

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central Freshmen Center – LGI Room**  
**8410 Wicker Avenue, St. John, Indiana 46373**  
**Tuesday, January 19, 2016**

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central High School LGI Room, 8410 Wicker Avenue, St. John, IN on January 19, 2016. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, Member  
John DeVries, President  
Sandy Lessentine, Secretary  
Janice Malchow, Vice-President  
Howard Marshall, Member

Board Members Not Present

Administration Present

Sarah Castaneda, Director of Secondary Education  
Al Gandolfi, Assistant Superintendent  
Rob James, Director of Business Services  
Bill Ledyard, Director of Facilities  
Theresa Schoon, Director of Primary Education  
Dr. Lawrence Veracco, Superintendent

Administration Not Present

<b><u>BOARD MEETING MINUTES</u></b> <b>Tuesday, January 19, 2016</b>	
<i>All Motions Were Passed With a 5-0 Vote Unless Otherwise Indicated</i>	
I.	Call to Order – <i>John DeVries</i> <ul style="list-style-type: none"><li>The meeting was called to order by John DeVries.</li></ul>
II.	Verification of Receipt and Review of Board Packet – <i>John DeVries</i> <ul style="list-style-type: none"><li>Has each member successfully received the electronic version of tonight's board agenda, along with the individual supporting documents, reviewed them, and directed any questions or corrections to Dr. Veracco, prior to this meeting? Bacso – Yes DeVries - Yes Lessentine – Yes Malchow – Yes Marshall - Yes</li></ul>
III.	Board of Finance Meeting – <i>Rob James</i> <ul style="list-style-type: none"><li>A. Election of President of Board of Finance – <b>Action Required</b><ul style="list-style-type: none"><li>Howard Marshall nominated John DeVries for President of the Board of Finance. Don Bacso seconded the motion. Motion carried.</li></ul></li><li>B. Election of Secretary for the Board of Finance – <b>Action Required</b><ul style="list-style-type: none"><li>Howard Marshall nominated Sandy Lessentine for Secretary of Board of Finance. Janice Malchow seconded the motion. Motion carried.</li></ul></li><li>C. Review the Investments of the Lake Central School Corporation for 2015</li><li>D. Adopt the Investment Resolution – <b>Action Required</b><ul style="list-style-type: none"><li>Janice Malchow moved to adopt the Investment Resolution. Don Bacso seconded the motion. Motion carried.</li></ul></li><li>E. Removal of Outstanding Checks – <b>Action Required</b></li></ul>

**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central Freshmen Center – LGI Room**  
**8410 Wicker Avenue, St. John, Indiana 46373**  
**Tuesday, January 19, 2016**

