

**LAKE CENTRAL SCHOOL CORPORATION**

**Lake Central High School – LGI Room**

**8410 Wicker Avenue, St. John, Indiana 46373**

**September 21, 2015 // 7:30 p.m.**

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central High School LGI Room, 8410 Wicker Avenue, St. John, IN on September 21, 2015. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, President  
Sandy Lessentine, Member  
Janice Malchow, Member  
Howard Marshall, Vice-President

Board Members Not Present

John DeVries, Secretary

Administration Present

Sarah Castaneda, Director of Secondary Education  
Al Gandolfi, Assistant Superintendent  
Rob James, Director of Business Services  
Theresa Schoon, Director of Primary Education  
Dr. Lawrence Veracco, Superintendent

Administration Not Present

Bill Ledyard, Director of Facilities

**BOARD MEETING MINUTES: September 21, 2015**

*Please Note: All Motions  
Passed With 4-0 Vote  
Unless Otherwise Indicated*

I.	Call to Order – <i>Don Bacso</i> <ul style="list-style-type: none"><li>The meeting was called to order at 7:30 p.m. by Board President Don Bacso.</li></ul>
II.	Pledge of Allegiance to the American Flag – <i>Don Bacso</i> <ul style="list-style-type: none"><li>The Pledge of Allegiance was led by Don Bacso.</li></ul>
III.	Verification of Receipt and Review of Board Packet – <i>Don Bacso</i> <ul style="list-style-type: none"><li>Has each member successfully received the electronic version of tonight’s board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting? Bacso – Yes DeVries - Not Present Lessentine - Yes Malchow – Yes Marshall - Yes</li></ul>
IV.	Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i> - <b>Action Required</b> <ul style="list-style-type: none"><li>Revision to Professional Leave Requests under Sarah Castaneda’s section.</li></ul>
V.	Correspondence – <i>Don Bacso for John DeVries</i> <ul style="list-style-type: none"><li>There was no correspondence.</li></ul>
VI.	Liaison Committee Updates – <i>Don Bacso</i> <ul style="list-style-type: none"><li>Personnel Interview Committee – Howard Marshall: Ø</li><li>Schererville Redevelopment Committee - Sandy Lessentine: Ø</li><li>West Lake - Howard Marshall: Next meeting is 4pm Wednesday at LCHS.</li></ul>

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	<ul style="list-style-type: none"> <li>• Lake Central Education Foundation – Janice Malchow: LCEF 5K Walk is October 3<sup>rd</sup>.</li> <li>• Wellness Committee – Sandy Lessentine: Ø</li> <li>• Dollars for Scholars – Sandy Lessentine: Ø</li> <li>• Dyer Redevelopment Committee – Janice Malchow: Ø</li> <li>• St. John Redevelopment Committee – John DeVries: Ø</li> <li>• Building and Renovation – Howard Marshall and John DeVries: Ø</li> <li>• Legislative Committee – Janice Malchow: Attended the September 10<sup>th</sup> meeting at Merrillville High School where several legislators and Glenda Ritz were in attendance. Thank you to Theresa Schoon and Dr. Veracco for also attending. Another meeting will be held on September 26<sup>th</sup> and sponsored by the Hammond PTA.</li> </ul>
VII.	<b>Official School Board Business Topics: Consent Agenda – Dr. Veracco – Action Required</b>
A.	<b>Approval of Minutes:</b> <ul style="list-style-type: none"> <li>• September 8, 2015 – Executive Session</li> <li>• September 8, 2015 – Regular Meeting</li> <li>• September 15, 2015 – Executive Session</li> </ul>
B.	<b>Approval of Claims, Payroll and Extracurricular Expenditures</b>
VIII.	<b>Official School Board Business Topics: Regular Agenda</b> <ul style="list-style-type: none"> <li>• Sandy Lessentine moved to approve the Consent Agenda. Janice Malchow seconded the motion. Motion carried.</li> </ul>
A.	<b>Superintendent – Dr. Veracco</b> <ol style="list-style-type: none"> <li>1. Strack and Van Til Donation to LCHS (Amy Gorman and John Rosenwinkel) – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Strack and Van Til representatives presented a \$500 check to the Lake Central High School.</li> <li>• Janice Malchow moved to approve. Sandy Lessentine seconded the motion. Motion carried.</li> </ul> </li> <li>2. Collective Bargaining Agreement 2015-2017 – <b>Action Required</b> <ul style="list-style-type: none"> <li>• Howard Marshall moved to approve. Janice Malchow seconded the motion.</li> <li>• Janice Malchow asked for clarification on raises coming into effect after we get the grade from the state.</li> <li>• Janice Malchow asked about the model on which our growth level is based.</li> <li>• Janice Malchow appreciates the detail in the information Dr. Veracco put together.</li> <li>• Janice Malchow asked how the extra-curricular and co-curricular positions are paid.</li> <li>• Janice Malchow also wanted to commend everyone on recognizing the importance of curriculum writing raising the hourly pay to \$25 an hour.</li> <li>• Motion carried.</li> </ul> </li> <li>3. Drug Testing Follow-Up               <ol style="list-style-type: none"> <li>A. FAQ from Controlled Substance Manager</li> <li>B. Original Talking Points</li> <li>C. Follow-Up Data from Principals Meeting 9/11/15</li> </ol> </li> </ol>

