# LAKE CENTRAL SCHOOL CORPORATION Lake Central Freshmen Center – LGI Room

8410 Wicker Avenue, St. John, Indiana 46373 Monday, January 4, 2016

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central High School LGI Room, 8410 Wicker Avenue, St. John, IN on January 4, 2016. The meeting began at 7:30 p.m.

**Board Members Present** 

Don Bacso, President John DeVries, Secretary Janice Malchow, Member Howard Marshall, Vice-President Board Members Not Present Sandy Lessentine, Member

**Administration Present** 

Sarah Castaneda, Director of Secondary Education Al Gandolfi, Assistant Superintendent Rob James, Director of Business Services Bill Ledyard, Director of Facilities Theresa Schoon, Director of Primary Education Dr. Lawrence Veracco, Superintendent Administration Not Present

PART I – ORGANIZATIONAL MEETING MINUTES: January 4, 2016

All Motions Were Passed With a 4-0 Vote Unless Otherwise Indicated

- I. | Call to Order Don Bacso
  - The 2016 Organizational Meeting was called to order at 7:30 p.m. by 2015 Board President, Don Bacso.
- II. | Pledge of Allegiance to the American Flag Don Bacso
  - Pledge of Allegiance led by Don Bacso.
- III. Organization of the Board of School Trustees for 2016 Don Bacso
  - A. | Election of Officers
    - 1. President Action Required
      - Howard Marshall made a motion to nominate John DeVries as President of the Lake Central School Board of Education for 2016. Don Bacso seconded the motion.
      - Janice Malchow asked if vote could be tabled until all board members are present or if she could abstain from voting. Dr. DeVries stated that the meeting was known about in advance and what the Agenda included. Dr. DeVries expressed his concerns if the vote is tabled for 2 weeks.
      - A call for a vote was made. Howard Marshall, Don Bacso and John DeVries voted aye. Janice Malchow abstained from voting. Motion passed. John DeVries was named Board President.
    - 2. Vice-President- Action Required
      - Howard Marshall moved to nominate Janice Malchow as Vice-President of the Lake Central School Board of Education for 2016. Don Bacso seconded the motion. Motion carried. Janice Malchow was named Board Vice-President.

	<ul> <li>Secretary- Action Required</li> <li>John DeVries made a motion to nominate Howard Marshall as Secretary of the Lake Central School Board of Education for 2016.</li> <li>Howard Marshall respectfully declined the nomination stating he would like to see some of the newer board members take on the responsibility. Mr. Marshall asked if Dr. DeVries would rescind his nomination as he would like to nominate Sandy Lessentine as Secretary. Dr. DeVries rescinded his nomination.</li> <li>Howard Marshall made a motion to nominate Sandy Lessentine as Secretary. Don</li> </ul>
	Bacso seconded the motion. Motion passed. Sandy Lessentine was named Board Secretary.
B.	Reaffirmation of School Board's Code of Ethics— Action Required  • Howard Marshall moved to approve the adoption of the School Board's Code of Ethics. John DeVries seconded the motion. Motion carried.
C.	<ul> <li>Establishment of School Board Compensation— Action Required</li> <li>Dr. Veracco clarified that in the past, only the liaison appointed to the West lake Board was compensated for attending meetings. Three years ago when the construction began, the liaison to the Building Renovation Committee was added to be paid for meetings since they were meeting sometimes weekly. That policy hasn't been modified but after doing some research, Dr. Veracco noticed that for the last couple of years Board Members have been paid for meetings when they were liaisons. Dr. Veracco suggested tabling this vote until the policy can be revised where members are paid only for meetings in which they have been appointed as liaison and not other activities/meetings they attend.</li> <li>Motion was tabled until a future meeting.</li> </ul>
D.	<ul> <li>Appointment of School Attorneys– Action Required</li> <li>John DeVries moved to approve the rate and attorneys from the following (3) law firms to represent Lake Central School Corporation for 2016:         <ol> <li>Crist, Sears and Zic of Munster, Indiana</li> <li>Shanahan &amp; Shanahan of Chicago, Illinois and Greenwood, Indiana</li> <li>Church Church Hittle and Antrim of Merrillville, Indiana</li> </ol> </li> <li>Howard Marshall seconded the motion. Motion carried.</li> </ul>
E.	Appointment of Treasurer– <b>Action Required</b> • Howard Marshall moved to approve the appointment of Cathie Romba as Treasurer for 2016. John DeVries seconded the motion. Motion carried.
F.	Liaison Appointments— Action Required  1. West Lake Joint Managing Board: Howard Marshall  2. Building and Renovation Committee: Janice Malchow  3. Personnel Interview Committee: Howard Marshall  4. Legislative Committee: Janice Malchow  5. Lake Central Education Foundation: Janice Malchow  6. Wellness Committee: Janice Malchow  7. Dollars for Scholars: Dr. Veracco (for 2016).  8. Dyer Redevelopment Committee: Don Bacso  9. St. John Redevelopment Committee: John DeVries