	<ul style="list-style-type: none"> <li>Don Bacso moved to approve the removal of Outstanding Checks. Sandy Lessentine seconded the motion. Motion carried.</li> </ul> <p>F. Adjournment of the Board of Finance Meeting – <b>Action Required</b></p> <ul style="list-style-type: none"> <li>Howard Marshall moved to adjourn the Board of Finance Meeting. Don Bacso seconded the motion. Motion carried.</li> </ul> <p>G. Reconvene as Board of School Trustees</p>
IV.	<p>Agenda: Approval, Deletions, Additions - <i>Dr. Veracco</i>- <b>Action Required</b></p> <ul style="list-style-type: none"> <li>There were revisions under Sarah Castaneda's section as an addition to the Professional Leave Requests and Field Trip Requests.</li> <li>Janice Malchow moved to approve the Revised Agenda. Sandy Lessentine seconded the motion. Motion carried.</li> </ul>
V.	<p>Correspondence – <i>Sandy Lessentine</i></p> <ul style="list-style-type: none"> <li>There was no correspondence. Sandy Lessentine reminded everyone about the Mardi Gras event scheduled for February 9<sup>th</sup>.</li> </ul>
VI.	<p>Liaison Committee Updates – <i>John DeVries</i></p> <ul style="list-style-type: none"> <li>West Lake Joint Managing Board: Howard Marshall</li> <li>Building and Renovation Committee: Janice Malchow</li> <li>Personnel Interview Committee: Howard Marshall</li> <li>Legislative Committee: Janice Malchow: Went to Indianapolis last week to meet with others who are supportive of public education.</li> <li>Lake Central Education Foundation: Janice Malchow: Grants are being worked on.</li> <li>Wellness Committee: Janice Malchow: Bingo wellness incentive game has begun.</li> <li>Dollars for Scholars: Dr. Veracco: DFS will be selling concessions at swim meet.</li> <li>Dyer Redevelopment Committee: Don Bacso</li> <li>St. John Redevelopment Committee: John DeVries</li> <li>Schererville Redevelopment Committee: Sandy Lessentine: 42 houses will be built off of 77<sup>th</sup> avenue behind M2 dance studio.</li> </ul>
VII.	<p>Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – <b>Action Required</b></p> <ul style="list-style-type: none"> <li></li> </ul>
	<p>A. Approval of Minutes:</p> <ul style="list-style-type: none"> <li>January 4, 2016 Organizational Meeting and Regular Meeting</li> </ul>
	<p>B. Approval of Claims, Payroll and Extracurricular Expenditures</p>
VIII.	<p>Official School Board Business Topics: Regular Agenda</p>
	<p>A. Superintendent – <i>Dr. Veracco</i></p> <ol style="list-style-type: none"> <li>Recognitions <ol style="list-style-type: none"> <li>LCHS - Indiana University Wells Scholarship: Semi finalists Jay Chopra and Sarthak Aggarwal. Jay Chopra was offered the Wells Scholarship which includes tuition and fees, a living stipend for four years of study at IU and a funded overseas study program. This is one of the most prestigious scholarships in the country.</li> <li>Bibich Elementary Spell Bowl Team: 9<sup>th</sup> place at the state level out of 75 teams. Team members: Zainab Ameeruddin, Drew Arnold, Aiadan Bolde, Brooklyn Drain, Macy Gaarder, Christopher Marlow, Riley Milausnic, Tristan Nowicki, Femi Oloade, Ivan Perez, Indian Polletta, Kyleigh</li> </ol> </li> </ol>

**LAKE CENTRAL SCHOOL CORPORATION**

**Lake Central Freshmen Center – LGI Room**

**8410 Wicker Avenue, St. John, Indiana 46373**

**Tuesday, January 19, 2016**

Tattini, Anthony Tortoriello, Madison Walczak. Coach Michelle Snow.

2. Iron Pack Charity Club Donation – *Brett Sidenbender* - **Action Required**
  - The Iron Pack Charity Club (from Crown Point, Indiana) donated a kit to be used in LC health classrooms that teaches students about the dangers of drunk driving. This kit is valued at \$1700.
  - Sandy Lessentine moved to approve the donation. Howard Marshall seconded the motion.
3. Demographic Study - *Dr. Jerome McKibben*
4. School Board Policy 0144.1 – **Action Required**

**Compensation**

**NOW THEREFORE, BE IT RESOLVED** by the Board of School Trustees of Lake Central School Corporation, that each of its Board members, with the exception of the West Lake Special Education Liaison member, shall receive a per diem payment of \$112.00 per Board meeting (public meeting during which the Board takes action as defined in I.C. 20-26-4-7) and sixty-two dollars (\$62.00) per committee meeting with a maximum sum total per calendar year of \$10,000. In addition to receiving the same per diem amount for Board meetings or committee meetings as the other Board members, Board members serving as official liaisons as named and approved at the annual organizational meeting of the Board will receive a per diem payment of sixty-two dollars (\$62.00) per meeting which may result in surpassing the maximum sum total per calendar year of \$10,000.

**DULY ADOPTED** by the Board of School Trustees of the Lake Central School Corporation this 3rd day of January, 2011.

I.C. 20-26-4-7

The following guidelines have been established by the Board to ensure appropriate and proper reimbursement of expenses for Board members.