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	<ul style="list-style-type: none"><li>• Janice Malchow appreciates that thoroughness of the information presented by Dr. Veracco.</li></ul> <p>4. Recap of “Following the Money” presentation at Statewide Study Council</p> <ul style="list-style-type: none"><li>• Janice Malchow commented that there will be a Coalition for Public Education gathering will be in Fort Wayne in the future.</li></ul> <p>5. Wellness Update – Health Risk Assessment</p> <ul style="list-style-type: none"><li>• Janice Malchow commended Dr. Veracco on what he has done with Wellness and would love if he and some of the Wellness Committee members could consider presenting this to the ISBA to share with others how we have benefitted from this.</li></ul>
B.	<p>Assistant Superintendent / Personnel – <i>Al Gandolfi</i></p> <p>1. New Location of Central Office</p> <ul style="list-style-type: none"><li>• Central Office has moved over to the new high school location and is up and running. Visitors should use Entrance F. Central Office Administration will retain their mailing address. West Lake will inherit the old Freshmen Center address and the High School will keep their current address.</li></ul> <p>2. Personnel Recommendations – <b>Action Required</b></p> <p><i>I. Certified Leaves:</i></p> <p><i>A. Leaves:</i></p> <ol style="list-style-type: none"><li>1. <i>Cheryl Carniello, Math Teacher, Lake Central High School (FMLA).</i></li></ol> <p><i>II. Classified Appointments, Resignations and Transfers:</i></p> <p><i>A. Appointments:</i></p> <ol style="list-style-type: none"><li>1. <i>JoAnn Triska (Crown Point), Custodian, Clark Middle School (effective September 14, 2015).</i></li><li>2. <i>Renata Bilek (Munster), Custodian, Lake Central High School (effective September 14, 2015).</i></li><li>3. <i>Christie Zendzian (Dyer), Custodian, Clark Middle School (effective September 14, 2015).</i></li><li>4. <i>Mary Saggus (Schererville), Custodian, Watson Elementary School (effective September 9, 2015).</i></li><li>5. <i>Kim Beilfuss (Crown Point), Cafeteria Assistant, Non-School Specific (effective September 21, 2015).</i></li><li>6. <i>Sandy Brown (Griffith), Cafeteria Assistant, Grimmer Middle School (effective September 21, 2015).</i></li><li>7. <i>Glenda Buckner (Crown Point), Cafeteria Assistant, Lake Central High School (effective September 21, 2015).</i></li><li>8. <i>Pam Draus (Schererville), Cafeteria Assistant, Lake Central High School (effective September 21, 2015).</i></li><li>9. <i>Laura Munoz (Dyer), Cafeteria Assistant, Kolling Elementary School (effective September 21, 2015).</i></li><li>10. <i>Nicole Silvers (Schererville), Cafeteria Assistant, Bibich Elementary School (effective September 21, 2015).</i></li></ol> <p><i>B. Resignations:</i></p> <ol style="list-style-type: none"><li>1. <i>Jill Byrne, Paraprofessional, Protsman Elementary School (effective September 2, 2015).</i></li><li>2. <i>Jennifer Hill, Cafeteria Assistant, Grimmer Middle School (effective September 9, 2015).</i></li><li>3. <i>JoAnn Triska, Paraprofessional, Clark Middle School (effective September 11, 2015).</i></li><li>4. <i>Mary Saggus, Paraprofessional, Watson Elementary School</i></li></ol>