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		10. Schererville Redevelopment Committee: Sandy Lessentine
		• John DeVries moved to approve all liaison appointments as listed above. Howard
		Marshall seconded the motion. Motion carried.
	G.	Conflict of Interest Policy - Action Required
		• Janice Malchow moved to approve the Conflict of Interest Policy. John DeVries
		seconded the motion. Motion carried.
		seconded the motion. Motion carried.
IV.	Adi	ourn to Reconvene to Regular School Board Meeting – Don Bacso
	,	• Don Bacso adjourned the Organizational Meeting at 7:41 to reconvene to the regular
		School Board meeting.
•		
		PART II – REGULAR SCHOOL BOARD MEETING MINUTES: January 4, 2015
		All Motions Were Passed With a 4- Vote Unless Otherwise Indicate
I.	С	all to Order – John DeVries
1.		The meeting was called to order by Board President John DeVries.
		The meeting was cance to order by Board Freshdent voint Be vires.
II.	$\forall v$	erification of Receipt and Review of Board Packet – Board President
		Has each member successfully received the electronic version of tonight's board
		agenda, along with the individual supporting documents, reviewed them, and directed
		any questions or corrections to Dr. Veracco, prior to this meeting?
		Bacso - Yes
		o DeVries - Yes
		<ul> <li>Lessentine – Not Present</li> </ul>
		o Malchow - Yes
		o Marshall - Yes
III.	A	genda: Approval, Deletions, Additions - Dr. Veracco- Action Required
		• There was one revision to the Agenda - an additional Professional Leave Request for Janice
		Malchow under Dr. Veracco's section.
		<ul> <li>Don Bacso moved to approve the Agenda. Howard Marshall seconded the motion. Motion</li> </ul>
		carried.
		Carrota
IV.	C	orrespondence – Board Secretary
		No correspondence.
V.	L	iaison Committee Updates – Board President
		1. West Lake Joint Managing Board
		2. Building and Renovation Committee
		3. Personnel Interview Committee
		4. Legislative Committee
		5. Lake Central Education Foundation
		6. Wellness Committee
		7. Dollars for Scholars
		8. Dyer Redevelopment Committee
		9. St. John Redevelopment Committee
		1

VI.	Official School Board Business Topics: Consent Agenda – Dr. Veracco – Action Required					
V 1.	<ul> <li>Janice Malchow moved to approve the Consent Agenda. Howard Marshall seconded th motion. Motion carried.</li> </ul>					
	<ul> <li>A. Approval of Minutes:</li> <li>Executive Session: December 7, 2015</li> <li>Regular Meeting: December 7, 2015</li> <li>Special Board Meeting: December 15, 2015</li> </ul>					
	B. Approval of Claims, Payroll and Extracurricular Expenditures					
VII.	Official School Board Business Topics: Regular Agenda					
	<ul> <li>A. Superintendent – <i>Dr. Veracco</i> <ol> <li>Professional Leave Requests – <b>Action Required</b> <ol> <li>Don Bacso moved to approve the Professional Leave Requests of Rebecca Gromala, Larry Veracco (2), Al Gandolfi, Theresa Schoon, Sarah Castaneda and Janice Malchow. Howard Marshall seconded the motion. Motion carried.</li> </ol> </li> <li>Schedule of 2016 School Board Meeting Dates - <b>Action Required</b> <ol> <li>Don Bacso moved to approve the 2016 Board Meeting Schedule. Howard Marshall seconded the motion.</li> <li>Howard Marshall asked about the possibility of moving the board meeting times to 7:00 from 7:30pm. Dr. Veracco discussed the challenges that would present.</li> <li>Motion carried.</li> </ol> </li> </ol></li></ul>					
	B. Assistant Superintendent / Personnel – Al Gandolfi  1. Personnel Recommendations – Action Required  1. Certified Leaves and Resignations:  A. Leaves:  1. Doreen Webb, Grade 2 Teacher, Peifer Elementary School (extend unpaid medical leave to the end of the 2015-2016 school year).  2. Jacqueline Naughton, Grade 2 Teacher, Homan Elementary School (correction to return date from maternity leave approved December 7, 2015-will return October 17, 2016 instead of August 12, 2016).  B. Resignations: 1. Brandi Garibay, Art Teacher, Kolling Elementary School (effective January 15, 2016).  II. Classified Retirements and Appointments: A. Retirements: 1. Tom Rainwater, Head Custodian, Lake Central High School (effective April 3, 2016; 15 years of dedicated service).\  B. Appointments: 1. Valerie Sudbury (Schererville), Cafeteria Assistant, Lake Central High School (effective January 11, 2016). 2. Jeanne Gindl (Crown Point), Cafeteria Assistant, Non-School Specific (effective January 11, 2016).					

