

LAKE CENTRAL SCHOOL CORPORATION
Lake Central Freshmen Center – LGI Room
8410 Wicker Avenue, St. John, Indiana 46373
August 17, 2015 // 7:30 p.m.

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central Freshmen Center LGI Room, 8410 Wicker Avenue, St. John, IN on August 17, 2015. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, President
 John DeVries, Secretary
 Sandy Lessentine, Member
 Janice Malchow, Member
 Howard Marshall, Vice-President

Board Members Not Present

Administration Present

Sarah Castaneda, Director of Secondary Education
 Al Gandolfi, Assistant Superintendent
 Rob James, Director of Business Services
 Bill Ledyard, Director of Facilities
 Theresa Schoon, Director of Primary Education
 Dr. Lawrence Veracco, Superintendent

Administration Not Present

<u>BOARD MEETING MINUTES</u> <u>August 17, 2015</u>	
<i>Please Note: All Motions Passed With 5-0 Vote Unless Otherwise Indicated</i>	
I.	Call to Order – <i>Don Bacso</i> <ul style="list-style-type: none"> • The meeting was called to order at 7:30 p.m. by Board President Don Bacso.
II.	Pledge of Allegiance to the American Flag – <i>Don Bacso</i> <ul style="list-style-type: none"> • The Pledge of Allegiance was led by Don Bacso.
III.	Verification of Receipt and Review of Board Packet – <i>Don Bacso</i> <ul style="list-style-type: none"> • Has each member successfully received the electronic version of tonight’s board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting? Bacso – Yes DeVries - Yes Lessentine - Yes Malchow – Yes Marshall - Yes
IV.	Agenda: Approval, Deletions, Additions - <i>Dr. Veracco- Action Required</i> <ul style="list-style-type: none"> • A revision under Dr. Veracco’s section - Recognition for Kay Trapp as action item. • A revision to the Personnel Recommendations under Mr. Gandolfi’s section. • An addition under Theresa Schoon’s Professional Leave Requests. • Janice Malchow moved to approve the Revised Agenda. Howard Marshall seconded the motion. Motion carried.
V.	Correspondence – <i>John DeVries</i> <ul style="list-style-type: none"> • There was no correspondence.

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VI.	<p>Liaison Committee Updates – <i>Don Bacso</i></p> <ul style="list-style-type: none"> • Personnel Interview Committee – Howard Marshall: Ø • Schererville Redevelopment Committee - Sandy Lessentine: 44 new houses are being built behind M2 Dance Center. • West Lake - Howard Marshall: Next meeting on 9/23/15. • Lake Central Education Foundation – Janice Malchow: The 5K Cider Run will be held on October 3rd at LCHS. • Wellness Committee – Sandy Lessentine: Part I of Wellness initiative was very successful. 454 participants this year compared to 364 last year. Next meeting is August 19th. • Dollars for Scholars – Sandy Lessentine: Ø • Dyer Redevelopment Committee – Janice Malchow: Dyer still working on the Safe Routes to School Grant. When completed, Castlewood and Castlevue students will have a sidewalk to Kahler. Dyer Town Council holding meeting on 9/29 to talk about community improvement. Would be nice to have some LC representatives there. • St. John Redevelopment Committee – John DeVries: Ø • Building and Renovation – Howard Marshall and John DeVries: Ø • Legislative Committee – Janice Malchow: The ICPE Meeting will be at Lowell on 9/10/15.
VII.	<p>Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – Action Required</p> <ul style="list-style-type: none"> • Howard Marshall moved to approve the Consent Agenda. John DeVries seconded the motion. Motion carried.
A.	<p>Approval of Minutes:</p> <ul style="list-style-type: none"> • August 3, 2015 - Regular Meeting • August 11, 2015 - Executive Session
B.	<p>Approval of Claims, Payroll and Extracurricular Expenditures</p> <ul style="list-style-type: none"> • Janice Malchow had questions on claims regarding Read 180, the Making a Difference Grant and Project Lead the Way.
VIII.	<p>Official School Board Business Topics: Regular Agenda</p>
A.	<p>Superintendent – <i>Dr. Veracco</i></p> <ol style="list-style-type: none"> 1. Recognitions: Kay Trapp – Action Required <ul style="list-style-type: none"> • Dr. Veracco introduced Mrs. Kay Trapp and her husband Dusty Trapp. The Board is recognizing Kay Trapp in a unique ceremony. Our Central Office was named after Kay for her dedication as a Treasurer for the corporation from 1955-1980 and then as Director of Finance from 1980-1984. When we went back to the referendum for the second time, before I even reached out to Kay, she called me and said “don’t you worry about my building, you fix that school for the kids. I won’t have any problem as long as you let me have the [Kay Trapp Administration Center] sign that’s in front.” Dr. Veracco stated he spent a lot of time over the past few years thinking about this and has recently asked the Board to waive their policy regarding naming of school facilities because we have already been through the process of having a committee decide they wanted to give Kay special recognition. That being said, in the new construction at the high school we have a new board room/meeting room where principals meetings and small group and regional meetings, etc. will be held. And unlike Central Office that gets called Central Office - and some call it the Kay Trapp Building - this room will be called