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5. *Christie Zendzian, Product Specialist, Lake Central Food Service/Lake Central High School (effective September 11, 2015).*

**C. Transfers:**

1. *Cheryl Fulk, from Product Assistant to Office Financial Assistant for Lake Central Food Service at Lake Central High School (effective September 21, 2015).*
2. *Joy Cappello, from Cafeteria Assistant at Bibich Elementary School to Product Assistant for Lake Central Food Service at Lake Central High School (effective September 21, 2015).*
3. *Sherry Milbrath, from Manager in Training to Satellite Manager for Lake Central Food Service at St. John Evangel School (effective September 21, 2015).*
4. *Debbie Caldwell, from Food Service Manager at Kahler Middle School to Operational Manager Non-School Specific for the Lake Central Food Service (effective September 21, 2015).*
5. *Svetlana Petreska, from Cafeteria Assistant to Product Assistant at Homan Elementary School (effective August 24, 2015).*
6. *Ann Plaut, from Product Assistant at Kolling Elementary School to Manager In Training Non-School Specific for Lake Central Food Service (effective August 24, 2015).*
7. *Jacob McCullough, from a Part-Time Computer Technician to a Full-Time Computer Technician for the Lake Central Technology Department (effective September 22, 2015).*

**III. Certified Extracurricular Appointments:**

**A. Appointments:**

1. *Teachers receiving the Mentor Teacher Stipend for the 2015-2016 school year – See Attached List*
2. *Brett Wartman, Math Counts Sponsor/Clark Middle School (effective for the 2015-2016 school year).*
3. *William Keep, Morning Traffic Supervision/Lake Central High School (effective for the 2015-2016 school year).*
4. *Ray Palasz, Morning Traffic Supervision/Lake Central High School (effective for the 2015-2016 school year).*
5. *Louise Tallent, Morning Traffic Supervision/Lake Central High School (effective for the 2015-2016 school year).*
6. *Colette Herald, Co-Play Director/Kahler Middle School (effective for the 2015-2016 school year).*

**IV. Classified Extracurricular Appointments:**

**A. Appointments:**

1. *Michele Ellis, Morning Traffic Supervision/Lake Central High School (effective September 8, 2015 thru the end of the 2015-2016 school year).*

**V. West Lake**

**Certified Resignations:**

**A. Resignations:**

1. *Kim Power, Speech Language Pathologist, West Lake Special Education Cooperative (effective September 17, 2015).*
2. *Lenette Belush, Dean of Students, West Lake/Campagna Academy (effective October 30, 2015).*

**Classified Resignations, Terminations and Appointments:**

**A. Resignations:**

1. *Susan Zajac, Paraprofessional, West Lake/Wilbur Wright Middle School (effective September 18, 2015).*