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- 1. Ann Downey, Math Teacher/Lake Central High School (purchase of plan time to teach section of Grade 6 math at Grimmer MS effective the second semester of 2015-2016).
- 2. Laura Bloom-Johnson, Mentor Teacher/Kahler Middle School (effective for the second semester of 2015-2016).
- 3. Sarah Johnson, Business Teacher/Grimmer Middle School (purchase of plan time to teach section of Grade 5 Art at Grimmer MS during the second semester of 2015-2016).
- 4. Aubrey Nelson, English Teacher/Clark Middle School (English Department Head at Clark Middle School effective Semester 2 of 2015-2016).

#### IV. West Lake

#### Certified Leaves:

- A. Leaves:
  - 1. Jennifer Gescheidler-Kandalec, Special Education Teacher, West Lake/Campagna Academy (FMLA).
  - 2. Sandra Will-Brum, Preschool Teacher, West Lake/Frank Hammond Middle School (FMLA).

Classified Appointments, Resignations and Change of Hours:

- A. Appointments:
  - 1. Victoria Scharnke (Griffith), Paraprofessional, West Lake/Lake Central High School (effective December 11, 2015).
  - 2. Bridgette DeYoung (Schererville), Paraprofessional, West Lake/Bibich Elementary School (effective January 5, 2016).
  - 3. Juan Suarez (Hobart), Paraprofessional, West Lake/Lake Central High School (effective December 7, 2015).
- B. Resignations:
  - 1. Jennifer Pavell, Paraprofessional, West Lake/Kahler Middle School (effective January 5, 2016).
  - 2. Joseph Lauerman, Paraprofessional, West Lake/Lake Central High School (effective December 11, 2015).
- C. Change of Hours:
  - 1. Nancy Nelson, Paraprofessional, West Lake/Protsman Elementary School (from 6.75 to 7.00 hours per day effective December 3, 2015).
- Howard Marshall moved to approve the Personnel Recommendations. Don Bacso seconded the motion. Motion carried.
- C. Director of Primary Education *Theresa Schoon* 
  - 1. Professional Leave Requests Action Required
  - Janice Malchow moved to approve the professional leave requests of Cheryl Bussey, Kaitlyn Bastie, Susan Torres, Melody Wolff. Howard Marshall seconded the motion. Motion carried.
- D. Director of Secondary Education Sarah Castaneda
  - 1. Professional Leave Request Action Required
  - Don Bacso moved to approve the professional leave requests of Karen Gross, Trishanne Parish, Nichole Jones, Biljana Kvietkauskas, Elizabeth Kirn, Angela Guzman, Chris Harmon, Brian McNamara, Jeff Sandor, Karen Arehart, Ann Downey, Terri Budlove, Dawn Combis, Cyndi Hurley, Mary Rebey, Kelly Dominik, Alicia Cooper, Ruth Bonacci-Klaeser, Gina Mielcarek, Amanda Schilling. Janice Malchow seconded the motion. Motion carried.