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	<p>“The Kay Trapp Room.” So every time we go to meet there, people will know that you served the district well for a long time and you continue to serve the district well by being a support for us. By being somebody who is an advocate and tells all the other seniors in community that the schools are important for all of our ways of life. Dr. Veracco called Mrs. Trapp down to the stage to shake the hands of the School Board Members. Dr. Veracco recalled a quote by Kay Trapp that he read in the newspaper. She was quoted as saying “I have a great advantage, I really like what I do.”</p> <ul style="list-style-type: none">• Sandy Lessentine moved to approve the naming of the new meeting room as the Kay Trapp Room. John DeVries seconded the motion. Motion carried. <p>2. Professional Leave Request – Action Required</p> <ul style="list-style-type: none">• Howard Marshall moved to approve the professional leave request of Larry Veracco, Al Gandolfi, Don Bacso, John DeVries and Janice Malchow. Sandy Lessentine seconded the motion. Motion carried.
B.	<p>Assistant Superintendent / Personnel – <i>Al Gandolfi</i></p> <p>1. Personnel Recommendations – Action Required</p> <p><i>I. Certified Appointments, Resignations and Leaves:</i></p> <p><i>A. Appointments:</i></p> <ol style="list-style-type: none">1. Tara Dransoff (St. John), English Teacher, Kahler Middle School (effective August 11, 2015).2. Amy Dudzik (Dyer), Spanish Teacher, Lake Central High School (effective August 11, 2015).3. Gerald Jones (Dyer), Physical Education Teacher, Peifer/Watson Elementary Schools (effective August 17, 2015).4. Jacob Harmon (Fort Wayne), Math Teacher, Clark Middle School (effective August 17, 2015). <p><i>B. Resignations:</i></p> <ol style="list-style-type: none">1. Rebecca Dailey, Spanish Teacher, Lake Central High School (effective August 4, 2015).2. Stacey Lopes, Math Teacher, Clark Middle School (effective August 7, 2015).3. Michael Buckner, Physical Education Teacher, Peifer/Bibich Elementary Schools (effective August 17, 2015). <p><i>C. Leaves:</i></p> <ol style="list-style-type: none">1. Brooke Vance, Grade 3 Teacher, Homan Elementary School (effective October 8, 2015 thru the end of the 2015-2016 school year; maternity leave).2. Rachel Underwood, Social Studies Teacher, Lake Central High School (effective December 2, 2015 thru the end of the 2015-2016 school year; maternity leave). <p><i>II. Classified Resignations, Appointments, Change of Hours and Transfers:</i></p> <p><i>A. Resignations:</i></p> <ol style="list-style-type: none">1. Cindy McCoy, Cafeteria Assistant, Non-School Specific (effective August 4, 2015).2. Dina Robinson, Paraprofessional, Bibich Elementary School (effective August 4, 2015).3. Krystle Kalk, RTI Interventionist, Kahler Middle School (effective August 3, 2015). <p><i>B. Appointments:</i></p> <ol style="list-style-type: none">1. Rosaura de le Torre (St. John), Paraprofessional, Protsman Elementary School

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(effective August 12, 2015).