- A. Expenses will be reimbursed only for activities authorized by the Board.
  - B. Reimbursement for mileage will not exceed the current rate established for Corporation employees.
  - C. Attendance at Board-approved conferences should be at the location closest to the Corporation.
  - D. When attending a Board-approved conference, all fees, parking, mileage, meals, and lodging will be reimbursed.
  - E. When the Board attends a community or school-related event as a Board function, or if a Board member attends as the designated representative of the Board, any incurred expenses, including mileage, will be reimbursed by the Board. If a Board member attends such events as a private citizen, any incurred expenses are to be paid by the Board member.
  - F. No entertainment expenses or purchases of alcoholic beverages are reimbursable.
  - G. A voucher detailing the amount and nature of each expense must be submitted to the Board for approval within sixty (60) days after the expenses have been incurred.
- Don Bacso moved to approve School Board Policy 144.1. Howard Marshall seconded the motion. Motion carried.

**LAKE CENTRAL SCHOOL CORPORATION**

**Lake Central Freshmen Center – LGI Room**

**8410 Wicker Avenue, St. John, Indiana 46373**

**Tuesday, January 19, 2016**

**5. School Board Policy 5610 Revision – Action Required**

**5610 - SUSPENSION AND EXPULSION OF STUDENTS**

The School Board recognizes that removal from the educational programs of the Corporation, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student in this Corporation and one that cannot be imposed without due process since removal deprives a child of the right to an education.

No student is to be suspended and/or expelled from an activity, program, or a school unless his/her behavior represents misconduct or substantial disobedience while the student is on school grounds immediately before or during school hours, or immediately after school hours, or at any other time when the school is being used by a school group; off school grounds at a school activity, function, or event; or traveling to or from school or a school activity, function, or event.

In addition to the grounds specified above, a student may be suspended or expelled for engaging in unlawful activity on or off school grounds if the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function, or the student's removal is necessary to restore order or protect persons on school property, including any unlawful activity during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions.

A Student Code of Conduct, approved by the Board, shall specify the procedures to be followed by school officials when administering this policy. In addition to the procedural safeguards and definitions set out in this policy and the student/parent handbook, the procedures set forth in Policy [2461](#) shall apply to students identified as disabled under IDEA.

For purposes of this policy and the Superintendent's administrative guidelines, the following definitions shall apply:

- A. "Suspension" shall be the temporary removal of a student by the school principal from the Corporation's program for a period not to exceed ten (10) school days. A student may be suspended for a longer period of time in accordance with the provisions of I.C. 20-33-8-23 pending expulsion.
- B. "Expulsion" shall be the removal of a student from the schools of this Corporation for a period not to exceed the number of school days remaining in the school year in which the incident took effect, if the incident occurs during the first semester. If the incident occurs in the second semester, the Superintendent may expel the student for the remainder of the current school year, summer school, and the first semester of the next school year in accordance with the provisions of I.C. 20-33-8-26.

Any student who brings a firearm, as defined in I.C. 35-47-1-5, or a destructive device, as defined in I.C. 35-47.5-2-4 to school or onto school property or at a school-related activity or is in possession of a firearm shall be expelled for at least one (1) calendar year unless the Superintendent reduces the punishment for reasons justified by the particular circumstances of the incident.

If the student brings a deadly weapon as defined in I.C. 35-41-1-8 onto Corporation property or is found to possess a deadly weapon on Corporation property or at a school-related activity, s/he may be expelled

**LAKE CENTRAL SCHOOL CORPORATION**

**Lake Central Freshmen Center – LGI Room**

**8410 Wicker Avenue, St. John, Indiana 46373**

**Tuesday, January 19, 2016**

for a period of not more than one (1) calendar year unless the Superintendent reduces the punishment for reason justified by the particular circumstances of the incident. The Superintendent shall notify the law enforcement agency designated by the Prosecuting Attorney immediately when a student possesses a firearm, destructive device, or deadly weapon on school property or at a school-related activity.