- 2. Field Trip Request Action Required
- Howard Marshall moved to approve the field trip requests of Terri Budlove, Dawn Combis, Cyndi Hurley. Don Bacso seconded the motion. Motion carried.
- 3. Future Bell Schedule, LCHS Sean Begley



## **Proposed Schedule**

 The following presentation shows the concept with draft times for the future bell schedule at Lake Central High School

## Schedule Overview

- For the typical 5-day week the schedule would have classes meeting Blue day (1 4) Monday and Thursday, meeting White day (5 7 & Resource/CTE) on Tuesday and Friday, and the Traditional day (1 7) meeting on Wednesday.
- On a 4-day week (Labor day, end of the semester) the schedule would take out the traditional day and classes would meet Blue, White, Blue, White
- On a 3-day week (Fall break, Thanksgiving) the schedule would meet Blue, White, Traditional
- The Traditional day would only meet on Wednesdays
- With this schedule a student will see his/her teacher three times on a typical 5-day week

#### Modified Block – Block 8 – 4/Traditional 1 (B84T1) Typical 5 Day Week

Monday/Thursday (Blue Day)	Tuesday/Friday (White Day)	Wednesday (Traditional Day)	Monday/Thursday (Blue Day)	Tuesday/Friday (White Day)	
1st Period	Sth Period	1st Period 7:15 - 8:04 (49)	1st Period	5th Period 7:15 - 8:45 (90)	
7:15 - 8:45 (90)	7:15 - 8:45 (90)	<b>2nd Period</b> 8:10 - 8:59 (49)	7:15 - 8:45 (90)		
2nd Period	Resource 8:51 - 10:21 (90)	5th Period 9:05 - 9:54 (49)	Resource 2nd Period 8:51 - 10:21 (9		
8:51 - 10:21 (90)	8:51 - 9:21 CTE 9:21 - 10:21 Academic Assistance	6th Period 10:00 - 10:49 (49) A Lunch = 10:00 - 10:30	8:51 - 10:21 (90)	8:51 - 9:21 CTE 9:21 - 10:21 Academic Assistance	
3rd Period	6th Period 10:21 - 12:27 (126) A Lunch = 10:21 - 10:51 B Lunch = 10:53 - 11:23 C Lunch = 11:25 - 11:55 D Lunch = 11:57 - 12:27	A Class = 10:30 -11:19 (49) B Class = 10:00 - 10:49 (49) B Lunch = 10:49 - 11:19	3rd Period	6th Period	
10:21 - 12:27(126) A Lunch = 10:21 - 10:51 B Lunch = 10:52 - 11:23 C Lunch = 11:25 - 11:55 D Lunch = 11:57 - 12:27		3rd Period 11:25 - 12:19(54) C Class (1) = 10:55 - 11:19 (24) C Lunch = 11:19 - 11:49 C Class (2) = 11:49 - 12:19 (30) D Class = 10:55 - 11:49 (54) D Lunch = 11:49 - 12:19	10:23 - 12:27 (126) A tunch = 10:23 - 10:51 B lunch = 10:53 - 11:23 C tunch = 11:25 - 11:55 D tunch = 11:57 - 12:27	10:21 - 12:27 (126) A Lunch = 10:21 - 10:51 B Lunch = 10:53 - 11:23 C Lunch = 11:25 - 11:55 D Lunch = 11:57 - 12:27	
	7th Period 12:33 - 2:09 (96)	4th Period 12-25 - 1:14 (49)		7th Period	
	Announcements	7th Period 1:20 – 2:09 (49)		12:33 - 2:09 (96) Announcements	

Clean lines that support Work Based Learning, Internships and Cadet Teaching

Monday/Thursday (Blue Day)	Tuesday/Friday (White Day)	Wednesday (Traditional Day)	Monday/Thursday (Blue Day)	Tuesday/Friday (White Day)	
1st Period	5th Period	1st Period 7:15 - 8:04 (49)	1st Period		
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	Resource	5th Period 9:05 - 9:54 (49)		Resource	
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	7th Period			7th Period 12:33 - 2:09 (96) Announcements	
	12:33 - 2:09 (96) Announcements	7th Period 1:20 – 2:09 (49)			