2. *Charlene Thoreson (Merrillville), 9 Month Secretary, Protsman Elementary School (effective August 11, 2015).*
3. *Carla VanDerNoord (Crown Point), Nurse, Lake Central High School (effective August 24, 2015).*
4. *Denise Szorc, (Munster), Paraprofessional/Title I Reading Tutor, Homan Elementary School (effective August 17, 2015).*

C. Change of Hours:

1. *Joy Cappello, Cafeteria Assistant, Bibich Elementary School from 3.25 hours to 5.75 hours (effective August 10, 2015).*
2. *Svetlana Petreska, Cafeteria Assistant, Homan Elementary School from 3.25 hours to 6.25 hours (effective August 10, 2015).*
3. *Beth Tieri, Cafeteria Assistant, Kolling Elementary School from 3.25 hours to 4.50 hours (effective August 10, 2015).*
4. *Gabrijela Dodig, Product Assistant, Peifer Elementary School from 5.75 to 6.25 hours (effective August 10, 2015).*
5. *Veronica Rojas, Cafeteria Assistant, Peifer Elementary School from 3.25 to 3.50 hours (effective August 10, 2015).*
6. *Shirley Nelson, Cafeteria Assistant, Protsman Elementary School from 3.25 to 4.25 hours (effective August 10, 2015).*
7. *Jann (Allison) Tufo, Cafeteria Assistant, Protsman Elementary School from 3.25 to 4.25 hours (effective August 10, 2015).*
8. *Cyndie Hunt, Cafeteria Assistant, Protsman Elementary School from 3.25 to 4.25 hours (effective August 10, 2015).*
9. *Ann Plaut, Product Assistant, Kolling Elementary School from 5.75 to 7.50 hours (effective August 10, 2015).*
10. *Cindy Sjoerdsma, Elementary Manager, Kolling Elementary School from 7.25 to 8.0 hours (effective August 10, 2015).*
11. *Barb Wilkins, Cafeteria Assistant, Kahler Middle School from 3.25 to 4.0 hours (effective August 10, 2015).*
12. *Rose Oljace, Cafeteria Assistant, Kahler Middle School from 3.25 to 4.0 hours (effective August 10, 2015).*
13. *Caroline Martinez, Cafeteria Assistant, Kahler Middle School from 3.25 to 4.0 hours (effective August 10, 2015).*
14. *Cindy Hoyda, Cafeteria Assistant, Kahler Middle School from 3.25 to 4.0 hours (effective August 10, 2015).*
15. *Barb Jackson, Cafeteria Assistant, Homan Elementary School from 3.25 to 4.25 hours (effective August 10, 2015).*
16. *Maesa Shurbaji, Cafeteria Assistant, Peifer Elementary School from 3.25 to 4.0 hours (effective August 10, 2015).*
17. *Waneta Perez, Cafeteria Assistant, Homan Elementary School from 3.25 to 3.50 hours (effective August 10, 2015).*
18. *Ammy Waddell, Manager in Training, Non-School Specific from 5.25 to 7.50 hours (effective August 10, 2015).*
19. *Kim Kookan, Elementary Manager, Peifer Elementary School from 7.25 to 7.50 hours (effective August 10, 2015).*

D. Transfers:

1. *Tammy Bushey, from Cafeteria Assistant to Product Assistant at Kahler Middle School (effective August 10, 2015).*

III. Certified Extracurricular Resignations and Appointments:

A. Resignations:

1. *Brianne Rubesha, Assistant (JV) Girls Basketball Coach/Lake Central High School (effective for the 2015-2016 school year).*