The Superintendent shall ensure that a copy of this policy is sent to the State Department of Education as well as a description of the circumstances surrounding any expulsions for the above-stated firearms or weapons offense together with the name of the school, the number of students so expelled, and the types of firearms or weapons that were brought on Corporation property. (20 U.S.C. 3351)

C. "Student Assistance Plan" refers to a stay of expulsion as long as the student remains in good standing and satisfactorily completes the designated process as outlined in the *Student Assistance Program Agreement*. In the case where a student is on a student assistance plan relative to drug use, the student will be tested by an independent substance testing agency at least once during the period of the individual student agreement.

The Board of School Trustees has voted to hear all expulsion appeals.

The Superintendent shall develop administrative guidelines which provide appropriate procedures for implementing this policy and comply with applicable statutes.

The Superintendent shall report all expulsions and second suspensions to the Bureau of Motor Vehicles in accordance with law and the Bureau's guidelines.

I.C. 20-33-8-14 et seq., 35-41-1-4.3, 35-47-1-5, 35-47.5-2-4  
20 U.S.C. 3551, 20 U.S.C. 8922, 20 U.S.C. 7151

- Janice Malchow moved to approve School Board Policy 5610. Howard Marshall seconded the motion. Motion carried.

Dr. Veracco added that he did go to Indianapolis earlier today to meet with legislators and other superintendents to talk about testing, teacher shortage, the effect of charters/vouchers and other topics.

**B. Assistant Superintendent / Personnel – Al Gandolfi**

**1. Personnel Recommendations – Action Required**

**I. Classified Resignations and Change of Hours:**

**A. Resignations:**

1. *Deborah Thompson, Cafeteria Assistant, Lake Central High School (effective January 11, 2016).*

**B. Change of Hours:**

1. *Julie Smolen, Product Specialist, Kahler Middle School (from 7.0 to 7.50 hours per day effective January 11, 2016).*

**II. Certified Extracurricular Resignations:**

**A. Resignations:**

1. *Andrew Gurnak, Boys Assistant Track Coach/Clark Middle School (effective January 8, 2016).*
2. *Jennifer Fandl, JV Volleyball Coach/Lake Central High School (effective January 12, 2016).*
3. *Robert Gustas, Girls Assistant Track Coach/Clark Middle School (effective January 12, 2016).*

**III. West Lake**

**Classified Appointments and Resignations:**

**A. Appointments:**

1. *Concetta Ciaccio-Thibeault (Cedar Lake), Paraprofessional, West Lake/Wilbur*

**LAKE CENTRAL SCHOOL CORPORATION**

**Lake Central Freshmen Center – LGI Room**

**8410 Wicker Avenue, St. John, Indiana 46373**

**Tuesday, January 19, 2016**

*Wright Middle School (effective January 5, 2016).*

2. *Patricia Tucker (Schererville), Paraprofessional, West Lake/Lake Central High School (effective January 5, 2016).*
3. *Carley Eagan (Crown Point), Paraprofessional, West Lake/Munster High School (effective January 7, 2016).*
4. *Jaclyn LaBelle (Schererville), Paraprofessional, West Lake/Bibich Elementary School (effective January 25, 2016).*
5. *Jessica Horvat (Griffith), Paraprofessional, West Lake/Lake Central High School (effective January 25, 2016).*

**B. Resignations:**

1. *Leann Seip, School Service Provider, West Lake/Clark Middle School (effective January 18, 2016).*
2. *Julie Stroud, Paraprofessional, West Lake/Lake Central High School (effective January 15, 2016).*
3. *Laurie Wisniewski, Paraprofessional, West Lake/Munster High School (effective January 7, 2016).*

**IV. Approval of Lake Central School Corporation Substitute Staff Appointments and Terminations – Refer to attached list of substitutes hired and terminated from November 11, 2015 – January 13, 2016.**

- Don Bacso moved to approve the personnel recommendations. Sandy Lessentine seconded the motion. Motion carried.

**2. SLP Certified Stipend / SLPAs Classified Raises – Action Required**

- Howard Marshall moved to approve. Don Bacso seconded the motion. Motion carried.

**3. Freshmen PE Summer School**

**LAKE CENTRAL HIGH SCHOOL**  
***Freshmen Summer School 2016***

**Physical Education**

Summer physical education consists of two three-week sessions. Students will receive one credit for successful completion of each three-week session. Students may enroll in one or both of the three-week sessions. In order to completely fulfill the high school physical education requirement during the summer, students will need to complete a gym class and a pool class.