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7:15 - 8:45 (90)	7:15 - 8:45 (90)	<b>2nd Period</b> 8:10 - 8:59 (49)	7:15 - 8:45 (90)		
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	7th Period			7th Period	
	12:33 - 2:09 (96) Announcements	7th Period 1:20 – 2:09 (49)	12:33 - 2:09 (96) Announcements	12:33 - 2:09 (96) Announcements	

## 

Academic Assistance - 4 out of 5 days

# 2016-17 Number of Class Meetings by Day – Semester 1

	Blue	White	Tue diate
	Blue	vvnite	Traditional
Monday	18	0	0
Tuesday	1	18	0
Wednesday	1	1	17
Thursday	16	1	0
Friday	0	16	0
	36	36	17

2016-17 Number of Class Meetings	by Day – Semester 2
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	Blue	White	Traditional
Monday	17	0	0
Tuesday	2	17	0
Wednesday	2	2	15
Thursday	17	2	0
Friday	0	17	0
	38	38	15

#### 2016-17 Number of Instructional Minutes

Semester 1	Semester 2

Individua	Individual Classes		Individua	al Classes	
36	90		38	90	
17	49	4073	15	49	4155

CTE - PCC (Minutes)			CTE - PCC	(Minutes)	
36	30	1080	38	30	1140

Academic Assistance		(Minutes)	Academic Assistance (Minutes		(Minutes)
36	60	<u>2160</u>	38	60	2280

- E. Director of Facilities *Bill Ledyard* 
  - 1. LCHS Project Update
- F. Director of Business Services *Rob James* 
  - 1. 2014 Pay 2015 Tax Collection Update
    - On December 22, 2015, all taxing units in Lake County received their final tax settlement from the County Auditor for the 2014 Pay 2015 property tax collections. This year, the Lake Central School Corporation had a collection rate of 97.93% of the taxes levied. This percentage is very consistent with what we have averaged over the past few years, except for last year when we only collected 95% due to a large amount of tax refunds issued by the County Auditor's Department.
  - 2. 2016 Tax Anticipation Warrants Update
    - On December 7, 2015, the School Board authorized the school corporation to borrow our 2016 Tax Anticipation Warrants through the Hammond Bond Bank. The interest rate for the warrants came in at 1.25%. The warrants will be repaid on June 30<sup>th</sup> and December 31<sup>st</sup>.
  - 3. Future Financing Endeavors
    - The administration has identified a variety of capital improvement needs

	throughout the district. Some of these include the construction of a salt storage building at Transportation, paving the Peifer parking lot, construction of a radio tower, various roof replacements, and the construction of a restroom/concession building by the High School soccer field. Unfortunately, our Capital Projects Fund does not receive the funding to finance those upgrades. In February, the administration will be asking the board to issue General Obligation Bonds for these purposes. Recent General Obligation Bonds issued by the corporation were done in 2010, 2012, and 2014.  • Janice Malchow asked if there could be consideration for the exterior office area for transportation building. Dr. Veracco spoke about the past public opinion on any large amount of money going to the transportation facilities.
VIII.	Public Comments— John DeVries  • There were no public comments.
IX.	<ul> <li>Janice Malchow: Thanked Mr. Begley for his presentation and all of his hard work. She saw that legislature had made a decision about ISTEP scores. Sarah Castaneda confirmed that if a school's letter grade went up they could keep it but if it went down due to the problems with the ISTEP, the school could continue to keep their letter grade from 2013-2014.</li> <li>Howard Marshall: Wished all a happy New Year and that things continue to go well for the rest of the 2015-2016 school year.</li> <li>Don Bacso thanked everyone for allowing him to be board president this past year and reminded everyone that the board works for the children and to keep that in mind.</li> <li>John DeVries thanked Don for his service this past year.</li> </ul>
X.	Board Calendar of Future Activities – <i>Dr. Veracco</i> • Next board meeting will be on January 19 <sup>th</sup> , a Tuesday due to Martin Luther King Day.
XI.	<ul> <li>Adjournment – John DeVries – Action Required</li> <li>Don Bacso moved to adjourn the meeting at 8:28 p.m. Howard Marshall seconded the motion. Motion carried and meeting adjourned.</li> </ul>
	tes of the January 4, 2016 School Board Meeting were approved and adopted by the Board of School ees at the January 19, 2016 School Board Meeting.
	Dr. John DeVries, President ATTEST:
///	Sandy Lessentine, Secretary
///	