

LAKE CENTRAL SCHOOL CORPORATION

8260 Wicker Avenue
St. John, IN 46373
365-8507

**SUPPORT SERVICES STAFF
NOTICE OF VACANCY**

September 2, 2010

Departmental Aide (Attendance).....Lake Central High School

Attendance Aide
Workday: 6 hours
Salary - \$10.50

Qualifications:

- High School Diploma or equivalent.

Skill Requirements:

- Ability to communicate well with students, staff and parents
- Ability to work cooperatively and effectively with students and staff.
- Ability to accurately respond to directions and instructions.
- Ability to work independently and as a team member.
- Strong computer skills/MS Word, Access, Excel
- Strong interpersonal relation skills.
- Strong organizational skills.

Apply online at www.lcsc.us

Inquiries may be directed to:

Mr. Robert McDermott
Lake Central High School
8400 Wicker Ave, St. John, IN 46373
Phone 219-365-8551 fax 219-365-7156

Deadline: September 9, 2010

An Equal Opportunity Employer