL SCHOOL CORPORATION—STUDENT - 2016—2017 SCHOOL CALENDAR

AUGUST 2016						
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SEPTEMBER 2016						
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JANUARY 2017						
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BEGINNING DATES
 Corporation Prep Day—August 11, 2016
 First Teacher Day—August 12, 2016
 Students—August 15, 2016

ENDING DATES
 Students—May 25, 2017
 Teachers—May 26, 2017

FIRST SEMESTER: August 15, 2016 to December 22, 2016

ELEMENTARY/MIDDLE/HIGH SCHOOL
 1st Grading Period—August 15, 2016 to October 14, 2016 (44 days)
 2nd Grading Period—October 17, 2016 to December 22, 2016 (45 days)

SECOND SEMESTER: January 9, 2017 to May 24, 2017

ELEMENTARY/MIDDLE/HIGH SCHOOL
 3rd Grading Period—January 9, 2017 to March 13, 2017 (45 days)
 4th Grading Period—March 14, 2017 to May 25, 2017 (46 days)

SCHOOL CLOSING DATES:

September 5th.....Labor Day
 October 27th thru October 28th.....Fall Break Day
 November 24th thru November 25th.....Thanksgiving Break
 December 23rd.....Teacher Record Day
 December 23rd thru January 6th.....Winter Break
 January 16th.....Martin Luther King
 February 20th.....President's Day
 March 27th thru March 31st.....Spring Break
 April 14th.....Easter Break

*Any day cancelled due to weather or other emergencies must be made up at the end of the school year. Please plan for the possibility of the school year extending beyond May 24, 2017.

Records Days 12/23/16 (Students—No School)
 8th GRADE CELEBRATION—TBD
 HIGH SCHOOL COMMENCEMENT—TBD

SUMMER SCHOOL—2017 (No School July 4, 2017)

Elementary: TBD
 Middle School: TBD High School: TBD

FINAL 10/12/15

FEBRUARY 2017						
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JUNE 2017						
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- Janice Malchow asked about Easter/Spring break dates.
- Janice Malchow asked if there was any input from a parent group when determining the calendar.
- Don Bacso asked about possibility of school start dates moving further back.
- Sandy Lessentine asked why we begin school in mid-August.
- Janice Malchow asked if other school districts have success with the balanced calendars.
- Sandy Lessentine asked if have seen an increase in test scores since the advent of the balanced calendar.
- Howard Marshall asked if Munster Schools follow the Lake Central Schools calendar.

C. Director of Primary Education – *Theresa Schoon*

1. Professional Leave Requests – **Action Required**

- John DeVries moved to approve the professional leave requests of Dawn Swanson, Kelly Hartman, Shirley Baczkowski, Holly Jones, Kristy Bashara, Sheri Venturelli, Tiffany Kelley, Shari Kacius, Amanda Caddick, Sarah Hanson, Sheila Kelly, Dianne Webber, Robin Siano, Jennifer Walters, Melissa Dillard, Beth Szymaszek, Alison Mazurkiewicz, Theresa Schoon, Kathy Tucker, Rebecca Spanier, Michelle Vogt. Janice Malchow seconded the motion. Motion carried.

2. Field Trip Requests – **Action Required**

- Janice Malchow moved to approve the field trip requests of Elizabeth Schultz. John DeVries seconded the motion. Motion carried.

3. Elementary Class Sizes by Building

- Janice Malchow asked if the teacher of the high ability class that has 28 students receives any help.
- Don Bacso asked the same about a 4th grade class.