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2. *Julie Shupryt, JETS Coach/Lake Central High School (effective for the 2015-2016 school year).*
3. *Kathy Szewciw, Superfan Club Sponsor/Lake Central High School (effective for the 2015-2016 school year).*
4. *Stacey Lopes, Math Counts Sponsor/Clark Middle School (effective for the 2015-2016 school year).*
5. *Amanda Schuyler, Academic Superbowl Sponsor/Lake Central High School (effective for the 2015-2016 school year).*
6. *Cheryl Geras, Spell Bowl Coach/Grimmer Middle School (effective for the 2015-2016 school year).*
7. *Adrienne Bielfeldt, 5th Grade Spell Bowl Coach/Grimmer Middle School (effective for the 2015-2016 school year).*

B. Appointments:

1. *Susan Schweitzer, National Junior Honor Society Co-Sponsor/Grimmer Middle School (effective for the 2015-2016 school year).*
2. *Letitia Gustas, National Junior Honor Society Co-Sponsor/Grimmer Middle School (effective for the 2015-2016 school year).*
3. *Amy Rokita, Freshmen Class Sponsor/Lake Central High School (effective for the 2015-2016 school year).*
4. *Pam Neth, Freshmen Class Sponsor/Lake Central High School (effective for the 2015-2016 school year).*
5. *Robert Kania, Student Government Sponsor/Lake Central High School (effective for the 2015-2016 school year).*
6. *Jennifer Gleason, Volleyball Coach/Clark Middle School (effective for the 2015-2016 school year).*
7. *James (Greg) Ashby, Math Department Head/Grimmer Middle School (effective for the 2015-2016 school year).*
8. *Gretchen Pishkur, Grade 4 Teacher/Watson Elementary School (purchase plan time to teach section of Grade 6 Math at Grimmer Middle School during Semester 1 of 2015-2016).*
9. *Michelle Deming, Assistant Spell Bowl Coach/Kahler Middle School (effective for the 2015-2016 school year).*
10. *Adrienne Bielfeldt, 6th-8th Grade Spellbowl Coach/Grimmer Middle School (effective for the 2015-2016 school year).*
11. *Robert Gustas, Math Department Chair/Clark Middle School (effective for the 2015-2016 school year).*

IV. West Lake

Classified Appointments, Resignations and Change of Hours:

A. Appointments:

1. *Callie Case (Schererville), Paraprofessional, West Lake/Bibich Elementary School (effective August 12, 2015).*
2. *Jennifer Zygmunt (Dyer), Paraprofessional, West Lake/Wilbur Wright Middle School (effective August 12, 2015).*
3. *Andrea Mudro (Munster), Paraprofessional, West Lake/Protsman Elementary School (effective August 12, 2015).*
4. *Jennifer Boeber (Schererville), Paraprofessional, West Lake/Lake Central High School (effective August 12, 2015).*
5. *Jacob Beecher (Crown Point), Paraprofessional, West Lake/Clark Middle School (effective August 12, 2015).*
6. *Robert Goulding (Dyer), Paraprofessional, West Lake/Munster High School (effective August 12, 2015).*
7. *Cindy McCoy (Crown Point), Paraprofessional, West Lake/Munster High School (effective August 12, 2015).*