**Dates and Time**

Each course will be offered twice during the summer:

Lake Central High School - Pool	Lake Central High School - Gym
1 <sup>st</sup> Session: June 1, 2016 to June 20, 2016	1 <sup>st</sup> Session: June 1, 2016 to June 20, 2016
2 <sup>nd</sup> Session: June 21, 2016 to July 11, 2016	2 <sup>nd</sup> Session: June 21, 2016 to July 11, 2016

Sessions run from 8:00 a.m. - 11:38 a.m.

No School on Monday, July 4.

**Cost**

\$50.00 for each three-week session      \$100.00 for the six-week session

PE uniforms and swimsuits are required, and may be purchased at Mike's Sporting Goods prior to the start of summer school. Lake Central middle school uniforms may be worn.

**Enrollment**

Sign-ups for Summer PE and/or Pool enrollment will take place through a lottery using a Google form link that will be available on the LCHS website from Thursday, February 11 at 7:30 a.m. to Wednesday, February 17 at 2:15 p.m. On February 18, student names will be placed into a random generator. 360 names will be drawn for the open positions, with approximately 700 being offered an open spot. The remaining students will be placed on a waiting list based upon the their numbers which where drawn from the lottery. Parents will be notified of the results of the lottery through email by February 23.

**Payment**

If chosen in the lottery, payment must be made by check or credit card through our school store. If payment is not received by February 26, you will be removed from the summer school roster and we will assign someone from the waiting list to the spot. All refunds must be requested no later than May 13, 2016.

8400 Wicker Avenue • Saint John, Indiana • 46373  
Phone: 219-365-8551 • Fax 219-365-6640

- Howard Marshall asked if this new enrollment procedure replaces the one from prior years.



**LAKE CENTRAL SCHOOL CORPORATION**  
**Lake Central Freshmen Center – LGI Room**  
**8410 Wicker Avenue, St. John, Indiana 46373**  
**Tuesday, January 19, 2016**