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	<ul style="list-style-type: none">• Sandy Lessentine asked if we have longitude data on the high ability students.• Janice Malchow asked about the students’ choices in AP courses/academic path in high school.
D.	<p>Director of Secondary Education – <i>Sarah Castaneda</i></p> <ol style="list-style-type: none">1. Professional Leave Requests – Action Required<ul style="list-style-type: none">• Howard Marshall moved to approve the professional leave requests of Janette Snelson, Amy Dudzik, Rick Moreno, Robert Gustas, David Carlson, Roberta Harnish. John DeVries seconded the motion. Motion carried.2. Field Trip Requests Revised – Action Required<ul style="list-style-type: none">• Howard Marshall moved to approve the field trip requests of Kristin Cane, Marc Urban, Karen Arehart, Ann Downey, Jeff Rhody. Don Bacso seconded the motion. Motion carried.3. New Student Information System: Skyward<ul style="list-style-type: none">• Sandy Lessentine complimented Sarah Castaneda for the nice job on the research and great job on the presentation.4. ISTEP Update<ul style="list-style-type: none">• Janice Malchow asked if administrators can give input regarding ISTEP test scores.
E.	<p>Director of Facilities – <i>Bill Ledyard</i></p> <ol style="list-style-type: none">1. Award and execute Change Order #014 to Walsh & Kelly Inc., for LCHS Phase III - Bid Package #3 – Site Paving, Curbs, Sidewalks, Landscaping, Fencing - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. John DeVries seconded the motion. Motion carried.2. Award and execute Change Order #021 to Larsen-Danielson Construction Co., for LCHS Phase III - Bid Package #4 – GC Building Shell & Concrete Slabs - Action Required<ul style="list-style-type: none">• John DeVries moved to approve. Sandy Lessentine seconded the motion. Motion carried.3. Award and execute Change Order #026 to Barton Malow Company, for LCHS Phase III - Bid Package #5 – GC Building Interiors - Action Required<ul style="list-style-type: none">• Howard Marshall moved to approve. John DeVries seconded the motion. Motion carried.4. Award and execute Change Order #014 to Reichelt Plumbing Inc., for LCHS Phase III - Bid Package #8 – Plumbing - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Don Bacso seconded the motion. Motion carried.5. Award and execute Change Order #017 to EMCOR Hyre Electric Co., for LCHS Phase III - Bid Package #10 – Electric - Action Required<ul style="list-style-type: none">• Howard Marshall moved to approve. John DeVries seconded the motion. Motion carried.6. Award and execute Change Order #027 to Gough Inc., for LCHS Phase III - Bid Package #12 – Athletic Fields - Action Required<ul style="list-style-type: none">• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion carried.7. LCHS Project Update – Update<ul style="list-style-type: none">• Sandy Lessentine shared a concern about the use of hand dryers in place of paper towel dispensers and the possible resultant hygiene issues.

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	<ul style="list-style-type: none">• Sandy Lessentine shared a safety concern about the lack of sidewalk/crosswalk for students entering the school property by the back gate/west side of parking lot.• Sandy Lessentine asked if any tuckpointing was done on the field house.• John DeVries asked if the installation of the sound system in the gymnasium has been completed.• Janice Malchow had a question regarding an issue with the perimeter fencing falling down.• Janice Malchow shared concern about there only being one hand dryer in the gymnasium restrooms.
F.	<p>Director of Business Services – <i>Rob James</i></p> <ol style="list-style-type: none">1. Donations – Action Required<ul style="list-style-type: none">• Grimmer Middle School received a donation of \$500 from Strack & Van Til.• Bibich received a check in the amount of \$115.38 from Wells Fargo Community Support Campaign for the Matching Gifts Program. This will be deposited into their Student Activity Fund.• The Kahler Student Council would like to make a donation to the Dyer Firefighters Association in the amount of \$100.• Sandy Lessentine moved to approve all donations. Howard Marshall seconded the motion. Motion carried.2. Extra-Curricular Purchases – Action Required<ul style="list-style-type: none">• The High School Athletic Department would like to purchase a new high jump apparatus, 140 track hurdles, and 14 hurdle dollies. The total cost of the equipment would total \$31,264 and be paid from the Athletics Extra Curricular Account.• Sandy Lessentine moved to approve the extra-curricular purchases.
IX.	<p>Public Comments– <i>Don Bacso</i></p> <ul style="list-style-type: none">• There were no public comments.
X.	<p>Board Comments and Consideration of Future Agenda Items – <i>Don Bacso</i></p> <ul style="list-style-type: none">• Janice Malchow commented on the first pep assembly and the sumo wrestling photo on the web page and the students standing for the school song. Shared her pride for the Lake Central students and their accomplishments.• Janice Malchow asked about the lack of the State’s recognition of seniority for teachers. Asked if this also affects classified employees.• Sandy Lessentine asked if it is necessary that the seniority issue also affect the classified employees. How do we ensure that we are being fair when considering people for new positions.• Janice Malchow commented on the State taking away decision making power and how it affects us today.
XI.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none">• Ended first grading period.• ISBA Meeting on Tuesday in the evening.• Fall break October 29-30.• Next BOE Meeting is November 2nd.

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XII. Adjournment – *Don Bacso* – Action Required

- John DeVries moved to adjourn the meeting at 8:51 p.m. Sandy Lessentine seconded the motion. Motion carried, meeting adjourned.

Minutes of the October 19, 2015 School Board Meeting were approved and adopted by the Board of School Trustees at the November 2, 2015 School Board Meeting.

ATTEST:

Don Bacso, President

John DeVries, Secretary