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	<p>8. <i>Melissa Stadnik (Griffith), Paraprofessional, West Lake/Protsman Elementary School (effective August 12, 2015).</i></p> <p>9. <i>Katelyn Barta (Griffith), Paraprofessional, West Lake/Clark Middle School (effective August 12, 2015).</i></p> <p>10. <i>Christine Fus (Munster), Paraprofessional, West Lake/Wilbur Wright Middle School (effective August 12, 2015).</i></p> <p>11. <i>Cynthia Kowaleski, Paraprofessional, West Lake/Clark Middle School (effective August 12, 2015).</i></p> <p>12. <i>Amanda Krueger (Crown Point), Paraprofessional, West Lake/Campagna Academy (effective August 12, 2015).</i></p> <p>B. Resignations:</p> <p>1. <i>Anna Mangiaracina, Paraprofessional, West Lake/Clark Middle School (effective August 5, 2015).</i></p> <p>2. <i>Donna Buck, Paraprofessional, West Lake/Munster High School (effective August 3, 2015).</i></p> <p>3. <i>Brittany Truttling, Paraprofessional, West Lake/Lake Central High School (effective August 3, 2015).</i></p> <p>4. <i>Mary Kate Conway, Paraprofessional, West Lake/Lake Central High School (effective August 4, 2015).</i></p> <p>5. <i>Barbara Gillan, Paraprofessional, West Lake/Protsman Elementary School (effective August 1, 2015).</i></p> <ul style="list-style-type: none">• Sandy Lessentine moved to approve the personnel recommendations as revised. Howard Marshall seconded the motion. Motion carried.• Janice Malchow is happy to see the extracurricular positions being picked up by staff members.
C.	<p>Director of Primary Education – <i>Theresa Schoon</i></p> <p>1. Professional Leave Requests – Action Required</p> <ul style="list-style-type: none">• Janice Malchow moved to approve the professional leave requests of Rebecca Gromala, Deann Logan, Douglas DeLaughter and Theresa Schoon.
D.	<p>Director of Secondary Education – <i>Sarah Castaneda</i></p> <p>1. Professional Leave Requests – Action Required</p> <ul style="list-style-type: none">• Janice Malchow moved to approve the professional leave requests of David Harnish, Denise Snyder, Ray Palasz, Vince Pucci, Jeanette Gray, Louise Tallent, Scott King, Rita Chavez, Kathryn Clark, Christopher Engel, Joe Fox, Ron Fredrick, Joan Loden, Stephanie Parks, Jeffrey Rhody, Julie Shupryt, Kendal Smith and Dustin Verpooten.• John DeVries seconded the motion. Motion carried.
E.	<p>Director of Facilities – <i>Rob James for Bill Ledyard</i></p> <p>1. Award and execute Change Order #022 to Barton Malow Company, for LCHS Phase III - Bid Package #5 – GC Building Interiors - Action Required</p> <ul style="list-style-type: none">• John DeVries moved to award and execute Change Order #022 to Barton Malow Company, for LCHS Phase III - Bid Package #5 – GC Building Interiors.• Sandy Lessentine asked what kind of volleyball equipment was purchased. Janice Malchow seconded the motion. Motion carried. <p>2. Award and execute Change Order #018 to Mechanical Inc., for LCHS Phase III - Bid Package #9 – HVAC - Action Required</p>

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	<ul style="list-style-type: none">• Janice Malchow moved to award and execute Change Order #018 to Mechanical Inc., for LCHS Phase III - Bid Package #9 – HVAC. John DeVries seconded the motion. Motion carried. <p>3. Award and execute Change Order #026 to Gough Inc., for LCHS Phase III - Bid Package #12 – Athletic Fields - Action Required</p> <ul style="list-style-type: none">• Howard Marshall moved to award and execute Change Order #026 to Gough Inc., for LCHS Phase III - Bid Package #12 – Athletic Fields. Janice Malchow seconded the motion. Motion carried. <p>4. LCHS Project Update – Update</p> <ul style="list-style-type: none">• Don Bacso asked about the brick on the field house building.• Janice Malchow asked about the acoustics in the band room.• Janice Malchow asked about placement of the American Flag in front of school.• Janice Malchow asked about the administrative offices location.• Howard Marshall complimented the sound system upgrade.
F.	<p>Director of Business Services – <i>Rob James</i></p> <p>1. Donations – Action Required</p> <ul style="list-style-type: none">• Target recently made donations to our schools as part of their “Thanks a Billion” program. Target donated \$25 for every “thank you” submitted on the Target Website. District-wide, a total of \$1,075 was donated to the schools of the Lake Central School Corporation, broken down as follows:<ul style="list-style-type: none">- LCHS: \$100- Grimmer: \$25- Kahler: \$150- Clark: \$75- Bibich: \$100- Homan: \$75- Kolling: \$50- Peifer: \$200- Protsman: \$75- Watson: \$225• Lake Central High School teacher Tom Clark received a donation of \$250.00 from the Disabled Veterans to be used as part of his Vietnam Project.• Kahler Middle School and Peifer Elementary School each received a donation of \$500 from Strack and Van Til’s.• The LC Girls and Boys swimming would like to donate \$500 to the St. John Police Department for their help before and after the Lake Central Triathlon.• Janice Malchow moved to approve. John DeVries seconded the motion. Motion carried. <p>2. Extra-Curricular Purchases – Action Required</p> <ul style="list-style-type: none">• The Lake Central High School Publications Department would like to purchase a Studio Light kit. The kit would cost \$669.00 and would be paid from the Publications Extra Curricular Account.• John DeVries moved to approve. Howard Marshall seconded the motion. Motion carried.