	<ul style="list-style-type: none"> <li>John DeVries asked if the parochial schools will be informed of the new procedure.</li> </ul> <p>4. LCSC Programs at Campagna Academy Update</p> <ul style="list-style-type: none"> <li>Janice Malchow asked if an appropriate amount of support is provided for these students when they transition to middle school.</li> </ul>
C.	Director of Primary Education – <i>Theresa Schoon</i>
D.	<p>Director of Secondary Education – <i>Sarah Castaneda</i></p> <ol style="list-style-type: none"> <li>Professional Leave Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>Janice Malchow moved to approve the Professional Leave Requests of Angela Demantes, Linda Gunning, Barb Kepchar, George Smith, Mary Rebey, Amanda Allen Breski (2), Myra Lolkema, Dayanna Frey, Thomas Clark, Bryan Szalonek. Don Bacso seconded the motion. Motion carried.</li> </ul> </li> <li>Field Trip Requests – <b>Action Required</b> <ul style="list-style-type: none"> <li>Janice Malchow moved to approve the field trip requests of Leta Sena-Lopez, Chris Harmon, Kendall Smith, Laurie Rosine, Kevin Mathis (2), Thomas Clark and Brian Szalonek. Don Bacso seconded the motion. Motion carried.</li> </ul> </li> </ol>
E.	<p>Director of Facilities – <i>Bill Ledyard</i></p> <ol style="list-style-type: none"> <li>Award and execute Change Order #023 to Larsen-Danielson Construction Co., for LCHS Phase III - Bid Package #4 – GC Building Shell &amp; Concrete Slabs - <b>Action Required</b> <ul style="list-style-type: none"> <li>Janice Malchow moved to approve. Don Bacso seconded the motion. Motion carried.</li> </ul> </li> <li>Award and execute Change Order #032 to Barton Malow Company, for LCHS Phase III - Bid Package #5 – GC Building Interiors - <b>Action Required</b> <ul style="list-style-type: none"> <li>Howard Marshall moved to approve. Janice Malchow seconded the motion. Motion carried.</li> </ul> </li> <li>Award and execute Change Order #020 to EMCOR Hyre Electric Co., for LCHS Phase III - Bid Package #10 – Electric - <b>Action Required</b> <ul style="list-style-type: none"> <li>Don Bacso moved to approve. Janice Malchow seconded the motion. Motion carried.</li> </ul> </li> <li>Award and execute Change Order #030 to Gough Inc., for LCHS Phase III - Bid Package #12 – Athletic Fields - <b>Action Required</b> <ul style="list-style-type: none"> <li>Janice Malchow moved to approve. Howard Marshall seconded the motion. Motion carried.</li> </ul> </li> <li>LCHS Project Update – Update <ul style="list-style-type: none"> <li>Sandy Lessentine asked about the status of the high school sign.</li> <li>Sandy Lessentine asked if any PE classes use the new gym.</li> </ul> </li> </ol>
F.	<p>Director of Business Services – <i>Rob James</i></p> <ol style="list-style-type: none"> <li>Transfer of Textbook Rental Fees – <b>Action Required</b> <ul style="list-style-type: none"> <li>A students handbook rental charge is divided into three components: textbooks, consumables, and fees. When a student makes a payment, the entire amount is receipted into our Textbook Rental Fund. However, only the purchases of textbooks and consumables are allowed to be charged to the Textbook Rental Fund. The expenditures related to the fees portion are charged to the General Fund. We have implemented a process in which the district will transfer the fees collected from the Textbook Rental Fund to the General Fund on a semi-annual basis. From July 1, 2015 to December 31, 2015, \$380,689.25 of fees were collected. Therefore, I am requesting a transfer of \$380,689.25 from the Textbook Rental Fund to the General Fund.</li> </ul> </li> <li>Howard Marshall moved to approve the transfer of fees. Janice Malchow seconded the motion. Motion carried.</li> </ol>

**LAKE CENTRAL SCHOOL CORPORATION**

**Lake Central Freshmen Center – LGI Room**

**8410 Wicker Avenue, St. John, Indiana 46373**

**Tuesday, January 19, 2016**

	<p>3. Donations – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Grimmer Middle School Choir received a donation in the amount of \$150 from the Quest in Schererville. Every Tuesday during the month of November, 10% of sales were donated when Grimmer was mentioned.</li><li>• Don Bacso moved to approve the donations. Janice Malchow seconded the motion. Motion carried.</li></ul>
IX.	<p>Public Comments– <i>John DeVries</i></p> <ul style="list-style-type: none"><li>• There were no public comments.</li></ul>
X.	<p>Board Comments and Consideration of Future Agenda Items – <i>John DeVries</i></p> <ul style="list-style-type: none"><li>• Sandy Lessentine would like to see some walking areas for kids in the parking lot and wonders why the back entry is not open to use.</li><li>• Sandy Lessentine would like all of the students to be using iPads.</li><li>• Sandy Lessentine would like to see a 2016 Strategic Plan.</li><li>• Howard Marshall asked about the lack of presence of a pep band at the LC games.</li><li>• Janice Malchow: If there are 8<sup>th</sup> graders who are going into freshmen year and need enrichment or remediation, can they use Indiana Academy Online.</li></ul>
XI.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p> <ul style="list-style-type: none"><li>• Next meeting in 2 weeks on February 1, 2016.</li></ul>
XII.	<p>Adjournment – <i>John DeVries</i> – <b>Action Required</b></p> <ul style="list-style-type: none"><li>• Don Bacso moved to adjourn the meeting at 9:45 p.m. Janice Malchow seconded the motion. Motion carried.</li></ul>
<p>Minutes of the January 19, 2016 School Board Meeting were approved and adopted by the Board of School Trustees at the February 1, 2016 School Board Meeting.</p>	
<p>ATTEST:</p> <div><hr/></div> <div>Dr. John DeVries, President</div> <div><hr/></div> <div>Sandy Lessentine, Secretary</div>	