**B. Terminations:**

1. *Jessica Scibor, Paraprofessional, West Lake/Kolling Elementary School*

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	<p>(effective September 16, 2015).</p> <p>C. <i>Appointments:</i></p> <p>1. Timothy Horan (Schererville), Paraprofessional, West Lake/Homan Elementary School (effective September 16, 2015).</p> <p>VI. <i>Approval of Lake Central School Corporation Substitute Staff Appointments and Terminations – Refer to list of substitutes hired and terminated from August 13, 2015 – September 16, 2015.</i></p> <ul style="list-style-type: none"><li>• Sandy Lessentine moved to approve the personnel recommendations as presented. Howard Marshall seconded the motion. Motion carried.</li></ul> <p>3. Updated Number of Employees in the Lake Central School Corporation</p>
C.	<p>Director of Primary Education – <i>Theresa Schoon</i></p> <p>1. Professional Leave Requests – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Howard Marshall moved to approve the professional leave requests of Michelle Lavin, Glenn Brown, Kathi Tucker, Elizabeth Gonzalez, Megan Trachok, Emily Adams, Amy Hedges, Emily Perfetti, Sheri Demy, Julie Crary, Rebecca Zaremba, Michelle Show, Susan Torres, Jacqueline Naughton, Janel Grimmer, Alison Misirly, Silvana Morgan and Rebecca Gromala. Sandy Lessentine seconded the motion. Motion carried.</li></ul>
D.	<p>Director of Secondary Education – <i>Sarah Castaneda</i></p> <p>1. Professional Leave Requests – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Sandy Lessentine moved to approve the professional leave requests of Tim Doyle, Kathy Grimler, Lisa Huguenard, Michele Tyler, Laurie Fosine, Donna Spivak, Jamie Rodgers, Louise Tallent, Robert Gustas, Scott King, Amanda Hudson, Terri Budlove, Dawn Combis, Jennifer Havens-Rodriguez, Sarah Verpooten, Carrie Wadycki, Matt Toczec and Theresa Scherzinger. Howard Marshall seconded the motion. Motion carried.</li></ul> <p>2. Field Trip Requests – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Janice Malchow moved to approve the field trip requests of Louise Tallent, Michelle Damore, Terri Budlove, Dawn Combis, Sarah Verpooten and Carrie Wadycki. Howard Marshall seconded the motion. Motion carried.</li></ul> <p>3. Formative Assessment Grant Selections</p> <ul style="list-style-type: none"><li>• Janice Malchow asked if we no longer do mCLASS and if this simplifies our assessments and to please explain the selection process.</li></ul>
E.	<p>Director of Facilities – <i>Bill Ledyard</i></p>
F.	<p>Director of Business Services – <i>Rob James</i></p> <p>1. Public Hearing on 2016 Budget, Capital Projects Plan and Bus Replacement Plan</p> <ul style="list-style-type: none"><li>• Rob James began the public hearing on 8:10 p.m. and gave an update on the 2016 Budget, Capital Projects Plan and Bus Replacement Plan. He then opened up the floor for comments from the public. There were no public comments. Mr. James closed the public hearing at 8:11 p.m.</li></ul> <p>2. Application to the Common School Fund Loan Program – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• The Administration is seeking permission to apply for a loan from the Common School Fund, Educational Technology Program. The maximum amount that we can apply for at this time is \$918,350. We believe that the district should make every</li></ul>

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	<p>effort to bring additional dollars into our district to upgrade the technology in our buildings. The loan would be payable over five years at an interest rate of 1% if awarded.</p> <ul style="list-style-type: none"><li>• Howard Marshall moved to approve. Sandy Lessentine seconded the motion.</li><li>• Janice Malchow made a reminder to add extra staff for extra technology. Janice Malchow asked if we have all we need for Project Lead the Way at the middle schools.</li><li>• Motion carried.</li></ul> <p>3. Donations – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Clark Middle School received a donation of \$500 from Strack and Van Til.</li><li>• Kolling received a donation from The Kula Foundation, \$127.71 for My Coke Rewards Donors. Kolling also received \$2,204 from Main Source Financial Group. Reading Specialist D’Ann McDermott had petitioned them for donations for supplies.</li><li>• Bibich PTO donated the proceeds from the Dairy Queen Family Night in the amount of \$165 to their Professional Development Fund.</li><li>• Janice Malchow moved to approve all donations. Howard Marshall seconded the motion. Motion carried.</li></ul>
IX.	<p>Public Comments– <i>Don Bacso</i></p> <ul style="list-style-type: none"><li>• There were no public comments.</li></ul>
X.	<p>Board Comments and Consideration of Future Agenda Items – <i>Don Bacso</i></p> <ul style="list-style-type: none"><li>• Janice Malchow<ul style="list-style-type: none"><li>- The ICPE meeting will be held in Fort Wayne on October 3<sup>rd</sup> at 2:00 pm Eastern Time.</li><li>- Would like information on the following:<ul style="list-style-type: none"><li>o Class sizes</li><li>o Enrollment</li><li>o Placement of paraprofessionals</li><li>o Do we still have extended school year for students</li><li>o Summer school for special needs students</li></ul></li></ul></li></ul>
XI.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none"><li>• ISBA Meeting next week.</li><li>• Upcoming board meetings: October 5<sup>th</sup> and 19<sup>th</sup>.</li><li>• October 13<sup>th</sup> is end of first grading period.</li></ul>
XII.	<p>Adjournment – <i>Don Bacso</i> – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Janice Malchow moved to adjourn the meeting at 8:15 p.m. Sandy Lessentine seconded the motion. Motion carried.</li></ul>

Minutes of the September 21, 2015 School Board Meeting were approved and adopted by the Board of School Trustees at the October 5, 2015 School Board Meeting.

Don Bacso, President

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ATTEST:

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John DeVries, Secretary

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