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3. 2016 Budget Timeline	
Public Work Session and Permission to Advertise 2016 Budget; CPF Plan; 12-year Bus Replacement Plan	Tuesday – September 8, 2015 Regular Board Meeting
First Publication	Thursday – September 10, 2015 (At least 10 days prior to Public Hearing)
Second Publication	Thursday - September 17, 2015 (7 days after first publication – 3 days prior to Public Hearing)
Public Hearing	Monday - September 21, 2015 Regular Board Meeting (At least 10 days before adoption)
Adoption 2016 Budget; CPF Plan; 12-year Bus Replacement Plan	Monday - October 5, 2015 Regular Board Meeting
Publication of CPF Adoption	Wednesday – October 7, 2015 (2 days after adoption)

IX.	Public Comments– <i>Don Bacso</i> <ul style="list-style-type: none"> There were no public comments.
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X.	Board Comments and Consideration of Future Agenda Items – <i>Don Bacso</i> <ul style="list-style-type: none"> Howard Marshall: Things are quiet so must mean good start to school year. Bibich parking lot for Open House was 100% full. Great support as at the other schools. Janice Malchow: <ul style="list-style-type: none"> -Has not heard anything negative about school start. There are a lot of cars coming into the parking lot trying to get used to the new layout and procedure. Lots of cars on side streets near back entrance. -Would like to talk at a future meeting about the drug testing policy, different options like a saliva test. Would like to have information about the administrative regulation. The County uses a q-tip swab or a cotton ball that the person chews on. Dr. Veracco asked for a list of items that Dr. Malchow would specifically like discussed. John DeVries: With September 13th Open House soon upon us, he would like to see an all out blitz informing the public so that everyone knows about this. Put up signs on buildings and in community, possible ads in newspaper and ask commercial establishments to post signs also. Leave no stone unturned. Sandy Lessentine: Likes the idea of other options used in drug testing. Wants to know what happens when a student athlete is found positive. Asked about the consequences for students. Sandy Lessentine to Sean Begley: Parents are dropping kids off all over the area for the high school drop off. Mr. Begley explained what info has been given out and stated that we went from 300 to 700 cars, many drivers inexperienced, so it will take some time. Mrs. Lessentine remarked that overall, administrators are doing a great job getting the cars in and out each day. Don Bacso: <ul style="list-style-type: none"> -Agreed many of the cars have inexperienced drivers, this will take some time.
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	<p>-Thank you to Kay and Dusty Trapp for attending tonight, thank you Kay for your service.</p> <p>-Thank you to administrators for coming this evening.</p> <p>-Went to scrimmage game on Friday night and heard nothing but praise about the new facility and all that is available moving forward. Kudos to all on such a great facility.</p>
XI.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none">• Next board meeting: September 8, 2015• Upcoming school open houses: Bibich is this evening. Grimmer 5th grade on 8/18, Kahler and Homan 8/19, Grimmer 6th through 8th and Clark on 8/20, Bibich on 8/24, Kolling on 8/25, LCHS on 8/26, Peifer and Watson on 8/27.
XII.	<p>Adjournment – <i>Don Bacso</i> – Action Required</p> <ul style="list-style-type: none">• Howard Marshall moved to adjourn the meeting. John DeVries seconded the motion. Motion carried.

Minutes of the August 17, 2015 School Board Meeting were approved and adopted by the Board of School Trustees at the September 8, 2015 School Board Meeting.

ATTEST:

Don Bacso, President

John DeVries, Secretary

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